

TUSAYAN TOWN COUNCIL REGULAR MEETING

PURSUANT TO A.R.S. § 38-431.02 & §38-431.03

Wednesday, June 19, 2013 at 6:00pm

TUSAYAN TOWN HALL BUILDING

845 Mustang Drive, Tusayan Arizona

TOWN COUNCIL SUMMARIZED MINUTES

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Bryan called the meeting to order at 6:09pm and the Pledge of Allegiance was recited.

2. ROLL CALL

MAYOR GREG BRYAN

VICE MAYOR AL MONTOYA – via phone (lost connection prior to 7pm)

COUNCILMEMBER BILL FITZGERALD

COUNCILMEMBER JOHN RUETER – via phone

COUNCILMEMBER CRAIG SANDERSON

Also present were:

Tami Ryall, Interim Town Manager

Melissa Malone, Town Clerk

3. CALL TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA

None

4. CEREMONIAL AND/OR INFORMATIONAL MATTERS

A. Presentation on the preliminary findings of the Tusayan Drainage Study

Manager Ryall introduced Jeff Holstmeister from J2 Engineering who gave an overview of the Drainage Study. He briefly covered previous studies and mentioned plans for Coconino County to do a study of the Tusayan area in approximately 2018-2019.

Mr. Holstmeister discussed drainage issues at the IMAX Theater and R.P. Drive. He covered overall issues with drainage pipes getting smaller downstream instead of larger. He recommended:

- working with the National Forest to install small retention basins/stock tanks upstream
- defining the floodplain for management purposes
- installing rain gages and stream flow gages
- implementing Ordinances to review/develop drainage guidelines
- implementing development guidelines
- developing a 5-year capital improvement plan to address issues

Next steps would be to:

- identify pipes/culverts which need to be made larger in the downstream areas, prioritize them, determine easements, rights of way, etc. and then

move forward with remedies for those pipes/culverts. There may be opportunities to co-locate drainage and trails.

- install rain and stream flow gages to begin gathering data for long term plans
- develop guidelines for development

Former Mayor Pete Shearer stated that the Forest Service is expecting the Town to cover the costs of excavating retention basins in the National Forest. He also stated that R.P. Drive is owned by the Sanitary District so if easements are needed, requests could be taken to them.

B. Presentation from NI Solutions on the Tusayan Internet Improvement Project

Manager Ryall introduced Mujtaba Ansari of NI Solutions. He gave a presentation to the Council on the Internet Improvement Project. He gave an overview of the goals and process of the study.

Mr. Ansari presented 2 options for the short-term wireless solution and offered NI Solutions' expertise in training and negotiating the following:

- the Town could purchase the bandwidth from Niles Radio and provide the service
- the Town could purchase the bandwidth from Niles Radio and get a 3rd party to provide the service

Mr. Ansari presented long-term options of developing connectivity from Williams along Highway 64 and partnering with other entities in the area such as Grand Canyon National Park, the National Forest, the medical clinic, Valle airport, Valle businesses, etc. Robert Olding, also from NI Solutions, spoke about technical options for improving connection speeds through wireless or fiber optic connectivity throughout the Town of Tusayan.

When asked, Joe Carter from Arizona Public Service said that he could get information on the possibility of placing internet distribution systems on the street lights in Tusayan.

Mr. Ansari and Mr. Olding discussed estimated costs and possible funding sources.

The Council directed staff to proceed with a short-term solution and continue to research a long-term solution.

The Council took a 10 minute break at 8:30pm.

C. Presentation from Arizona Public Service (APS)

Kevin Hartigan from APS introduced Brenda Hazelet, Relationship Manager, and Joe Carter, Construction & Maintenance Section Leader. They presented general information on APS administration and access to them. Joe Carter stated that they will be moving the power pole (which is within the building) on the Red Feather property to a more appropriate location.

5. CONSENT AGENDA

Councilmember Fitzgerald requested the Accounts Payable Billings be removed from the Consent Agenda.

A. Minutes of the Town Council Budget Workshop on 5/14/13, Special Meetings on 11/27/12, 1/7/13, 5/22/13, Regular Meeting on 5/29/13, and Municipal Code Workshop on 6/11/13

Councilmember Fitzgerald made a motion to approve the Minutes. Councilmember Sanderson seconded the motion and it passed on unanimous vote.

B. Accounts Payable Billings

Councilmember Fitzgerald had a question about an item and Manager Ryall explained it to his satisfaction. Mayor Bryan recused himself on a payment to himself. Councilmember Sanderson made a motion to approve the Accounts Payable Billings. Councilmember Rueter seconded the motion and it passed on unanimous vote.

6. COMMITTEE REPORTS

None

7. ACTION ITEMS

A. Consideration, discussion, and possible approval of an intergovernmental agreement (IGA) with Tusayan Fire District for funding of supplemental staff

Manager Ryall stated that there is a revision to the agreement which was in the Agenda Packet. The approved amount, \$109,000, was added. She also stated that the Fire District has already approved the agreement.

Councilmember Fitzgerald made a motion to approve the IGA. Councilmember Rueter seconded the motion and it passed on unanimous vote.

B. Consideration, discussion, and possible action on financial participation in the North Central Arizona Water Feasibility Study (NCAWFS)

Mayor Bryan discussed his memo which was included in the Agenda Packet. He requested the Town to commit funds of \$32,254.44 with a letter of commitment to participate in the Bureau of Reclamation's North Central Arizona Water Feasibility Study. He stated that the Grand Canyon National Park Deputy Superintendent told him today that the Park will send a letter of commitment to participate even though they do not have funds identified. The Mayor stated that the Town could choose to pull out of the study at any time.

Councilmember Rueter stated that there is still the issue of being prohibited from withdrawing water from the Colorado River above Lee's Ferry. He stated that an act of Congress would be required to allow it. He also pointed out that the water

rights that the NCAWFS group mentioned buying were lower basin rights, not upper basin rights. These issues make him believe that this venture is high risk.

The Council discussed risks and alternative options.

Councilmember Fitzgerald made a motion to send a letter of intent to pay the \$32,254.44 in October 2013 with the provision that if the Park Service pulls out, Tusayan reserves the right to do the same. Councilmember Sanderson seconded the motion and it passed on unanimous vote.

8. DISCUSSION ITEMS

None

9. TOWN MANAGER'S REPORT

Manager Ryall discussed the following:

- Work on trail options for the General Plan is in progress
- The last General Plan meeting will be on July 2
- Signage for Town Hall has been ordered and should be installed within the next 2 weeks
- Work on the CDBG application is continuing
- Trash cans for all the bus stops have come in and Councilmember Rueter and his staff placed them at all the bus stops in town
- She is working with ADOT on the transition of responsibility for the landscaping along Highway 64 in Town

10. FUTURE AGENDA ITEMS

- The next meeting will be July 24th after the summer break

11. COUNCIL MEMBERS' REPORTS

Councilmember Rueter attended the Newly Elected Officials Conference. He also stated that Santan Valley may soon be Arizona's newest town. He is working on securing and stabilizing the trash cans (mentioned above).

Councilmember Fitzgerald stated that there was an accident on the round-about and glass, plastic, and a bumper were left in the street. He cleaned it up but learned that the tow truck driver is responsible for doing that, not ADOT.

Councilmember Fitzgerald will be attending the League conference in August

12. MAYOR'S REPORT

- Mayor Bryan stated that this is the last Council meeting for Ms. Ryall. He stated that the Town is a different place because of her input, wisdom and experience and that she has helped the Town grow. On behalf of the Council, he expressed appreciation for her work in Tusayan. He also stated that she may complete certain projects even after Mr. Wright starts as Town Manager.
- A Council Executive Session was held today with the Town Attorney regarding the Stilo Development Agreement. The Town Attorney was directed to gather

