

## AGENDA

### TUSAYAN TOWN COUNCIL REGULAR MEETING

PURSUANT TO A.R.S. § 38-431.02 & §38-431.03

Wednesday, October 16, 2013 at 6:00pm

TUSAYAN TOWN HALL BUILDING

845 Mustang Drive, Tusayan Arizona

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Tusayan Town Council and to the general public that the Tusayan Town council will hold a meeting open to the public on Wednesday, October 16, 2013 at the Tusayan Town Hall Building. If authorized by a majority vote of the Tusayan Town Council, an executive session may be held immediately after the vote and will not be open to the public. The Council may vote to go into executive session pursuant to A.R.S. § 38-431.03.A.3 for legal advice concerning any matter on the agenda, including those items set forth in the consent and regular agenda sections. The Town Council may change, in its discussion, the order in which any agenda items are discussed during the course of the meeting.

Persons with a disability may request a reasonable accommodation by contacting the Town Manager at (928) 638-9909 as soon as possible.

As a reminder, if you are carrying a cell phone, electronic pager, computer, two-way radio, or other sound device, we ask that you silence it at this time to minimize disruption of today's meeting.

### TOWN COUNCIL REGULAR MEETING AGENDA

#### 1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

#### 2. ROLL CALL

MAYOR GREG BRYAN

VICE MAYOR AL MONTOYA

COUNCILMEMBER BILL FITZGERALD

COUNCILMEMBER JOHN RUETER

COUNCILMEMBER CRAIG SANDERSON

❖ *One or two Council Members may attend by telephone*

#### 3. CALL TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA

***Members of the public may address the Council on items not on the printed agenda. The Council may not discuss, consider or act upon any matter raised during public comment. Comments will be limited to three minutes per person.***

***Members of the audience who wish to speak to the Council on an item listed as Public Hearing should complete a Request to Speak Card and turn it into the Town Clerk. Speakers will be limited to three minutes each.***

#### 4. CEREMONIAL AND/OR INFORMATIONAL MATTERS

**A. Presentation from Grand Canyon School representative regarding upcoming override election – Kevin Dickerson**

**5. CONSENT AGENDA**

ITEMS ON THE CONSENT AGENDA ARE ROUTINE IN NATURE AND WILL BE ACTED ON WITH ONE MOTION AND ONE VOTE. PUBLIC HEARING ITEMS ARE DESIGNATED WITH AN ASTERISK (\*). MEMBERS OF THE COUNCIL OR STAFF MAY ASK THE MAYOR TO REMOVE ANY ITEM FROM THE CONSENT AGENDA TO BE DISCUSSED AND ACTED UPON SEPARATELY.

A. Minutes of the Town Council Regular Meeting on 10/2/13, Workshop on 10/1/13, and for Special Meetings on 9/25/13, 10/3/13 and 10/8/13.

B. Accounts Payable Billings

**6. COMMITTEE REPORTS**

A. Update on the Community Park Committee

B. Update on the Planning and Zoning Commission

**7. ACTION ITEMS**

A. Consideration, discussion, and possible approval of Resolution No. 2013-14 declaring October 20-26, 2013 as Arizona Cities & Towns Week

**8. DISCUSSION ITEMS**

None

**9. TOWN MANAGER'S REPORT**

**10. FUTURE AGENDA ITEMS**

**11. COUNCIL MEMBERS' REPORTS**

**12. MAYOR'S REPORT**

**13. MOTION TO ADJOURN**

**CERTIFICATION OF POSTING OF NOTICE**

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the General Store in Tusayan, Arizona on this 15<sup>th</sup> day of October 2013, at \_\_\_\_\_ pm in accordance with the statement filed by the Tusayan Town Council.

\_\_\_\_\_  
Signature of person posting the agenda

ITEM NO. 5A

## **TUSAYAN TOWN COUNCIL REGULAR MEETING**

PURSUANT TO A.R.S. 38-431.02 & 38-431.03

WEDNESDAY, OCTOBER 2, 2013 @ 6:00 PM

TUSAYAN TOWN HALL

845 Mustang Drive, Tusayan, AZ 86023

### **TUSAYAN TOWN COUNCIL REGULAR MEETING SUMMARIZED MINUTES**

#### **1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Mayor Bryan called the meeting to order at 6:00 pm and recited the Pledge of Allegiance.

#### **2. ROLL CALL**

Upon roll call the following were present:

**MAYOR GREG BRYAN**

**VICE MAYOR AL MONTOYA**

**COUNCILMEMBER BILL FITZGERALD**

**COUNCILMEMBER JOHN RUETER**

**COUNCILMEMBER CRAIG SANDERSON**

Also present: Will Wright, Town Manager

#### **3. CALL TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA**

Superintendent for the Grand Canyon National Park, Dave Uberuaga addressed the Council and community regarding the directive to close the park. He indicated that 438 employees had been furloughed as of yesterday. He stated that all 401 national parks were now closed and that he realized the impact this situation had on the community, region and state, but he was not considering any efforts locally or at the state for a partial or limited opening of the park. He acknowledged that both private and public entities were offering funding for some relief, but said this park would not make any special accommodation to keep the park open.

He noted that he personally observed someone do a u turn immediately in front of him as well as people moving barricades, safety cones, parking in the street and realized the extreme limits the public would cross to see the park, which makes any opening of the park without being fully staffed a public safety issue. Further, he announced that Highway 64 within the boundary of the park would be closed as of 8 am tomorrow morning.

Council sought clarifications to these dramatic actions the superintendent had described. Vice Mayor Montoya asked how much delay would there be when the funding is renewed before the park would open again. Dave said when they receive the

revenues to open the park that it would be their highest priority to get it open in a safe, efficient manner.

Councilmember Sanderson asked what effect this closure would have on various services within the park. Dave said the Post Office, Bank and Clinic would remain open as well as the school. He stated that the General Store would be open on a limited schedule, but wasn't sure about the churches that met in the park. Dave indicated that local traffic could use all of these services but that visitor traffic could not be permitted in the park. Deliveries to any of these businesses or services would be allowed as well as any local traffic going east to the Cameron area. Councilmember Sanderson asked if there was anything we can do? Dave said educate the visitors about this situation and be patient. He noted he saw a piece on public television about someone waiting for years and spending thousands of dollars to launch on the river, but that too was closed. Vice Mayor Montoya asked about air flight businesses, which Dave said is managed by the FAA and he hadn't heard anything about that. Mayor Bryan thanked Dave for coming noting that we were all in this together. He also said that the Council and community would certainly be working on alternatives to get the park open as soon as possible, which Dave acknowledged that he understood and knew you wouldn't be doing your jobs, if you didn't pursue all alternatives at this point.

There were no other persons who requested to speak in the Call to the Public.

#### **4. CEREMONIAL AND/OR INFORMATIONAL MATTERS**

Brian Harris representing the Coconino Community College (CCC) addressed the Council with a power point that reviewed the history of CCC and their 2 campuses in Flagstaff, one in Page and several instructional sites throughout the county. CCC currently serves 10,000 students. He then reviewed the funding for the college and how they have had to raise tuition as property taxes have declined and State funding support has decreased. There have been a number of reductions and cutbacks due to their declining budget. He spoke about the importance of the upcoming override election on November 5<sup>th</sup> for CCC. Indeed, this election is critical for CCC to be able to maintain their current service level and urged everyone to vote in support of CCC's efforts. This election would raise about \$4.5 million a year for seven years. Robbie Evans spoke in favor of CCC as he has taught classes over the last 12 years and been involved with various community outreach programs that he's felt have benefitted the town.

Will stated that Andrew Aldaz had asked him to share some information about the School's Community Service hours requirement. All High School students are required to have 40 hours upon graduation. Andrew is assisting with these efforts and plans on conducting a group of students on November 1<sup>st</sup> and 2<sup>nd</sup> to clean up along the highway by picking up the garbage and trash. They will also work at the park to do some pick up and use the existing wood chips to spread the remainder in the tot lot area.

Kevin Dickerson spoke to the Council about the status of the school reviewing the park rules that they'd been given to present to the School Board for input. He said they would meet next week (Tuesday at 5 pm for the work session and 6:30 pm for the regular meeting) and you're all invited. He indicated there were a few recommendations that they would provide for the Council to consider for these rules.

## **5. CONSENT AGENDA**

**A. Consideration and possible approval of September 18, 2013 meeting minutes.**

**B. Accounts Payable Billings.**

Councilmember Rueter made a motion to approve the Consent Agenda items for the minutes and accounts payable. Councilmember Sanderson seconded the motion and the vote was unanimous to approve the Consent Agenda.

## **6. COMMITTEE REPORTS**

**A. Parks Committee**

**B. Planning & Zoning Committee**

There were no reports for either of these two committees.

## **7. ACTION ITEMS**

**A. Consideration, discussion, and possible adoption of Municipal Code Chapter 7 (Building Codes)**

Councilmember Rueter indicated that he'd like to see the code exceptions in their entirety, since the town is not in any real hurry. Others agreed and this item was tabled until next meeting.

**B. Consideration, discussion, and possible action on request from Phoenix Mayor Greg Stanton regarding HIV Awareness**

Councilmember Rueter made a motion to approve support for Aunt Rita's and World Aids Day per request from Mayor Stanton of Phoenix. Vice Mayor Montoya seconded the motion and the vote was unanimous.

**C. Consideration, discussion, and possible approval of Resolution 2013-12 establishing Worker's Compensation Insurance for volunteers**

Councilmember Sanderson wanted to know if there was a termination date since there was nothing on the resolution. He also wondered about having a sign-up

sheet so that we'll have a record of those who have been appointed to work for the town. Councilmember Fitzgerald also asked about safety along the highway for the youth who are planning their clean up and checking with ADOT. Further, he reiterated his concern about the timeframe for which this resolution was valid. Will indicated he thought the resolution coincided with the town's fiscal year or through June 30th, but would follow up on with AMRRP, as well as the need for a sign-up sheet for each project which he thought was a good idea. Councilmember Rueter made a motion to approve Resolution 2013-12 to establish Worker's Compensation coverage for volunteers. Councilmember Fitzgerald seconded the motion and it carried with a unanimous vote.

**D. Consideration, discussion, and possible approval of Resolution 2013-13 committing local leveraged funds/resources for FY2013-14 CDBG project**

Will explained that action item E should probably be considered first as it explains the need for budget overage for this project. Mayor Bryan then asked staff to review item E at this time. Councilmember Rueter made a motion to approve Resolution 2013-13 pertaining to local leveraged funds/resources for the CDBG project. Councilmember Sanderson seconded the motion and the vote was unanimous for the motion.

**E. Consideration, discussion, and possible approval of additional funding for Community Park improvements associated with the CDBG project**

Will reviewed the budget document for the CDBG project that was provided for this item. It showed the earlier decisions to reduce the number of restrooms from 3 smaller vault and haul units to 1 full service restroom. The costs associated with this change increased the budget to about \$265,000 and could be an estimated \$50,000 more than the CDBG grant would cover. The big expense was the \$130,000 needed for utility extensions that had not been budgeted at all in the previous budget. There was some discussion regarding how the budget estimates were arrived at by staff. Vice Mayor Montoya made a motion to approve the excess funds needed for this CDBG project. Councilmember Rueter seconded the motion and it carried unanimously.

**F. Consideration, discussion, and possible approval of (Community Park) Facility Use Policy for CDBG Project**

Councilmember Fitzgerald asked how the word 'regular' was defined by NACOG, ADOH or the federal government so that they wouldn't inadvertently violate these use regulations. Will indicated that he would research this so the Council and staff would understand the limits to this policy. Mayor Bryan made a motion to approve

the Facility Use Policy and Funding Agreement. Councilmember Rueter seconded the motion and the motion carried unanimously.

**G. Consideration, discussion, and possible action regarding a Branding Study**

Councilmember Fitzgerald stated that the Council had previously committed to having a Branding Study conducted but the Chamber and Visitor's Bureau had not been about to accomplish it. He felt it was important for the town and wanted to see the Council move forward with this study. Councilmember Fitzgerald made a motion to direct staff to proceed with an RFP or RFQ to get someone to conduct this study. This motion died for the lack of a second.

Councilmember Sanderson acknowledged some frustration on the slow movement of the CVB for performing this study. He sympathized and understood where Councilmember Fitzgerald was coming from on wanting to see something move forward. Councilmember Rueter concurred with Councilmember's sentiments in wanting to renew the effort to get a Branding Study underway, but also felt the CVB should have additional time to see if they could move forward on this project. The Council would like to see this item on a future agenda for further discussion and possible action.

**8. DISCUSSION ITEMS**

**A. AIRS Program by Chief Robbie Evans who introduced Mark Venuti, representing the AIRS Committee**

Mark Venuti who works with Guardian, an ambulance service, explained AIRS mission then showed a ten minute video from the website of [www.azpsis.com](http://www.azpsis.com) on how AIRS, which stands for Arizona Interagency Radio System (AIRS) State Plan, works in Arizona. He explained how AIRS is able to translate and communicate between UHF, VHF and 800 range frequencies allowing each agency's radios to be able to talk to each other for interoperability when there is a crisis in an area or the need for enhanced communications.

Discussion ensued about the airport tower possibly being a good site for this area to place the equipment. Mark also said there is an application the town would need to submit to be considered for this system. Mayor Bryan thought the town had an estimate of \$35,000 for the equipment needed to become a part of this program. The Mayor and Council thanked Mr. Venuti for coming and they would consider moving forward with this project through staff with perhaps Chief Evans' assistance.

**B. ADOT ROW Abandonment along Highway 64**

Mayor Bryan explained that beyond the street, sidewalks and adjacent landscaping there is a strip of no mans' land that the town has considered to acquire from ADOT. Will explained his discussion with Audra Merrick, Flagstaff District Engineer, found that someone from the town should send a letter to initiate the process of having ADOT consider this request, since there are a lot of areas with regard to ownership, etc. that must reviewed by ADOT staff.

Further, she said any abandonment of this type would preclude future expansion or possible improvements to this section of Highway 64, since ADOT would no longer own the property to make these upgrades. She also said ADOT generally likes to give the entire right-of-way (ROW) to the community when such a request is made.

### **C. Stilo Development Agreement**

Councilmember Rueter recused himself from the Stilo discussion due to his conflict of interest with his employment. The Mayor made a motion to go into Executive Session at 8:16 pm. Councilmember Sanderson seconded the motion and it carried unanimously. The purpose of this was to hear from the Town Attorney regarding the ongoing negotiations with Stilo pertaining to the first amendment to the Pre-Annexation Development Agreement (PADA). Councilmember Sanderson made a motion at 9:15 pm to exit Executive Session back into Public Session. Councilmember Fitzgerald seconded the motion and the vote was unanimous to enter back into public session.

## **9. MANAGER'S REPORT**

Will indicated the report was in the Councilmember's packet and would be happy to answer any questions on it, which there were no questions.

## **10. FUTURE AGENDA ITEMS**

The future agenda items were also in the packet with no discussion at this time.

## **11. COUNCIL MEMBERS' REPORTS**

There were no reports by the Council at this time.

## **12. MAYOR'S REPORT**

The Mayor indicated that the National Park Service was to be a party to the CPWAC but had recently decided the direction of that group was not what they had thought it would be with core drilling along highways, etc. The Mayor had, therefore directed staff to hold on to the check for their participation until all the other parties were agreeable and willing to contribute their share for this study.

The Mayor indicated he had been inundated with requests to speak about the impact of the closure of Grand Canyon National Park and there had been a lot of discussions with National Park Service staff and members of the Tusayan business community, as well as surrounding communities and our elected representatives. This is why he had directed the Town Manager to post an agenda for a Special Council Meeting tomorrow evening at 5 pm. Councilmember Sanderson stated that he thought time was of the essence so he would plan to attend this meeting to see if we could develop a strategy to address the closure of Grand Canyon National Park.

### 13. MOTION TO ADJOURN

Councilmember Sanderson made a motion to adjourn at 9:17 pm. Councilmember Fitzgerald seconded the motion and it carried unanimously.

\_\_\_\_\_  
Greg Bryan, Mayor

\_\_\_\_\_  
Date

ATTEST:

\_\_\_\_\_  
Melissa (Malone) Drake, Town Clerk

**CERTIFICATION**

State of Arizona )

) ss.

Coconino County)

I, Will Wright, do hereby certify that I am the Town Manager of the Town of Tusayan, County of Coconino, State of Arizona, and that the above minutes are a true and correct summary of the meeting of the Council of the Town of Tusayan held on October 2, 2013.

I further certify that the meeting was duly called and held, and that a quorum was present.

DATED this 11<sup>th</sup> day of October, 2013

\_\_\_\_\_  
Town Manager

**TUSAYAN TOWN COUNCIL WORK SESSION**

PURSUANT TO A.R.S. 38-431.02 & 38-431.03

TUESDAY, OCTOBER 1, 2013 @ 5:00 PM

TUSAYAN TOWN HALL

845 Mustang Drive, Tusayan, AZ 86023

**TUSAYAN TOWN COUNCIL WORK SESSION SUMMARIZED MINUTES**

**1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Vice Mayor Montoya called the meeting to order at 5:09 pm and recited the Pledge of Allegiance.

**2. ROLL CALL**

Upon roll call the following were present:

**VICE MAYOR AL MONTOYA**

**COUNCILMEMBER BILL FITZGERALD**

**COUNCILMEMBER JOHN RUETER**

**BOTH MAYOR BRYAN AND COUNCILMEMBER SANDERSON WERE DELAYED WITH COUNCILMEMBER SANDERSON ARRIVING AT 5:40 PM AND MAYOR BRYAN ARRIVING AT 5:47 PM**

**3. DISCUSSION ON THE BUILDING CODES**

Vice Mayor Montoya turned the time over to staff to present their information. Will Wright, Town Manager, began by stating the Building Codes being considered for adoption by the town are what is currently used in Coconino County. He pointed out to the stack of code books that Roger Brooks had brought up and would be leaving with the town which was about 12 to 16 inches high indicating that these are the codes being considered for adoption. He stated that these are the codes currently being used by the town. Further, he said that the Council had decided previously to keep the codes consistent with the County, since the builders and people were familiar with those codes and though a little old as developed in 2006, were still widely used throughout Arizona. Will noted that Roger Brooks of Willdan had thoroughly reviewed Coconino County's exceptions and scaled them back from 50+ pages to the 22 page document being considered by the Council this evening, which would become a part of the adopted codes as the Council moves forward with this project.

Will turned the time over to Roger Brooks of Willdan who serves as the Town's Building Official and who had been working on these codes with the Council. Roger indicated that the Council had determined to start with the same codes as Coconino County, including the exceptions that they had adopted. He took the comments/concerns expressed by the Council in previous meetings and put them into this 22 page document. He said that the Building Official of Coconino County had made an exception for every incident that had arisen and that over time this had expanded to a 50+ page book of exceptions to the various building codes that could be confusing. After reviewing their book of exceptions and taking the Council's comments he'd come up with a more streamlined version in these 22 pages which he felt would better meet the town's needs.

Roger explained the need for the Town to consider establishing a Building Advisory Board to evaluate future codes. He explained that there have been a couple of new codes, 2009 and 2012 that many communities were adopting, which this board would be tasked with reviewing to determine if they'd be a good fit for this community. He also stated that a Building Advisory and Appeals Board can act as a sounding board and a place where residents/builders can take appeals to consider minor variances to the building codes rules. His concern however, was the potential makeup of this board since there is generally a residency requirement in order to serve on such a board. Perhaps the Council could relax that requirement allowing for area residents with construction and building expertise to be able to serve on these committees. Additionally, the Council could also make themselves the Building Advisory and Appeals Board.

He then asked the Council if they had further comments on the codes and exceptions he's come up with in the 22 page document. Councilmember Fitzgerald as about IBC 402 pertaining to Tenant Separations (pg. 3) with Roger stating that code section pertained to commercial malls. Councilmember Fitzgerald asked about IBC 1805 (pg. 5) regarding Manufactured Home and Factory Build Buildings and why MHP (park) has less restrictive requirements than MH subdivision regarding foundation and anchoring systems. Roger explained that in a MHP the entire park is generally owned by one owner and the requirements for installing utilities, infrastructure are considered in one plan with construction occurring all at once rather than individually as in a subdivision. Further, he said the lots in a MHP tend to float some as the owner may decide so usually considered a little more transient than a subdivision so the rules are less restrictive.

Councilmember Fitzgerald asked about IBC 2304 (pg. 6) and the difference in IRC 319 (pg. 10) regarding the need for pressure treated wood in one area but not the other. Roger explained the later section was for residential code which would require less maintenance if pressure treated wood was used. Finally, Councilmember Fitzgerald asked about IBC 3301.3 (pg. 22) and the 42,000 pound carrying capacity for a private road. Roger explained that this requirement is to insure that the private road can handle a fire truck and is found in International Fire Code. Councilmember Fitzgerald seemed satisfied with these explanations given by Roger Brooks.

There were two persons, John and Clarinda Vail, interested in making comments on the proposed exceptions to the Building Codes the Town was considering adopting. First, Clarinda wanted to insure that there would not be any significant changes to the current codes, since they were planning to submit their building permit next week for the Fireside Ridge development. Roger explained that he had already been in communication with their architect and that there would not be any real changes to the codes for this submittal. She also supports need for a Building Advisory Board.

John Vail made the following suggestions regarding the building codes and exceptions document. He commented that the State Office of Manufactured Housing is still the authority for setting up manufactured homes in Tusayan, which he'd like to see the town take over these duties through staff or their contracted building officials.

John referenced IBC 406 (pg. 4) regarding when 5/8" gypsum board is needed rather than 1/2 inch? Roger explained that is required for attached garages as well as some detached buildings depending on how much separation is between that building and the main house. The thicker gypsum board provides a firewall that slows the time a fire can travel between these units, thereby allowing more time for better results from firefighting efforts. John asked about IBC 1805.6 pertaining to the need for an engineered stamp in order to tie into a rock when constructing foundations for houses. He felt an inspector should be able to give field instruction on how to implement this requirement, saving both time and money for the people. Roger explained that when an inspector does not usually have the engineering expertise to make that call and when they assume this type of responsibility then the community assumes the liability. John referenced IRC 105 (pg. 6) pertaining to a platform or decks which wondered if these could be attached to a park model or travel trailer, which he understood could not happen. He felt the exception as written was not clear.

John asked about IRC G2415 (pg. 13) that reviewed gas lines under a road or driveway. He thought that if a gas line is in an area being driven on then it should be reinforced with some casing or sleeved for protection from weight of vehicles, et cetera. Roger indicated that in those instances he thought the requirement was for it to be sleeved for added protection. John asked about IBC 3501 (pg. 14) regarding temporary power during construction which he felt 240 volts should be allowed with table saw and other equipment that took 240 to operate. Discussion ensued and it was determined that the voltage allowance for temporary power should be 240. John referenced IBC 2304.11.5 pertaining to glue laminated beams which had been discussed earlier. John's house has glulam beams and he indicated that, in his opinion, pressure treated wood should be required for both commercial and residential uses. The discussion from Council seemed to agree with John's opinion for this item.

Councilmember John Rueter asked about using the administrative directive rather than the Council adopted exceptions which is what they were currently reviewing. Roger said it worked in much the same way but gave the building staff more flexibility to deal with the public. John also mentioned that he would like to see the Council serve as the Building Advisory Board, but wondered if they were the Appeals Board then who would the public appeal to if they didn't agree with their decision. Roger explained that generally the appeal from the Appeals Board is to the Council, but he'd do more research on this matter. Roger said the Building Advisory Board has two main tasks. First, they review new building code provisions when they are issued. For example, there have been two newer editions (2009 and 2012), since the 2006 codes that the Council is currently considering for adoption. Secondly, the Building Board also is a sounding board for building staff when questions arise between a builder and what the code prescribes.

Council thanked Roger for his work on presenting these codes and streamlining the exceptions Coconino County had issued for the town's consideration.

**4. MOTION TO ADJOURN**

Councilmember Rueter made a motion to adjourn at 6:15 pm. Councilmember Craig Sanderson seconded the motion and the vote was unanimous.

\_\_\_\_\_  
Greg Bryan, Mayor

Date

ATTEST:

\_\_\_\_\_  
Melissa (Malone) Drake, Town Clerk

**CERTIFICATION**

State of Arizona )

) ss.

Coconino County)

I, Will Wright, do hereby certify that I am the Town Manager of the Town of Tusayan, County of Coconino, State of Arizona, and that the above minutes are a true and correct summary of the meeting of the Council of the Town of Tusayan held on October 1, 2013.

I further certify that the meeting was duly called and held, and that a quorum was present.

DATED this 11<sup>th</sup> day of October, 2013

\_\_\_\_\_  
Town Manager

**TUSAYAN TOWN COUNCIL SPECIAL MEETING**  
PURSUANT TO A.R.S. § 38-431.02 & §38-431.03  
WEDNESDAY, SEPTEMBER 25, 2013 @ 6:30 PM  
TUSAYAN TOWN HALL  
845 Mustang Drive, Tusayan, AZ 86023

**TUSAYAN TOWN COUNCIL SPECIAL MEETING SUMMARIZED MINUTES**

**1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Mayor Bryan called the meeting to order at 6:30 pm and recited the Pledge of Allegiance.

**2. ROLL CALL**

Upon roll call the following were present:

**MAYOR GREG BRYAN  
VICE MAYOR AL MONTOYA  
COUNCILMEMBER BILL FITZGERALD  
COUNCILMEMBER CRAIG SANDERSON**

**COUNCILMEMBER JOHN RUETER RECUSED HIMSELF DUE TO HIS EMPLOYMENT AT CAMPER VILLAGE AND WAS NOT PRESENT. STAFF ALSO PRESENT: TOWN ATTORNEY, BILL SIMS AND TOWN MANAGER, WILL WRIGHT**

**3. DISCUSSION OF THE STILO DEVELOPMENT PROJECT**

Mayor Bryan began by stating the Council had called this meeting to receive Public Comment on the first amendment to the Pre-Annexation Development Agreement (PADA) that had been signed over two years ago with the Stilo Development Group. This amendment was being considered by the Town Council to provide conditions that would allow progress of this development that would help the town reach its goals of providing public housing, creating jobs and improving quality of life for the community. He asked that everyone be respectful of other opinions on this matter and to attempt not to be repetitive if someone has already offered your position, then you could simply indicate your agreement with that person's statement. He thanked everyone for taking an interest in their community and being at the meeting this evening.

Mayor Bryan asked Town Attorney Bill Sims to give a brief summary of the agreement and progress on the amendment to the PADA. Bill began by stating the Town Council entered into the PADA in November 2011. This agreement provided for mediation if parties were not performing according to the agreement. There was a 45 day moratorium put on mediation in the agreement that concluded on September 8, 2013. It has been the goal of the Council to have a realistic development understanding that the community could not reach its goals of providing public housing, creating jobs and revenue for the community as well as ensuring a source of funding to access these parcels, without Stilo succeeding in their development activities.

Bill acknowledged that attorneys for parties opposing this development, particularly for the Red Feather properties, had provided constructive criticism and had made important contributions during these negotiations. One example he noted dealt with the southern access to the Camper Village development site. This access issue was remedied with a northern access into this development. However, he indicated that Stilo had not redrawn this site plan as had been promised, which was partially his fault, therefore the access across Red Feather property continued to be a concern that would be addressed in the amendment to the PADA. Bill further indicated that the public comments made this evening would be carefully considered as negotiations on this first amendment to the PADA went forward.

**3A. PUBLIC COMMENT ON THE STILO DEVELOPMENT PROJECT**

The following seven speakers addressed the Council at this time, including:

- 1) JANE ROGERS with the Grand Canyon Nation Park offered apologies that Park Superintendent David Uberuaga could not make it this evening. She stated the Park has serious concerns about water and 'the lack of wise water-use planning' in this development. This concern extends to the town's divestment language giving Stilo too much control of this matter. Further, the Park continues to have 'environmental and development concerns' and 'the potential impacts and demands that rapid development could place on Park natural and cultural resources.' "Slow, controlled, managed growth overtime, is preferable to the proposed broad development agreement containing limited checks and balances." She stated that they do not feel like their previous concerns had been addressed. They requested that the comment period be extended.
- 2) ALICYN GITLIN with Sierra Club Grand Canyon Chapter began by stating there are 12,000 members across Arizona, who care deeply about our namesake, the Grand Canyon. She reminded the Council that this decision is huge with irreversible ramifications to the character of this region, particularly water. She mentioned several negative impacts to water wells, seeps and springs that could have resulted from new wells in this area. "Until we fully understand the impacts of wells on Grand Canyon's springs, we should not allow new wells to be drilled." "Further, northern Arizona is likely to reach an unsustainable demand for water before 2050 (USBOR 2006)". She also mentioned the Camper Village stipulation #19 that prohibited "Entertainment and Leisure Attractions" in the original agreement, should remain in this amendment. Mayor Bryan offered that the stipulations that were in the original PADA are still in effect and are not being changed, only added to with this amendment.
- 3) JANET ROSENER with the IMAX Theater stated she has lived in Tusayan for 13 years and would like to see the day when she could purchase land and build a home in Tusayan. "It would be my hope that in the future all employees will be able to live in affordable, well-built housing ...." She supports Stilo's efforts to create jobs and housing in Tusayan.

- 4) ROMY D. MURPHY with Pink Jeep Tours thanked the Council and Stilo for the interim housing in Camper Village, which had benefitted their employees and business.
- 5) ERIC GUEISSAT who has been a resident of this area for 40 years would like the Council to understand the potential impact of how their decisions affect areas outside the town's boundaries. He advised that the 100 year water supply requirement is not enough, that a 200 year supply would be more responsible. He urged the members of the Council to think about the concerns expressed and the possible impact they would have on the land.
- 6) CAROLYN OBERHOLTZER, attorney representing Red Feather Properties, was supported by the following persons, namely: 1) Clarinda Vail; 2) John Vail; 3) Chris Thurston; 4) Jennifer Thurston; 5) John Thurston; 6) Bess Foster; 7) Julie Aldaz; and 8) Josh Levy. These individuals were all in the audience and submitted speaker request cards indicating their 'concerns are the same as Carolyn Oberholtzer.'

Carolyn began by applauding all the work the Council has put in on this development. She still has, however, fundamental issues with it, which she has communicated to the Town Attorney, Bill Sims. Some of those touch on the conformance to the Area Plan and annexation issues. She would now like to take another approach and simply 'vent' over all that has occurred since the initial agreement in 2011.

There continues to be a significant concern that the scale of this project is too large with 3 million square feet of commercial and several thousand residential units planned for Stilo properties. She said the Council was wise in their original agreement to have performance measures in place to ensure Stilo did what they agreed to do before any vesting of zoning for this development. Because the bottom line is that Stilo has not performed and has trespassed on Red Feather's private property and generally been a bad neighbor. She says the access issue needs to be addressed and included in any document and site plan as committed by the Council to her client. She asked the Council to really look at the interim housing in Camper Village then realize how haphazard their approach has been and ask yourselves is this the type of development you want for Tusayan? Feels there needs to be some visual integrity in the housing landscape.

She was concerned that this amendment to the agreement appears to remove these performance measures, which she said are important to ensure Stilo performs. Otherwise, the vesting of zoning and this development will become an irreversible problem for this area and binding for future Council's. She states that Stilo only performs when they are forced to do so. Further, she commented on this development not conforming to the Area Plan or annexation stipulations, which issues she has discussed with Bill Sims.

The Mayor then closed the public comment portion of the meeting by thanking those who had come out and expressed their concerns and/or support for this project. He indicated that they would be entering into Executive Session to counsel with the Town Attorney on this matter. He also indicated that this would probably come before the Council in their October 2, 2013 meeting. Vice Mayor Montoya made a motion to go into Executive Session at 7:06 pm. Councilmember Sanderson seconded the motion and it passed unanimously.

Vice Mayor Montoya made a motion to exit Executive Session at 9:53 pm. Councilmember Sanderson seconded the motion and it passed unanimously.

Mayor Bryan stated that the Council gave Town Attorney Bill Sims direction, prior to next Council meeting, to modify the first amendment to the PADA based on the comments and concerns expressed by those attending tonight's Council meeting and their discussion in Executive Session.

**4. MOTION TO ADJOURN**

Vice Mayor made a motion to adjourn at 9:56 pm. Councilmember Sanderson seconded the motion and it passed unanimously.

\_\_\_\_\_  
Greg Bryan, Mayor

\_\_\_\_\_  
Date

ATTEST:

\_\_\_\_\_  
Melissa (Malone) Drake, Town Clerk

**CERTIFICATION**

State of Arizona )

) ss.

Coconino County)

I, Will Wright, do hereby certify that I am the Town Manager of the Town of Tusayan, County of Coconino, State of Arizona, and that the above minutes are a true and correct summary of the meeting of the Council of the Town of Tusayan held on September 25, 2013.

I further certify that the meeting was duly called and held, and that a quorum was present.

DATED this 11<sup>th</sup> day of October, 2013

\_\_\_\_\_  
Town Manager

**TUSAYAN TOWN COUNCIL SPECIAL MEETING**

PURSUANT TO A.R.S. 38-431.02 & 38-431.03

THURSDAY, OCTOBER 3, 2013 @ 6:00 PM

TUSAYAN TOWN HALL

845 Mustang Drive, Tusayan, AZ 86023

**TUSAYAN TOWN COUNCIL SPECIAL MEETING SUMMARIZED MINUTES**

**1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Mayor Bryan called the meeting to order at 5:00 pm and recited the Pledge of Allegiance.

**2. ROLL CALL**

Upon roll call the following were present:

**MAYOR GREG BRYAN**

**COUNCILMEMBER BILL FITZGERALD**

**COUNCILMEMBER JOHN RUETER**

**COUNCILMEMBER CRAIG SANDERSON**

**VICE MAYOR MONTOYA WAS ABSENT.**

Also present: Will Wright, Town Manager

**3. DISCUSSION AND POSSIBLE ACTION REGARDING THE CLOSURE OF THE GRAND CANYON NATIONAL PARK, INCLUDING VIEW AREAS**

Mayor Bryan began by reviewing all the activity surrounding the closure of Grand Canyon National Park. He indicated that this closure was devastating our local economy to the tune of about \$150,000 a day for our local businesses. That was translating into losses to the town's sales tax revenues upwards of an estimated \$8,000 a day. The Mayor said he had talked with many of our elected representatives from the Governor's Office to members of the State Legislature and to our federal representatives, including Congresswoman Ann Kirkpatrick and Senator Jeff Flake. The big question he had posed to them was why third party contributions could not be used today as they were in 1995 to reopen the Grand Canyon National Park. These federal legislators assured him that they were working on getting an answer from these federal agencies.

He'd also spoken to County officials and with Mayors of several communities in northern Arizona to solicit their support. The Coconino County Sheriff had given his support for any public safety needs along Highway 64. Further, some of these cities/towns were going to take this issue up in their future Council meetings and that they would get back to him.

Additionally, Mayor Bryan indicated he had received upwards of \$125,000 in pledged contributions to assist in reopening the Canyon, at least on a partial basis. He'd also received an opinion that we could contribute local funds from the town to assist financially along with private donations to reopen the Park.

Clarinda Vail thanked the Mayor and Council for their efforts and encouraged them to continue this work. She had talked to representatives from other cities/towns who expressed a willingness to contribute to this cause that is affecting the economy of the entire State of Arizona. She wondered if the Town would serve as the entity to accept these funds from these other entities in order to pass them through to the park, when that becomes available? She also thought the town could keep the list of those who had pledged a contribution with the amounts they are willing to give for this cause.

Mayor Bryan indicated the town could keep the list of potential contributors, which now totals about \$126,000. The following businesses have pledged their support, including: 1) Red Feather - \$25,000; 2) Best Western Squire Inn - \$25,000; 3) Papillon Helicopters - \$25,000; 4) Grand Canyon Airlines - \$25,000; 5) 7 Mile Lodge - \$1,000; and 6) the Stilo Group - \$25,000 for a total of \$126,000 in private pledges from area businesses.

Councilmember Sanderson expressed concern with Highway 64 through the park being closed as there were residents who worked in Tusayan that traveled to the Cameron area to get home. Further, he indicated that this effort should be a high priority with this area already taking a big hit economically by this announcement as visitors are now changing their itineraries due to the Park closure. Councilmember Rueter said the town had budget funds for a contingency in case of an emergency and that in his opinion this was an economic emergency that needed the town's assistance.

Councilmember Fitzgerald stated that he would like a cost estimate from the Park on what it costs on a daily basis to operate the park. He felt the worst thing we could do is open the park for only a short time then see it close again, resulting in the credibility of the town and the Park being hurt in that eventuality. Mayor Bryan indicated that it cost about \$18,000 a day to run the park on a partial basis and that would probably be from \$20,000 to \$ 25,000 a day for a rough estimate. Councilmember Sanderson said he felt we should not just stand by with the dire consequences harming our citizens and those of the Grand Canyon and do nothing. He stated that he would like to see the Town of Tusayan take the lead in getting the Park reopened.

Councilmember Sanderson made a motion to spend up to \$200,000 to assist in pursuing all remedies to reopen the Grand Canyon National Park. He moved that \$50,000 could be used for contract services in this effort, while \$150,000 for park operation. Councilmember Rueter seconded the motion and the vote was unanimous in favor of the motion.

**4. MOTION TO ADJOURN**

Councilmember Rueter made a motion to adjourn at 6:48 pm. Councilmember Fitzgerald seconded the motion and the vote was unanimous for adjournment.

\_\_\_\_\_  
Greg Bryan, Mayor

Date

ATTEST:

\_\_\_\_\_  
Melissa (Malone) Drake, Town Clerk

**CERTIFICATION**

State of Arizona )

) ss.

Coconino County)

I, Will Wright, do hereby certify that I am the Town Manager of the Town of Tusayan, County of Coconino, State of Arizona, and that the above minutes are a true and correct summary of the meeting of the Council of the Town of Tusayan held on October 3, 2013.

I further certify that the meeting was duly called and held, and that a quorum was present.

DATED this 11<sup>th</sup> day of October, 2013

\_\_\_\_\_  
Town Manager

**TUSAYAN TOWN COUNCIL SPECIAL MEETING**

PURSUANT TO A.R.S. 38-431.02 & 38-431.03  
WEDNESDAY, OCTOBER 8, 2013 @ 5:00 PM  
TUSAYAN TOWN HALL  
845 Mustang Drive, Tusayan, AZ 86023

**TUSAYAN TOWN COUNCIL SPECIAL MEETING SUMMARIZED MINUTES**

**1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Mayor Bryan called the meeting to order at 5:16 pm and recited the Pledge of Allegiance.

**2. ROLL CALL**

Upon roll call the following were present:

**MAYOR GREG BRYAN  
VICE MAYOR AL MONTOYA  
COUNCILMEMBER BILL FITZGERALD  
COUNCILMEMBER CRAIG SANDERSON**

**COUNCILMEMBER JOHN RUETER RECUSED HIMSELF DUE TO HIS EMPLOYMENT AT CAMPER VILLAGE AND WAS NOT PRESENT. STAFF ALSO PRESENT: TOWN ATTORNEY, BILL SIMS BY TELEPHONE AND TOWN MANAGER, WILL WRIGHT**

**3. DISCUSSION OF THE STILO DEVELOPMENT PROJECT**

Vice Mayor Montoya made a motion to enter into Executive Session at 5:18 pm for legal advice from the Town Attorney pursuant to the current Stilo Development Agreement. Councilmember Sanderson seconded the motion and it carried unanimously.

Councilmember Fitzgerald made a motion to exit Executive Session and enter back into Public Session at 6:19. Vice Mayor Montoya seconded the motion and the vote was unanimous to enter back into Public Session.

Mayor Bryan then made the following statement that the Council was directing Town Attorney Sims and Town Manager Wright to distribute to the Public the Final Draft of the First Amendment to the Pre-Annexation Development Agreement (PADA) between the Town of Tusayan and the Stilo Group, which would put this item on the agenda for action for their October 1, 2013 Regular Meeting.

**4. MOTION TO ADJOURN**

Mayor Bryan made a motion to adjourn the meeting at 6:25 pm. Councilmember Sanderson seconded the motion and the vote was unanimous.

\_\_\_\_\_  
Greg Bryan, Mayor

Date

ATTEST:

\_\_\_\_\_  
Melissa (Malone) Drake, Town Clerk

**CERTIFICATION**

State of Arizona        )  
                                  ) ss.  
Coconino County        )

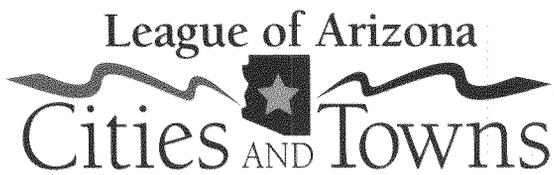
I, Will Wright, do hereby certify that I am the Town Manager of the Town of Tusayan, County of Coconino, State of Arizona, and that the above minutes are a true and correct summary of the meeting of the Council of the Town of Tusayan held on October 8, 2013.

I further certify that the meeting was duly called and held, and that a quorum was present.

DATED this 11<sup>th</sup> day of October, 2013

\_\_\_\_\_  
Town Manager

ITEM NO. 7A



1820 W. Washington · Phoenix, AZ 85007 · Phone: (602) 258-5786 · Fax: (602) 253-3874  
Email: [league@azleague.org](mailto:league@azleague.org) · Web site: [www.azleague.org](http://www.azleague.org)

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October 7, 2013

Will Wright  
Town Manager  
PO Box 709  
Tusayan, AZ 86023

Dear Will:

We are pleased to provide Tusayan with ten posters highlighting the 2013 Arizona Cities and Towns Week. This year, our 12<sup>th</sup> annual Arizona Cities and Towns week, will take place from October 20-26, 2013. This year we have updated our materials to reflect the AZ Cities at Work theme, and I certainly hope that Tusayan will join the other municipalities across the state of Arizona and take part in the event.

The purpose of Cities and Towns week is to highlight the services that cities and towns provide to our citizens, as well as to recognize and honor our local elected officials, municipal staff and volunteers who serve in our cities and towns. With the recent shutdown of the federal government, it is more important than ever to emphasize that not all government is the same, and that cities and towns provide important services 24/7, 365 days a year, ensuring viable and safe communities where residents can live, work and play.

There are a variety of ways for Tusayan to participate in Cities and Towns Week; including issuing a proclamation, recognizing a municipal elected official, employee or volunteer, organizing a tour of city or town hall or hosting a community event. To learn more about the many ways to get involved, I encourage you to visit the League website at [www.azleague.org](http://www.azleague.org) or call me or other staff members at the League office at 602-258-5786.

We look forward to recognizing the great work that each of you, the elected officials, staff and volunteers do each and every day to make sure that Arizona's cities and towns work!

Sincerely,

A handwritten signature in black ink, appearing to read "Ken Strobeck".

Ken Strobeck  
Executive Director

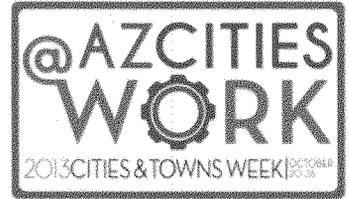
Enclosures

ITEM NO. 9



## TOWN OF TUSAYAN

at the entrance to  
Grand Canyon National Park



### RESOLUTION NO. 2013-14

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF TUSAYAN, COCONINO COUNTY, ARIZONA, DECLARING OCTOBER 20-26, 2013, ARIZONA CITIES & TOWNS WEEK.

**WHEREAS;** THE CITIZENS OF THE TOWN OF TUSAYAN RELY ON THE TOWN TO EXPERIENCE A HIGH QUALITY OF LIFE IN OUR COMMUNITY; AND

**WHEREAS;** CITIES AND TOWNS IN ARIZONA WORK 24 HOURS A DAY, SEVEN DAYS A WEEK TO DELIVER VITAL CITY SERVICES SUCH AS FIRE, POLICE AND EMERGENCY MEDICAL RESPONSE TO ENSURE SAFE COMMUNITIES; AND

**WHEREAS;** CITIES AND TOWNS IN ARIZONA ALSO PROVIDE SERVICES AND PROGRAMS THAT ENHANCE THE QUALITY OF LIFE FOR RESIDENTS SUCH AS PARKS, UTILITIES, STREET MAINTENANCE, SANITATION AND RECYCLING SERVICES, LIBRARIES, COMMUNITY CENTERS AND RECREATIONAL PROGRAMS; AND

**WHEREAS;** IT IS IMPORTANT FOR THE TOWN OF TUSAYAN TO CONTINUE TO PROVIDE THE EXCELLENT DELIVERY OF SERVICES AND PROGRAMS THAT OUR CITIZENS HAVE COME TO EXPECT IN OUR COMMUNITY; AND

**WHEREAS;** IT IS ONE OF THE RESPONSIBILITIES OF TOWN OFFICIALS TO ENSURE OPEN AND ACCESSIBLE GOVERNMENT THROUGH FREQUENT COMMUNICATION WITH CITIZENS USING VARIOUS AVENUES AND MEANS; AND

**WHEREAS;** THROUGH PARTICIPATION AND COOPERATION; CITIZENS, COMMUNITY LEADERS, LOCAL BUSINESSES AND MUNICIPAL STAFF CAN WORK TOGETHER TO ENSURE THAT SERVICES PROVIDED BY THE TOWN OF TUSAYAN CAN REMAIN EXCEPTIONAL ELEMENTS OF THE QUALITY OF LIFE OF OUR COMMUNITY.

**NOW THEREFORE BE IT RESOLVED** THAT THE TOWN OF TUSAYAN JOINS WITH THE LEAGUE OF ARIZONA CITIES AND TOWNS AND FELLOW MUNICIPALITIES ACROSS THE STATE OF ARIZONA IN DECLARING OCTOBER 20-26, 2013, ARIZONA CITIES & TOWNS WEEK.

PASSED AND ADOPTED BY THE MAYOR AND COUNCIL OF THE TOWN OF TUSAYAN, ARIZONA THIS 16<sup>TH</sup>  
DAY OF OCTOBER, 2013.

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Greg Bryan, Mayor

**ATTEST:**

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Melissa M. Drake, Town Clerk

**APPROVED AS TO FORM:**

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William Sims, Town Attorney

Manager's Report  
October 16, 2013

- I. ADMINISTRATION –
  - a) I'm making application to State Surplus in hopes of finding deals on functional equipment, etc. that we may need.
  - b) I am still reviewing the Local Government Investment Pool (LGIP) information, which would require Council approval to join.
- II. BUDGET – completed for FY 2014 at about the same amounts as last fiscal year.
- III. BROADBAND – NI Solutions (Irshad) latest proposal for task 1 - an enhanced cost benefit analysis for \$7,500 was not accepted by Council. I contacted Chris at NACOG who gave me Bill Bolen's name to follow up with as he is the contracted IT representative for Coconino County. I'm putting scope of work for town's internet improvement needs together to solicit professional bids.
- IV. CDBG – The Town responded to the letter from ADOH regarding CDBG application for park improvements (restroom facilities). The town received a letter of conditional reservation of funding with items to submit for clarification of this project. Staff submitted and received Council support for significant changes to CDBG application as going from 3 smaller restrooms to one larger, full service facility. The Council considered additional costs associated with extending reclaimed water, water and sewer to the proposed restroom site. Further, the Council approved the resolution committing leveraged funds for this project.
- V. COMMUNITY PARK – CREC came the week of September 30 to clear and grub the 3 acre site. Additionally, the Council approved a draft of park rules that the school is currently reviewing. This should be coming back to the town for final adoption soon. Additionally, I need to follow up with Art Babbot regarding the County Parks and Open Space (CPOS) program and confirm Tusayan's interest in participating in this program.
- VI. DEVELOPMENT/P&Z MEETING – The Fireside Ridge development was approved and should be submitting building plans soon. The IMAX was approved for a TUP to place a banner of art on the south side of their building, which will probably occur next year.

Also, an email from Mr. Matthew J. Nelson, Executive Director of the Arizona Trails Association states, "Greetings from the Arizona Trail Association. I would be honored to present information at an upcoming meeting for the purposes of integrating the Arizona National Scenic Trail into the long term plans of the town. Both research and experience confirm that towns that grow up with their local National Scenic and Historic Trails as part of a master plan are healthier, more economically stable, and more desirable places to visit and live." "Making the trail part of the town's future is a wise investment in sustainable economic development." We plan to present this at the October 22<sup>nd</sup> P&Z meeting, however there may not be a meeting so I'll try to schedule this presentation for the October 16, 2013 Council meeting, unless someone objects and if they can put it into their schedule.

- VII. DRAINAGE – J2 Engineering is starting phase 2 of the drainage study which will be under the \$40,000 cap for estimated costs for this study. I contacted ADOT for aerial maps of this area to assist J2's drainage study of Tusayan. Mr. Rick Glenn of ADOT indicated he would cooperate to get the aerial mapping to J2 for their use, which continues but is closer.

- VIII. AVR – There continues to be problems with amplification of the microphones at the Council dais and possibly recording difficulties at the lectern. AVR came up Friday the 27<sup>th</sup> of September to address these concerns and I've attached an email that I sent yesterday regarding our continued frustration with the performance deficiency that the Council microphones do not amplify to the audience. The Town continues to hold part of their fee.
- IX. AIRS – Kelly of Niles Radio inspected the Beacon tower to determine its structural integrity in order to evaluate the ability to place equipment for internet improvements and possible equipment for the AIRS project. Mark Venuti who sits on the AIRS committee gave us a presentation on this program at your last meeting and I'm working to follow up on what the town needs to do in order to move this project forward.
- X. SIGNS – town hall signs were installed and still trying to find a way to add the address without spending about \$700. Also, will need signage for park with new rules which the Council approved the draft at their September 4<sup>th</sup> Council meeting, but forwarded them to the School for their input. I did find out that the Park Service creates signs that we may be able to utilize their service.
- XI. ADOT – Waiting now to hear results back from ADOT and consultants of the inspection and when contractors will make improvements and be ready for town to take over the duty of highway maintenance. I've also emailed Warren Sutphen, Supervisor for Encroachment Permits regarding the schedule for constructing the bus shelters and have not heard back from him as yet. However, we did get a notice from NPS that this project had been suspended with the government shutdown. I recently, spoke to Audra Merrick, Flagstaff District Engineer, on these matters and sent her a letter regarding the excess ROW for this section of Highway 64 so she could initiate this process through ADOT.
- XII. MUNICIPAL CODE – Working through the process of putting code information together for the Council and committee to review according to schedule shown on future meetings. We looked at the Building Codes sections in early October 2013. I also received back information from Coconino Department of Health who handles Animal Control Services, which the Council can review at a future meeting.
- XIII. GENERAL PLAN - The draft of Tusayan's General Plan is now on the website and is now out for the 60 day review, which will conclude on November 21, 2013. Council and Commission members received a redlined copy of this draft and may continue through the review period to provide input on this Plan. The final draft of the General Plan will go once more to the Commission and the Council for their approval, which should occur in the first part of 2014.
- XIV. PUBLIC OUTREACH – I met briefly with Mike Williams, Kaibab National Forest Supervisor, who plans to come to the October 16<sup>th</sup> meeting and introduce Linda Chapell, new interim district ranger. Further, I met and have talked with Chris Fabbro, Interim Realty Specialist for this district regarding the application for Stilo to access their property through Forest Service lands. The Mayor has been doing a yeoman's job on calling our elected representatives, doing interviews from local, state and national media on this issue and writing letters and coordinating with any and every one who can assist in reopening the park.
- XV. RESPONSE TO COUNCIL QUESTIONS: The resolution with AMRRP for volunteer coverage is good for as long as the town remains a member of this group. We will need to report the number of volunteers quarterly on the AMRRP report so we'll make and keep a record. According to NACOG, regular use does not preclude incidental or occasional uses with the noted activities in the policy.



**WILLIAMS JUSTICE COURT**

**Honorable Robert Krombeen  
Justice of the Peace**

October 9, 2013

Dear Mayor and Council,

During a recent meeting with representatives from the Arizona Attorney General's Office and Coconino County Health Department, the Court was informed that recently designated funding will be used to increase enforcement activities in northern Arizona regarding the sale of tobacco products to minors. The purpose of the meeting was to inform the Court that the Coconino County Health Department will be providing training as an alternative sentencing option for both employees and employers who are cited for those types of offenses. The training is designed to reduce tobacco sales to minors and has been shown to have dramatic effect in reducing those sales in other jurisdictions, when used. We look forward to partnering in that training should anyone in this court's jurisdiction appear for those types of charges.

Representatives from the Guidance Center have been meeting with criminal justice, educational, and faith-based organizations in the area to discuss the probability of seeing the re-development of the Williams Alliance, a non-profit organization previously founded to reduce substance abuse and underage drinking. This is due to recent grant funding being facilitated by the Guidance Center and Northern Arizona Behavioral Health, to address the increasing social effects of underage drinking and substance abuse in our communities. During that meeting, I asked if the funding and membership in the Alliance would be available to support the communities of Valle, Tusayan, and Grand Canyon. Having been an active member in the Alliance previously until funding expired, and having observed the benefits of the organization's efforts for substance abuse and underage drinking in our community, I support and applaud those collaborative efforts and ask for your feedback regarding possible involvement.

Sincerely,

A handwritten signature in black ink, appearing to read "Rob Krombeen", with a long horizontal line extending to the right.

Rob Krombeen  
Justice of the Peace