

FINAL

TUSAYAN TOWN COUNCIL STUDY WORKSHOP

PURSUANT TO A.R.S. § 38-431.02 & §38-431.03
Thursday, March 8, 2012 @ 5:00 P.M.
TUSAYAN TOWN HALL BLDG
845 Mustang Drive, Tusayan Arizona

TOWN COUNCIL STUDY WORKSHOP MINUTES

1. ROLL CALL

The Mayor opened the meeting at 5:05pm and the Pledge of Allegiance was recited.

Upon roll call, the following were present:

MAYOR BRYAN
VICE MAYOR MONTOYA

COUNCILMEMBER FITZGERALD
COUNCILMEMBER RUETER
COUNCILMEMBER SANDERSON

Also present: Town Manager Ochoa
Assistant Clerk Garver

2. STUDY WORKSHOP

Topic: Review of Proposed Policies and Procedures for the Town Council of Tusayan, Arizona

Section 2.4 – Remove “common”

Section 3.5 – Remove “run by Town Attorney”

Section 3.6 – Remove “or the Town Attorney”

Section 3.8.A – Remove “for the purpose of taking notes and or audio recordation of the meeting.” Add “or designee” after Town Clerk.

Section 3.8.B and Section 3.8.C – Add “with audio” after video.

Section 3.8.B – Remove “an accounting of the issues discussed and” before actions taken.

Section 3.8.C – Remove “while they fall under the definition and are considered public records by State law”.

Record Retention – what is the state policy? Review with the Town Attorney.

Section 3.8.C – Remove “if the Town has a website”.

Section 4.1.B – Remove “if the Town has a website.”

Section 4.2.A – Remove “if the Town has a website”.

Section 4.2.C.1 – Change (7) seven days to (5) five days.

Section 7.4 – Add in “/Resolutions” after Ordinances in two places.

Section 8.5 – Change dias to dais.

Section 9 – Review and look for duplicates with Town Attorney

Section 11.1 – Remove all language after at large.

Section 11.4 – Add in as last sentence and have Town Attorney review. “A Council Member shall resign if they are no longer a qualified electorate.”

Section 11.7 – Remove “or 2 year term”. Add in “by each other” after swearing in of oath. Remove second paragraph about Council Member forfeiting seat as Town Attorney said it is not legal.

Section 11.8.D – add) after 30.

Section 11.8.E – add) after 30.

Section 12 – remove election information and add Municipal Elections Manual link from League of Arizona Cities and Towns.

The Town Council wishes to review the changes one last time via email and then if there are no major discussions or concerns left, it will be brought to the regular meeting on March 21st for final review and voted on.

Council Member Sanderson had some grammatical changes on the Town of Tusayan Ethics Codes and he will review them with the Town Attorney and the Town Manager.

3. MOTION TO ADJOURN

Vice Mayor Montoya moved to adjourn the meeting.

Council Member Rueter seconded the motion. All were in favor. The motion passed.

The meeting adjourned at 6:11pm.

ATTEST: On this date, March _____, 2012.

Town Clerk