

## **DRAFT Meeting Minutes**

### **TUSAYAN TOWN COUNCIL REGULAR MEETING**

PURSUANT TO A.R.S. § 38-431.02 & §38-431.03

November 16, 2011 @ 6:00 P.M.

Best Western Squire Inn, Zuni Conference Room

74 State Route 64, Tusayan Arizona

### **TOWN COUNCIL REGULAR MEETING AGENDA - Draft**

#### **1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Mayor Bryan called the meeting to order at 6:04pm and the Pledge of Allegiance was recited.

#### **2. ROLL CALL**

On Roll Call, the following were present:

**MAYOR BRYAN**  
**VICE MAYOR MANIACI** (by telephone)

**COUNCILMEMBER MONTOYA**  
**COUNCILMEMBER RUETER**  
**COUNCILMEMBER FITZGERALD**

Also Present: Town Manager Ochoa  
Office Assistant Garver

#### **3. CALL TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA**

Pete Shearer said that a community of volunteers has been responsible for the putting up of holiday decorations, flags, lights and banners. He suggested that the Town now become responsible for those activities.

Sharyl Allen apologized for misinforming the Council that the Town Staff had the School IGA for over 30 days when it actually had been only a week.

#### **4. CEREMONIAL AND INFORMATIONAL MATTERS**

**EnLink Geoenergy Services** – Mark Harrer did a presentation on Geo Thermal Heat Pump Technology. It is considered the most efficient heating system and there are grants available through APS.

#### **5. CONSENT AGENDA**

##### **Consideration and possible approval of Administrative/Treasurer's Report**

Approval of the Payment of Bills

Council Member Montoya moved to approve the payment of bills.  
Council Member Rueter seconded the motion.

Council Member Rueter voted in favor. Council Member Montoya voted in favor.  
Council Member Fitzgerald voted in favor. Vice Mayor Maniaci voted in favor.  
Mayor Bryan voted in favor.

## 6. COMMITTEE REPORTS

No committee reports were given.

## 7. ACTION ITEMS

### **Discussion, consideration and possible approval of expenditure of funds to purchase holiday decorations for the new light poles.**

Clay Anne Cook had collected bids and strongly suggested the bid from Downtown Decorations be accepted as their product had more bulbs. The bids included snowflakes for each of the poles down main street and shooting stars for the roundabouts which can be used during the 4<sup>th</sup> of July. The Chamber is willing to store, put up and take down the decorations if the Town would purchase. Concern about insurance liability was brought up about if the Town or Chamber would be held liable if volunteers were injured during putting up or taking down.

Council Member Rueter moved to approve the expenditure of funds up to \$17,000 to purchase the holiday decorations for the new lights and to give the Town Manager direction to work out an agreement with the Chamber of Commerce.

Council Member Montoya seconded the motion.

Council Member Montoya voted in favor. Council Member Rueter voted in favor. Council Member Fitzgerald voted in favor. Vice Mayor Maniaci voted in favor. Mayor Bryan voted in favor. Motion passed.

### **Discussion, consideration and possible approval of expenditure of funds for the installation of holiday decorations on new light poles.**

No action taken.

### **Discussion, consideration and possible approval of IGA(s) and/or MOU(s) with the Grand Canyon School District for park facilities, services, usage and management.**

An IGA is still being processed between the Town and School District's attorneys. Due to the weather, additional bid costs, and the new design, the construction of the park will be delayed until spring. The Council would like to have an IGA in place despite the delay.

### **Discussion, consideration and possible approval of continuing to hold a traditional ballot box or changing to a mail-in vote elections.**

Clarinda Vail stated that the Town would only save up to \$500 and was concerned that every possible option should be given to the Town's constituents to participate in the democratic process.

Sharyl Allen requested that if the Council chose to mail in vote elections only, that the school note be the drop off place.

No action taken.

### **Discussion, consideration and possible approval of expenditure of funds to purchase ABC covering for Town Hall Office Modular parking area and surrounding property.**

FANN Construction gave the lowest bid for ABC covering needed for the

Town Hall pad site.

Council Member Montoya moved to authorize the Town Manager to sign the agreement with Fann Construction and to expand the cost up to \$3000. Council Member Rueter seconded the motion.

Council Member Montoya voted in favor. Council Member Rueter voted in favor. Council Member Fitzgerald voted in favor. Vice Mayor Maniaci voted in favor. Mayor Bryan voted in favor. Motion passed.

## **8. DISCUSSION ITEMS**

### **ADOT Highway 64 Project Update**

FANN Construction is finishing up the cement work and they anticipate to be done somewhere between the end of the week to two weeks.

### **Snow Removal RFQ Update**

Robb Construction has been contacted and will provide a quote. An ad will be placed in the paper for additional bids and part of their response would state how quickly the job will be done. The Town is only responsible for the sidewalks.

### **Modular Office Update**

The site is ready and prepared for the modular to be relocated. Council Member Rueter spoke to the Contractors and will have a delivery date.

### **MOU(s) for Judicial Facilities and Services with Coconino County**

Judge Sutton and Town Attorney Sims have been working with the County and the MOU(s) are still in being finalized with a possible agreement being available by Dec 7<sup>th</sup>.

### **CUP Files Transfer Update**

The County has not responded as of yet.

### **P&Z Ordinance Update**

Mr. Turner has finished the work and it is ready for the Council to review. Copies of the original with mark outs and the finished product will be sent to the Council Members via electronic or paper per their preference.

### **Audit Update**

Town Manager Ochoa stated that the Financial Consultant has some information to finalize and that he had created a report listing all the action items with expenditures attached.

### **Hearing Officer Ads**

The Town Manager and Richard Turner have come up with an ad and it will be put on the website and in the newspaper.

### **Council Retreat Update**

The Town Manager will give additional information at the Dec 7<sup>th</sup> meeting.

## **9. TOWN MANAGER'S AND STAFF REPORTS**

### **Community and Civic Activities**

Town Manager Ochoa mentioned that he had attended a meeting with the Redistricting Committee and the National League of Cities conference.

**Sheriff's Report** – no report made

## **10. SET AGENDA AND ACTION ITEMS FOR NEXT MEETING**

Report on the audit and the finance report  
School IGA & design changes  
Snow removal – option to add Fire Department complex  
Update on Christmas decorations  
Application and Nomination for the P&Z Commission  
Modular Update  
Judicial MOU or IGA  
Retreat  
New Council Photo

**11. COUNCIL MEMBERS' REPORTS**

No reports were made.

**12. MAYOR'S REPORT**

Mayor Bryan stated that he and the Town Manager had attended the Arizona Broadband Council conference and had met with Century Link afterwards. Century Link would be returning in a couple of weeks with some options for internet. He had also met with the Redistricting Committee and listed their wishes and wants. Mayor Bryan mentioned that he was concerned with the comments that Council Member Fitzgerald had made in the paper and hoped that the Council would continue to work together.

**13. MOTION TO ADJOURN INTO EXECUTIVE SESSION for the following purpose:**

The Council did not adjourn into executive session.

**14. MOTION TO ADJOURN**

Council Member Montoya moved to adjourn the meeting.  
Council Member Rueter seconded the motion.

Council Member Montoya voted in favor. Council Member Rueter voted in favor.  
Council Member Fitzgerald voted in favor. Vice Mayor Maniaci voted in favor. Mayor Bryan voted in favor. Motion passed.

Meeting adjourned at 8:13pm.