

TUSAYAN TOWN COUNCIL REGULAR MEETING

PURSUANT TO A.R.S. § 38-431.02 & §38-431.03
Wednesday, June 20, 2012 at 6:00 P.M.
TUSAYAN TOWN HALL
845 Mustang Drive, Tusayan, Arizona

TOWN COUNCIL SUMMARIZED MINUTES

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Bryan called the meeting to order at 6:02 p.m. and the Pledge of Allegiance was recited.

2. ROLL CALL

On roll call, the following were present:

**MAYOR BRYAN
VICE MAYOR MONTOYA**

**COUNCILMEMBER FITZGERALD
COUNCILMEMBER RUETER
COUNCILMEMBER SANDERSON**

Also present were:

Tami Ryall, Interim Town Manager
Laura Matthews, Interim Town Clerk

3. CALL TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA

4. CEREMONIAL AND INFORMATIONAL MATTERS

5. CONSENT AGENDA

A. Minutes of Town Council Workshop of May 30, 2012.

B. Accounts Payable Billings.

Vice Mayor Montoya moved to approve the Consent Agenda with the exception of Item 5B. The motion was seconded by Councilmember Fitzgerald and passed on unanimous vote.

Councilmember Sanderson moved to approve all accounts payable items with the exception of amounts payable to members of the City Council and payable to Best Western Hotel. Councilmember Rueter seconded the motion, which passed on unanimous vote.

Mayor Bryan recused himself from the discussion and vote on the accounts payable items to himself and Best Western Hotel. Councilmember Sanderson moved to approve the accounts payable items to Mayor Bryan and Best Western Hotel, seconded by Councilmember Rueter. The vote was unanimous in favor.

Mayor Bryan returned to the meeting.

Councilmember Fitzgerald recused himself from the discussion and vote regarding accounts payable items due to him. Councilmember Sanderson moved to approve the accounts payable items to Councilmember Fitzgerald. The motion was seconded by Councilmember Rueter and passed unanimously.

Councilmember Fitzgerald returned to the meeting.

Vice Mayor Montoya recused himself from the discussion and vote regarding accounts payable items due to him. Councilmember Sanderson moved to approve the accounts payable items to Vice Mayor Montoya, seconded by Councilmember Fitzgerald. The motion passed on unanimous vote.

Vice Mayor Montoya returned to the meeting.

6. COMMITTEE REPORTS

7. ACTION ITEMS

A. Consideration, Discussion, and Possible Approval of priorities, funding amounts, and timing of appropriations for Tusayan Community Park.

Interim Town Manager Ryall recapped what the Council decided at their June 19, 2012 Budget Workshop regarding the Tusayan Community Park.

Money allocated to the Park in the current fiscal year, \$125,000.00, will be rolled into the next fiscal year, per the request of Sharyl Allen, Superintendent for Grand Canyon Schools. This will allow the School District greater flexibility in spending the money; specifically, they won't have to spend the money within the next 60 days. The Council agreed to budget an additional \$150,000.00 for Fiscal Year 2012/13, bringing the two year total to \$275,000.00. The Grand Canyon Unified School District #4 Governing Board authorized the release of an Invitation to Bid on the Phase 1 construction of the Park. The School's stated priorities for Phase I are, 1) infrastructure including parking lot; 2) the sports court; and 3) a small children play area (tot lot).

Andrew Aldaz, School District Project Manager, noted the project could be advertised and opened to accept bids by July 17, 2012. If all goes well, a Notice to Proceed could be issued around the second week of August.

Councilmember Rueter stated his preference in giving the School District the approved expenditures for the new Fiscal Year as soon as possible after adopting the final budget.

B. Consideration, Discussion, and Possible Approval of Professional Services Contract with RobbCo Construction for Project Management Services related to the Tusayan Employee Housing Project.

Interim Manager Ryall reviewed the service agreement and scope of work regarding the contract with RobbCo which is a "not to exceed" contract in the amount of \$20,000.00 for the duration of the project.

It was clarified that the Interim Manager will be responsible in monitoring the contract and Project Manager. Manager Ryall explained that because the Town was organized under

A.R.S. Title 9, the Council can approve up to \$500,000.00 for profession services contracts without a formal Request for Qualifications (RFQ) process.

The Town has initiated contact with APS to begin fulfilling their requirements for the housing project. The critical piece right now is to extend the lease agreement with ADOT to include the housing site. Manager Ryall will return to the Council when it is time to bid the purchasing of the units themselves.

Vice Mayor Montoya moved to approve the contract with RobbCo, seconded by Councilmember Fitzgerald. The motion passed on unanimous vote.

8. DISCUSSION ITEMS

A. Update on Camper Village.

Representatives from Stilo were unable to present an update this evening and have rescheduled to the Council's July 3, 2012 meeting.

As a Manager at Camper Village, Councilmember Rueter stated he is aware that Stilo is in the process of working with their engineers and obtaining permits for the project.

The Mayor requested that when Stilo reports to the Council, that an update of all Stilo projects be provided with timelines, not just Camper Village.

9. TOWN MANAGER'S REPORT

A. Town Manager Ryall introduced the new Future Agenda and Event Calendar. The calendar allows the Council to see at a glance what is scheduled for the upcoming six to eight weeks. It will be distributed with each Council agenda.

B. Council was reminded to let the Interim Clerk or the Interim Manager know if they are planning to attend the 2012 League Annual Conference in August.

10. FUTURE AGENDA ITEMS

A. The Mayor noted that representatives from the League of Arizona Cities and Towns will be educating the Council on the various options available regarding forms of municipal governance at the July 3, 2012 Council meeting.

B. Councilmember Fitzgerald requested that the Mayor and Council Compensation discussion be placed on an upcoming agenda.

C. Councilmember Rueter requested that Manager Ryall check with the Town's Attorney regarding the Town's ability to compensate commission members.

D. The Mayor asked Manager Ryall to inquire as to when the Arizona Natural Resources Protection Act representatives would be available to make a presentation to Council. He wants to be sure the Council has time to officially support the initiative.

E. Councilmember Fitzgerald would like for the Council to begin formulating the Town Codes.

11. COUNCILMEMBERS' REPORTS

12. MAYOR'S REPORT

- A. The Mayor distributed a report from the June 8, 2012 Greater Arizona Mayors' Association (GAMA) meeting, highlighting the main issues discussed.
- B. Mayor Bryan asked that the representatives from the League of Arizona Cities and Towns provide an overview of the League Legislative Resolutions when they come to discuss Forms of Municipal Governance.
- C. Com Net will be providing additional wireless service for the entire Town of Tusayan within the next few weeks. This is only a temporary solution to the wireless issues the Town is facing.
- D. The Mayor updated the Council on his recent meeting with Sheriff Pribil, who is proposing "branding" a County patrol vehicle with a Tusayan logo at no cost to the Town. The vehicle would be kept in Tusayan and used by the Sheriff's Deputies locally.

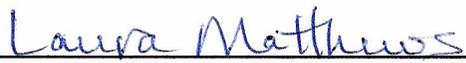
13. MOTION TO ADJOURN

There being no further business to come before the Council, Vice Mayor Montoya moved to adjourn the meeting at 7:10 p.m. The motion was seconded by Councilmember Fitzgerald and passed on unanimous vote.



 MAYOR

ATTEST:



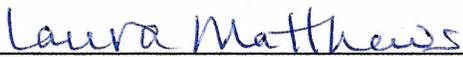
 INTERIM TOWN CLERK

CERTIFICATION

State of Arizona)
) ss.
 Coconino County)

I, Laura Matthews, do hereby certify that I am the Interim Town Clerk of the Town of Tusayan, County of Coconino, State of Arizona, and that the above minutes are a true and correct summary of the meeting of the Council of the Town of Tusayan held on June 19, 2012. I further certify that the meeting was duly called and held, and that a quorum was present.

DATED this 17th day of July, 2012.



 INTERIM TOWN CLERK