

TUSAYAN TOWN COUNCIL REGULAR MEETING

PURSUANT TO A.R.S. § 38-431.02 & §38-431.03

Wednesday, May 1, 2013 at 6:00pm

TUSAYAN TOWN HALL BUILDING

845 Mustang Drive, Tusayan Arizona

TOWN COUNCIL SUMMARIZED MINUTES

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Bryan called the meeting to order at 6:04pm and the Pledge of Allegiance was recited.

2. ROLL CALL

MAYOR GREG BRYAN
VICE MAYOR AL MONTOYA - excused
COUNCILMEMBER BILL FITZGERALD
COUNCILMEMBER JOHN RUETER
COUNCILMEMBER CRAIG SANDERSON

Also present were:

Tami Ryall, Interim Town Manager
Irina Ermakova, Town Bookkeeper
Melissa Malone, Town Clerk

3. CALL TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA

None

4. CEREMONIAL AND/OR INFORMATIONAL MATTERS

A. Presentation from candidate for Town Manager position with question and answer period

Will Wright gave a brief overview of his personal and professional history. He also gave a presentation on interview questions given to him previously by the Council.

5. CONSENT AGENDA

A. Minutes of Town Council Meeting on 4/17/13

B. Accounts Payable Billings

Councilmember Sanderson made a motion to approve the Consent Agenda. Councilmember Rueter seconded the motion. Mayor Bryan recused himself from one item in the Accounts Payable Billings which was a payment to the Squire Inn where he is employed. The motion passed on unanimous vote.

6. COMMITTEE REPORTS

None

7. ACTION ITEMS

A. Consideration, discussion, and possible action on joining the Coconino Plateau Water Advisory Council (CPWAC) and participation in the North Central Arizona Water Feasibility Study

Mayor Bryan reviewed the presentation CPWAC made in a previous Council meeting where the United States Bureau of Reclamation requested Tusayan's participation in the North Central Arizona Water Feasibility Study (NCAWFS). He stated that he and Councilmember Fitzgerald attended a retreat last week which covered the same topics. The cost to the Town of Tusayan at this time would be approximately \$300,000. Grand Canyon National Park also has renewed interest in the Study. He also covered the possibility of joining CPWAC.

Councilmember Fitzgerald echoed Mayor Bryan's report and restated the request of NCAWFS to help fund the project.

Councilmember Rueter supported joining CPWAC but questioned supporting the NCAWFS since Grand Canyon National Park is not yet participating and since, at this point, water withdrawal from Lake Powell is not allowed.

Councilmember Sanderson stated that participation by the National Park Service would be critical to bringing water to Tusayan via the methods proposed by NCAWFS.

Mayor Bryan made a motion to join CPWAC for the fiscal year 2013/2014 with a contribution of \$5,000. Councilmember Rueter seconded the motion and it passed on unanimous vote.

B. Consideration, discussion, and possible approval of Annual Assessment for Northern Arizona Council of Governments (NACOG)

Manager Ryall presented information about the fee structure for NACOG.

Councilmember Rueter made a motion to approve the annual assessment of \$546 for membership in NACOG. Councilmember Sanderson seconded the motion and it passed on unanimous vote.

C. Consideration, discussion, and possible approval of Resolution 2013-05 establishing an Electronic Communications Reimbursement Policy

Manager Ryall introduced Resolution 2013-05 and stated that it was the result of the discussions in the last budget discussion.

Mayor Bryan made a motion to approve Resolution 2013-05. Councilmember Sanderson seconded the motion and it passed on unanimous vote.

D. Consideration, discussion, and possible action on Council Chamber Technology Needs

Manager Ryall presented a general pricing list from an audio visual equipment company showing equipment the Council has requested to purchase for the

Council Chambers. She also stated that this company is on the State Bid List so state pricing will apply.

Councilmember Fitzgerald made a motion to direct the Town Manager to make a purchase of audio-visual equipment. Councilmember Sanderson seconded the motion. After discussion, Councilmember Fitzgerald amended his motion to put a maximum of \$48,000 on the purchase. Councilmember Sanderson agreed to the amendment. The amended motion passed on unanimous vote.

The Council took a break from 7:24pm to 7:30pm.

8. DISCUSSION ITEMS

A. Discussion of possible addition of a maintenance position

Councilmember Rueter stated his desire to create a maintenance position for the Town to maintain the landscaping along Highway 64, bus stops, trails, sidewalks, Town Hall, employee housing units, snow-plowing, and trash pickup. He stated that the Town Manager should determine if it would be a part-time or full-time position.

Councilmember Sanderson supports the position being part-time and asked for clarification on the use of Highway Urban Revenue Fund (HURF) funds with regard to blending funding for a single position. Councilmember Rueter requested information about saving HURF funds from 1 year to another for later use. Manager Ryall will research both topics.

Councilmember Fitzgerald brought up issues of housing, benefits, vehicle, tools, storage, job description, etc.

B. Budget Workshop and Discussion for Fiscal Year 2013/2014

Manager Ryall introduced the topic and suggested the Municipal Code Workshop scheduled for May 14, 2013 be postponed and a Budget Workshop be scheduled in its place to cover non-finalized items. She covered the following and the associated changes were made:

- Streets Fund
 - Add \$20,000 under Bus Stop Maintenance
- Facilities and Grounds
 - The Council directed Manager Ryall to purchase appropriate insurance for Town Hall and both employee housing units in this fiscal year and continue it through future years.
- Capital Improvement Projects
 - Additional discussion will occur in the May 14 workshop
- Planning & Studies
 - Add \$20,000 in 2013-2014 and 2014-2015
- Development & Permits
 - Manager Ryall and the Council had a discussion about possibly subsidizing permitting charges to the public. The Council decided the Town will take over permitting fee collection and decided to conduct a study on cost recovery and fee schedules starting July

1, 2013 to include a comparison of costs to Williams, Coconino County, and a third community.

The Council discussed possibilities of budgeting funds to subsidize the Tusayan Fire District to cover the costs of additional staff.

Councilmember Rueter reported on the Park Committee meeting last week. The committee will consist of 2 Councilmembers, the Town Manager, 2 School Board Members and the School Superintendent. Councilmember Sanderson requested the fencing around the sports court this fiscal year to address safety concerns. Manager Ryall will provide additional information and costs in the May 14th workshop.

Mayor Bryan asked if there was direction from the Committee on the purchase of playground equipment with the donation of \$25,000 from the Squire Inn. Councilmembers Rueter and Sanderson and Manager Ryall suggested that the Squire Inn proceed with making the choice and the purchase.

9. TOWN MANAGER'S REPORT

Manager Ryall covered her report and Future Agenda Items:

- Community Development Block Grant application
 - Deadline postponed due to the Federal Sequester
 - Handicap parking signs for Town Hall and the park have arrived
- Fencing is being installed at the employee housing unit
- Manager Ryall will present the General Plan Town Hall Summary in the Council Meeting on May 15
- Conditional Use Permit (CUP) documents from the County can now leave the building for copying or a person can use a scanner in the building. The priority for the project is Active CUPs.
- May 15 – add a presentation on Marketing Efforts by the Chamber of Commerce
- May 14 will be a Budget Workshop and the budget Agenda Item for May 15 will be removed
- May 15 – Intergovernmental Agreement renewal with Williams Justice Court
- May 15 - Temporary Liquor License for July 4th for Chamber of Commerce
- May 15 - Report on the uranium mining application
- Executive Session May 7th at 5pm to discuss the Town Manager Candidate

10. FUTURE AGENDA ITEMS

Covered above

11. COUNCIL MEMBERS' REPORTS

Councilmember Rueter noted that Williams is in the process of developing its General Plan and had a low turn-out for the meeting. He complimented Manager Ryall and Richard Turner on their work and especially getting public participation in Tusayan.

Councilmember Fitzgerald attended a National Forest Service presentation 2 weeks ago regarding burning and thinning projects. Crews may thin and chip the wood and then take it to a pulping facility in Winslow.

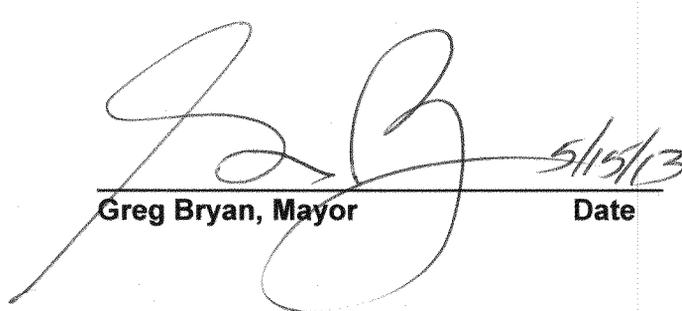
Councilmember Sanderson noted that there is an error on the meeting schedule. The meeting scheduled on August 5th should be August 6th.

12. MAYOR'S REPORT

Mayor Bryan gave a report on the Wate Uranium mine application. There is considerable opposition and concern regarding the operation. There are issues with access, dust, resources, etc. The Council agreed to a letter of opposition that the Mayor will prepare.

13. MOTION TO ADJOURN

Councilmember Rueter made a motion to adjourn the meeting at 10:11pm. Councilmember Fitzgerald seconded the motion and it passed on unanimous vote.

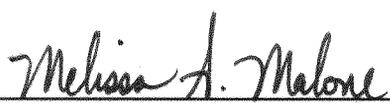


Greg Bryan, Mayor

5/15/13

Date

ATTEST:



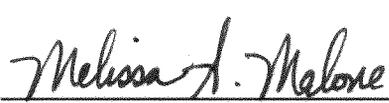
Melissa A. Malone, Town Clerk

CERTIFICATION

State of Arizona)
) ss.
Coconino County)

I, Melissa Malone, do hereby certify that I am the Town Clerk of the Town of Tusayan, County of Coconino, State of Arizona, and that the above minutes are a true and correct summary of the meeting of the Council of the Town of Tusayan held on May 1, 2013. I further certify that the meeting was duly called and held, and that a quorum was present.

DATED this 9th day of May, 2013.



Town Clerk