

TUSAYAN TOWN COUNCIL REGULAR MEETING

PURSUANT TO A.R.S. § 38-431.02 & §38-431.03

Wednesday, May 29, 2013 at 6:00pm

TUSAYAN TOWN HALL BUILDING

845 Mustang Drive, Tusayan Arizona

TOWN COUNCIL SUMMARIZED MINUTES

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Bryan called the meeting to order at 6:04pm and the Pledge of Allegiance was recited.

2. ROLL CALL

MAYOR GREG BRYAN

VICE MAYOR AL MONTOYA

COUNCILMEMBER BILL FITZGERALD

COUNCILMEMBER JOHN RUETER – via phone, lost at 6:10pm

COUNCILMEMBER CRAIG SANDERSON

Also present were:

Tami Ryall, Interim Town Manager

Irina Ermakova, Town Bookkeeper

Melissa Malone, Town Clerk

3. CALL TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA

Tusayan Fire District Chief Robbie Evans announced that Flagstaff Medical Center will be at the Fire District office on June 5, 2013 for free health screenings for everyone.

4. CEREMONIAL AND/OR INFORMATIONAL MATTERS

None

5. CONSENT AGENDA

Mayor Bryan requested the Accounts Payable Billings be removed from the Consent Agenda to correct an error.

A. Minutes of Town Council Special Meetings on 5/1/13 and 5/7/13 and Regular Meeting on 5/15/13

Vice Mayor Montoya made a motion to approve the Minutes. Councilmember Fitzgerald seconded the motion and it passed on unanimous vote.

B. Accounts Payable Billings

Mayor Bryan stated that a check (#1808) listed to pay to Mayor Bryan should be removed as the check should be a reimbursement to Will Wright. Councilmember Sanderson made a motion to approve the Accounts Payable

Billings with the deletion of check #1808. Vice Mayor Montoya seconded the motion and it passed on unanimous vote.

6. COMMITTEE REPORTS

None

The Council moved to Item 8.

8. DISCUSSION ITEMS

A. Update and discussion of National Forest Fire Restrictions

Manager Ryall referenced the Ordinance passed by the Council in 2010 requiring the Town to follow restrictions enacted by the National Forest and she introduced Chief Robbie Evans to discuss the current fire restrictions. He discussed the extreme dry conditions, winds, and the fact that there has already been a brush fire in Tusayan this season.

Chief Evans also stated that the fire truck the Town funded will be available for photos soon. Manager Ryall asked the Chief to bring the truck to the Town Council meeting on June 19th.

7. ACTION ITEMS

A. Consideration, discussion, and possible adoption of Preliminary Budget for Fiscal Year (FY) 2013-2014

Manager Ryall presented an overview of the Preliminary Budget for FY 2013-2014. She stated there were some minor changes to the budget since the last meeting:

- Increased the revenue forecast from permit fees to \$50,000
- Made adjustments to the Court and Prosecutor to more closely track with the Intergovernmental Agreements
- Added some new account numbers and annotations

Mayor Bryan noted that if the Preliminary Budget is passed tonight, the total expenditure amount may not change.

Vice Mayor Montoya made a motion to adopt the Preliminary Budget for FY 2013-2014 and set the expenditure limit of \$2,534,000. Councilmember Sanderson seconded the motion and it passed on unanimous vote.

B. Consideration, discussion, and possible action authorizing the Town Manager to proceed with a Permit Fee Analysis

Manager Ryall introduced the agreement, which was distributed with the Agenda Packet. Mayor Bryan requested an amendment to the agreement specifying the timeline for the study.

Councilmember Sanderson made a motion to authorize the Town Manager to proceed with the agreement, not to exceed \$35,000, with an added timeline. Vice Mayor Montoya seconded the motion and it passed on unanimous vote.

9. TOWN MANAGER'S REPORT

Manager Ryall discussed the following:

- Fencing for the park is proceeding on track
- The purchase of an Automatic Defibrillator approximately \$1,700
- There are promotional items examples on the Council desks
- The League of Arizona Cities and Towns conference will be August 27-29 at El Conquistador in Tucson
- The General Plan is nearing completion

10. FUTURE AGENDA ITEMS

New Items include:

- Rezoning and Conditional Use Permit for Fireside Ridge will tentatively come before the Planning and Zoning Commission on June 18th
- Presentation from Arizona Public Service on June 19th
- Intergovernmental Agreement with the Tusayan Fire Department on June 19th
- Possible action on joining a health insurance pool for employees on June 19th
- Staff will post and distribute notice of meetings cancelled for June 5th & the month of July except July 24th

11. COUNCIL MEMBERS' REPORTS

None

12. MAYOR'S REPORT

- Mayor Bryan reported that an offer of permanent employment was extended to Will Wright and he has accepted with a start date of July 1, 2013. Manager Ryall has been asked to stay for crossover for 1 week.
- He also discussed a possible option of joining with another town to form a group for health benefits for employees.
- Mayor Bryan introduced a rendering of the playground equipment for the Tot Lot at the Community Park that the Grand Canyon Squire Inn is purchasing. He asked the Council for help in involving the Community in installing the equipment.
- Transaction Privilege Tax reform efforts are still in progress with the League of Arizona Cities and Towns.

13. MOTION TO ADJOURN

Councilmember Sanderson made a motion to adjourn the meeting at 7:20pm. Councilmember Fitzgerald seconded the motion and it passed on unanimous vote.

Greg Bryan, Mayor 6/19/13
Date

ATTEST:

Melissa A. Malone
Melissa A. Malone, Town Clerk

CERTIFICATION

State of Arizona)
) ss.
Coconino County)

I, Melissa Malone, do hereby certify that I am the Town Clerk of the Town of Tusayan, County of Coconino, State of Arizona, and that the above minutes are a true and correct summary of the meeting of the Council of the Town of Tusayan held on May 29, 2013. I further certify that the meeting was duly called and held, and that a quorum was present.

DATED this 12th day of June, 2013.

Melissa A. Malone
Town Clerk