

TUSAYAN TOWN COUNCIL REGULAR MEETING

PURSUANT TO A.R.S. § 38-431.02 & §38-431.03

Wednesday, August 13, 2014 at 6:00pm

TUSAYAN TOWN HALL BUILDING

845 Mustang Drive, Tusayan Arizona

TOWN COUNCIL SUMMARIZED MINUTES

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Bryan called the meeting to order at 6:12pm and the Pledge of Allegiance was recited.

2. ROLL CALL

**MAYOR GREG BRYAN
VICE MAYOR AL MONTOYA
COUNCILMEMBER BILL FITZGERALD
COUNCILMEMBER JOHN RUETER
COUNCILMEMBER CRAIG SANDERSON**

Also present were:

Will Wright, Town Manager
Melissa M. Drake, Town Clerk

3. CALL TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA

None

4. CEREMONIAL AND/OR INFORMATIONAL MATTERS

A. Update on fire activity from Bob Blasi and James Simino of Kaibab National Forest

Bob Blasi presented information on the McRae and Hammer fires. He also discussed prescribed fires planned for the fall. James Simino was not able to attend.

B. Presentation from Pam Edwards with Grand Canyon National Park regarding the shuttle buses

Pam Edwards discussed the shuttle service and the number of riders over the summer so far.

5. CONSENT AGENDA

A. Minutes of the Town Council Workshop and Regular Meeting on 7/23/14

B. Accounts Payable Billings

Vice Mayor Montoya made a motion to approve the Minutes. Councilmember Fitzgerald seconded the motion. The motion passed on unanimous vote.

6. COMMITTEE REPORTS

A. Update from the Sports Complex Committee

No update

B. Update from the Planning and Zoning Commission

No update

7. ACTION ITEMS

A. Consideration, discussion, and possible approval of a funding request from Tusayan Fire District (TFD) for communication radios

TFD Fire Chief Robbie Evans spoke to the Council about an available grant which would require matching funds of over \$3,000 to purchase digital radios. A few of the radios would be made available to the Town to enhance communications during emergency situations.

The Council discussed the options with Chief Evans.

Mayor Bryan made a motion to approve funding \$3,672.96 for matching funds for the radios. Councilmember Rueter seconded the motion and it passed on unanimous vote.

B. Consideration, discussion, and possible approval determination of commercial lease tax start date

Manager Wright stated that he spoke to the Town Attorney and he stated that the Town must notify tax payers at least 60 days prior to collecting the tax and there are no issues with giving greater notice.

Vice Mayor Montoya made a motion to set the start date at January 1, 2015. Councilmember Rueter seconded the motion it passed on unanimous vote.

C. Consideration, discussion, and possible approval of FY14 Audit Engagement Letter

Manager Wright gave a brief overview of the engagement letter from Hinton Burdick with a fee not to exceed \$8,150. His recommendation was to approve the letter.

Vice Mayor Montoya made a motion to approve the Hinton Burdick FY14 Audit Engagement Letter. Councilmember Sanderson seconded the motion and it passed on unanimous vote.

D. Consideration, discussion, and possible approval of a proposal for topographic or LiDAR mapping of the Town of Tusayan

Manager Wright introduced the proposals the Council requested in the last meeting. He stated that if the Council chooses options 2 and 3 (aerial mapping

of the Tusayan Townsite and a 1,000 foot strip east of Highway 64 in Tusayan), there is a potential savings.

Mayor Bryan stated that he met with Woodson Engineering today and the engineers stated that a topographic map would probably be more useful to the Town than a LiDAR map.

The Council directed the Town Manager to get a quote for Options 2 and 3 as well as Kotzin and Ten X Ranches.

8. DISCUSSION ITEMS

A. Update on crosswalk improvement status

Manager Wright stated that ADOT has stated that the Flag Option is experimental and the process to allow the installation for evaluation would take 4-6 weeks with a decision in about a year. The current sign posts would not be conducive to using the flags.

Mayor Bryan stated that Kirkland Washington and Salt Lake City currently use flag systems and those municipalities have shown improvements. The University of Berkeley had a similar program which was not successful.

Flashing lights for the crosswalks would require 4 per crosswalk.

The Council directed the Town Manager to proceed with an application to ADOT for installing the flags at crosswalks on an experimental basis.

B. Discussion of possible Tusayan Tourism Board

Councilmember Sanderson stated that having a Tourism Board specifically for Tusayan instead of the region may benefit the Town and be an addition to the Grand Canyon Chamber and Visitors' Bureau (CVB), not a replacement.

Clayann Cook spoke in favor of creating a Tourism Board since the CVB is a regional chamber and monies donated to the CVB by the Town don't just benefit the Town but the whole region. She also suggested additional research on the topic.

The Council discussed the issues around the CVB and a possible Tourism Board.

Freda Rahnenfeuhrer, CVB President, spoke about the willingness of the current board to work with the Town and provide matching funds for projects. She suggested creating a steering committee to develop a framework and then have a town hall format meeting on tourism inviting everyone to participate.

Clarinda Vail stated that all the members of the CVB have businesses in Tusayan. Associate Members have businesses outside the Town.

Councilmember Sanderson will work with CVB President to set up a meeting and will report back to the Council.

C. Update on Forest Service Access Application

Mayor Bryan stated that the application is in the hands of the National Forest Service. They are in the initial scoping phase and should be getting back with the Town in the next week to 10 days with a reimbursement schedule.

9. TOWN MANAGER'S REPORT

Manager Wright highlighted an update in his report from the Arizona State Retirement System, a Construction report from Willdan, an upcoming proposal for concrete work around Town Hall, the upcoming September 30th joint meeting with the Coconino County Board of Supervisors, and a possible change in the route for the utilities for the CDBG project at the Community Park.

10. FUTURE AGENDA ITEMS

- 9/3/12 – Tourism Board report
- 9/3/14 – Park Options
- Topics for the 9/30/14 meeting need to be forwarded to the Town Manager as soon as possible

11. COUNCIL MEMBERS' REPORTS

Councilmember Sanderson spoke about the issues the Town would face if the Home Rule Option fails. Mayor Bryan stated that the official title of the ballot measure is the Alternative Expenditure Limitation.

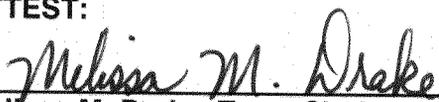
12. MAYOR'S REPORT

None

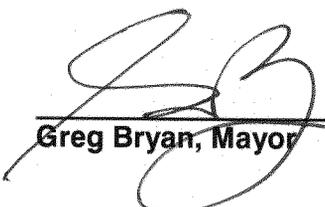
13. MOTION TO ADJOURN

Councilmember Sanderson made a motion to adjourn the meeting at 8:53pm. Councilmember Rueter seconded the motion and it passed on unanimous vote.

ATTEST:



Melissa M. Drake, Town Clerk



Greg Bryan, Mayor

9/3/14

Date

CERTIFICATION

State of Arizona)
) ss.
Coconino County)

I, Melissa M. Drake, do hereby certify that I am the Town Clerk of the Town of Tusayan, County of Coconino, State of Arizona, and that the above minutes are a true and correct summary of the meeting of the Council of the Town of Tusayan held on August 13, 2014. I further certify that the meeting was duly called and held, and that a quorum was present.

DATED this 26th day of August, 2014

 Melissa M. Drake
Town Clerk