

AGENDA

TUSAYAN TOWN COUNCIL REGULAR MEETING

PURSUANT TO A.R.S. § 38-431.02 & §38-431.03

Wednesday, January 7, 2015 at 6:00pm

TUSAYAN TOWN HALL BUILDING

845 Mustang Drive, Tusayan Arizona

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Tusayan Town Council and to the general public that the Tusayan Town Council will hold a meeting open to the public on Wednesday, January 7, 2015 at the Tusayan Town Hall Building. If authorized by a majority vote of the Tusayan Town Council, an executive session may be held immediately after the vote and will not be open to the public. The Council may vote to go into executive session pursuant to A.R.S. § 38-431.03.A.3 for legal advice concerning any matter on the agenda, including those items set forth in the consent and regular agenda sections. The Town Council may change, in its discussion, the order in which any agenda items are discussed during the course of the meeting.

Persons with a disability may request a reasonable accommodation by contacting the Town Manager at (928) 638-9909 as soon as possible.

As a reminder, if you are carrying a cell phone, electronic pager, computer, two-way radio, or other sound device, we ask that you silence it at this time to minimize disruption of today's meeting.

TOWN COUNCIL REGULAR MEETING AGENDA

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

2. ROLL CALL

MAYOR GREG BRYAN

VICE MAYOR CRAIG SANDERSON

COUNCILMEMBER BILL FITZGERALD

COUNCILMEMBER AL MONTOYA

COUNCILMEMBER JOHN RUETER

❖ *One or two Council Members may attend by telephone*

3. CALL TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA

Members of the public may address the Council on items not on the printed agenda. The Council may not discuss, consider or act upon any matter raised during public comment. Comments will be limited to three minutes per person.

Members of the audience who wish to speak to the Council on an item listed as Public Hearing should complete a Request to Speak Card and turn it into the Town Clerk. Speakers will be limited to three minutes each.

4. CEREMONIAL AND/OR INFORMATIONAL MATTERS

None

5. CONSENT AGENDA

Items on the consent agenda are routine in nature and will be acted on with one motion and one vote. Members of the council or staff may ask the mayor to remove any item from the consent agenda to be discussed and acted upon separately.

A. Minutes of the Town Council Regular Meeting on 12/17/14 and Special Meeting on 12/22/14

B. Accounts Payable Billings

6. COMMITTEE REPORTS

- A. Update on the Sports Complex Committee**
- B. Update on the Planning and Zoning Commission**

7. ACTION ITEMS

- A. Consideration, discussion, and possible action regarding the School/Sports Complex Utility Extension and CDBG Improvements**
- B. Consideration, discussion, and possible approval of Costs and Method of Storage, Installation & Removal of Holiday Lights along Highway 64 in Town**
- C. Consideration, discussion, and possible approval of Town Municipal Code Chapter 2 (Mayor and Council) Articles 1 & 2 and Chapter 3 (Manner of Elections)**
- D. Consideration, discussion, and possible approval of investing Town Funds**

8. DISCUSSION ITEMS

- A. Review and discussion of options for restroom buildings for CDBG project at the Sports Complex**

9. TOWN MANAGER'S REPORT

10. FUTURE AGENDA ITEMS

11. COUNCIL MEMBERS' REPORTS

12. MAYOR'S REPORT

13. MOTION TO ADJOURN

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the General Store in Tusayan, Arizona on this _____ day of December, 2014, at _____ pm in accordance with the statement filed by the Tusayan Town Council.

Signature of person posting the agenda

ITEM NO. 5A

TUSAYAN TOWN COUNCIL SPECIAL MEETING

PURSUANT TO A.R.S. § 38-431.02 & §38-431.03

Monday, December 22, 2014 at 8:00am

TUSAYAN TOWN HALL BUILDING

845 Mustang Drive, Tusayan Arizona

TOWN COUNCIL SUMMARIZED MINUTES

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Vice Mayor Sanderson called the meeting to order at 8:05am and the Pledge of Allegiance was recited.

2. ROLL CALL

MAYOR GREG BRYAN – excused
VICE MAYOR CRAIG SANDERSON
COUNCILMEMBER BILL FITZGERALD
COUNCILMEMBER AL MONTOYA
COUNCILMEMBER JOHN RUETER – via phone

Also present were:

Will Wright, Town Manager
Melissa M. Drake, Town Clerk

3. ACTION ITEM

Consideration, discussion, and possible approval of Forest Service Cost Recovery Agreement for access to Town Housing Parcels and Kotzin Ranch

Manager Wright introduced the Agreement and gave a brief history of the document and appendices.

The Council and Manager Wright discussed the agreement and issues surrounding it. Manager Wright stated that the Town's cost in this process is capped at \$100,000. Councilmember Fitzgerald was concerned about the Town's interest since Stilo has been negotiating with the Forest Service on this. Manager Wright stated that the Town has retained Christopher Thomas of Squire Saunders to look out for the Town's interests and Mayor Bryan, Councilmember Reuter, and Manager Wright have been participating in the meetings and negotiations.

Councilmember Montoya made a motion to approve the Cost Recovery Agreement. Councilmember Reuter seconded the motion.

Councilmember Fitzgerald stated that in May, the Mayor stated that he and Councilmember Reuter would be in a meeting with the National Forest Service. Councilmember Fitzgerald stated that the Mayor then signed the application. He also stated that the southern route was not included in the PADA.

Manager Wright stated that the Council ratified the application. He also stated that this is a partnership with Stilo.

The motion passed with a vote of 3 to 1 with Councilmember Fitzgerald voting "No."

4. MOTION TO ADJOURN

Councilmember Montoya made a motion to adjourn the meeting at 8:34am.
Councilmember Rueter seconded the motion and it passed on unanimous vote.

ATTEST:

Greg Bryan, Mayor **Date**

Melissa M. Drake, Town Clerk

CERTIFICATION

State of Arizona)
) ss.
Coconino County)

I, Melissa M. Drake, do hereby certify that I am the Town Clerk of the Town of Tusayan, County of Coconino, State of Arizona, and that the above minutes are a true and correct summary of the meeting of the Council of the Town of Tusayan held on December 22, 2014. I further certify that the meeting was duly called and held, and that a quorum was present.

DATED this 22nd day of December, 2014

Town Clerk

TUSAYAN TOWN COUNCIL REGULAR MEETING

PURSUANT TO A.R.S. § 38-431.02 & §38-431.03

Wednesday, December 17, 2014 at 6:00pm

TUSAYAN TOWN HALL BUILDING

845 Mustang Drive, Tusayan Arizona

TOWN COUNCIL SUMMARIZED MINUTES

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Bryan called the meeting to order at 6:07pm and the Pledge of Allegiance was recited.

2. ROLL CALL

MAYOR GREG BRYAN

VICE MAYOR CRAIG SANDERSON

COUNCILMEMBER BILL FITZGERALD

COUNCILMEMBER AL MONTOYA – via phone

COUNCILMEMBER JOHN RUETER – via phone 6:13pm – 8:05pm

Also present were:

Will Wright, Town Manager

Melissa M. Drake, Town Clerk

3. CALL TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA

None

4. CEREMONIAL AND/OR INFORMATIONAL MATTERS

Presentation from Coconino Community College

Representatives from Coconino Community College did not attend the meeting.

5. CONSENT AGENDA

A. Minutes of the Town Council Workshop and Regular Meeting on 12/3/14

B. Accounts Payable Billings

Councilmember Fitzgerald made a motion to approve the Consent Agenda. Vice Mayor Sanderson seconded the motion and it passed on unanimous vote.

6. COMMITTEE REPORTS

A. Update on the Sports Complex Committee

Manager Wright stated that the committee met on December 9, 2014 and his memo/summary of the meeting was in the Agenda Packet. He stated that the Committee was concerned that if too much money is to be spent on the utilities, other items of high priority for the Sports Complex may not be affordable.

B. Update from the Planning and Zoning Commission

None

7. ACTION ITEM

Consideration, discussion, and possible action regarding the School/Sports Complex Utility Extension and CDBG Improvements

Manager Wright noted the cost comparison information on several options for the project which were received from Woodson Engineering today. He stated that an easement would be required for all options.

Mayor Bryan stated that the School Board met on 12/9/14 and there were concerns about the timing of these improvements in that it may be a long time until a school is built on the site. The Board gave approval for the Town to install utilities across School property for the restrooms with the Town having the flexibility to determine location and which option to implement. They stated that their preference is that the easements be in the names of the utility providers.

The Council discussed the options, costs, and possible issues.

Councilmember Rueter spoke as the President of Hydro Resources, not as a member of the Council. He stated that an easement is required before Hydro Resources could progress on this project, no matter which option is chosen.

The Council took no action and continued the item until the next meeting on 1/7/15. Manager Wright will combine the new information with previous information from Woodson Engineering and determine why the new estimates are lower.

8. DISCUSSION ITEMS

A. Update on possibility of contracting with Coconino County for Building Permitting and Inspections

Manager Wright stated that he met with Jay Christelman with the Coconino County Community Development Department last week. They do inspections in Valle every Tuesday and Thursday and could extend to Tusayan without difficulty. Manager Wright stated that it is his belief that the Town could save money and have as good or better service if the County provides these services. He also stated that it may be possible to have the County provide Planning Services to the Town.

B. Review and discussion of options for restroom buildings for CDBG project at the Sports Complex

Manager Wright pointed out that several possible restroom building specifications and photos were in the Packet. He asked that the Council consider the options for a future decision.

9. TOWN MANAGER'S REPORT

Manager Wright noted the following from his report which was in the packet:

- The Town is working on the snow removal plan.
- J2 Engineering is still awaiting the topographical map to progress on their project.
- 4M Concrete had the lowest bid for the extension of the sidewalk to FSR 302.
- There is a memo from the Town Bookkeeper regarding the Manager's upcoming reimbursement for overpayment of his portion of ASRS contributions.

10. FUTURE AGENDA ITEMS

- 1/7/15 – executive session regarding code updates due to initiative 5pm as part of the Code Workshop
- 1/7/15 – discussion & action on election code in the regular meeting
- 1/7/15 – Consideration, discussion, and possible action regarding the School/Sports Complex Utility Extension and CDBG Improvements with Engineer in attendance
- 1/7/15 – Discussion of Restroom buildings

11. COUNCIL MEMBERS' REPORTS

None

12. MAYOR'S REPORT

Mayor Bryan thanked the Town Maintenance and Town Manager for repairing the box for the landscape watering system in front of the General Store.

The Economic Development Council met last week and will be moving forward with evaluating funding requests.

13. MOTION TO ADJOURN

Vice Mayor Sanderson made a motion to adjourn the meeting at 8:18pm.
Councilmember Fitzgerald seconded the motion and it passed on unanimous vote.

ATTEST:

Greg Bryan, Mayor

Date

Melissa M. Drake, Town Clerk

CERTIFICATION

State of Arizona)
) ss.
Coconino County)

I, Melissa M. Drake, do hereby certify that I am the Town Clerk of the Town of Tusayan, County of Coconino, State of Arizona, and that the above minutes are a true and correct summary of the meeting of the Council of the Town of Tusayan held on December 17, 2014. I further certify that the meeting was duly called and held, and that a quorum was present.

DATED this 29th day of December, 2014

Town Clerk

ITEM NO. 7B

Tusayan Sanitary District

PO Box 3055
Grand Canyon, Az 86023
928-638-0906 Phone/Fax

December 28, 2014

Will Wright
Town of Tusayan
845 Mustang Dr.
Tusayan, AZ 86023

Re: Holiday Lights

Will:

I'm realizing that the New Year is approaching and we haven't settled the matter of the Holiday Lights.

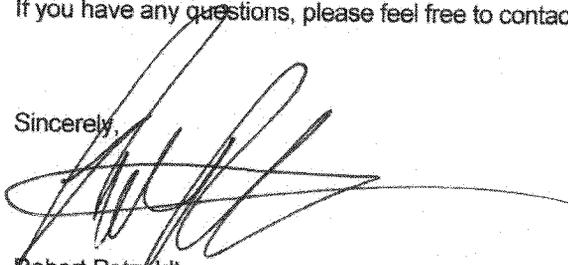
Please accept this letter to serve as a formal quote for the following: 1- Installation and removal of lights from Hwy 64. 2- Storage of lights and trailer in a covered shelter.

Any required repairs, parts and permits will be provided by the Town of Tusayan.

Annual charge: \$4,000.

If you have any questions, please feel free to contact me at the above number.

Sincerely,



Robert Petzoldt
Plant Superintendent

Material Handling \ Forklifts and Forklift Attachments \ Forklift Work Platforms \ Liftable Work Pltfrm,Fork Lft,Stl,6 In H

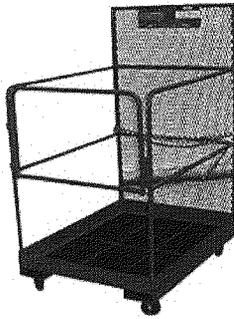
Show This Product

Print

View Product Family

Liftable Work Pltfrm, Fork Lft, Stl, 6 In H

BALLYMORE



Price:
\$716.50 / each

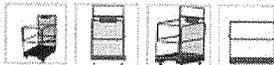
Deliver one time only
 Auto-Reorder Every

Check Availability
Product ships within
7 business days from
supplier

Add to Cart

+ Add to List

☆☆☆☆☆ Be the first to write a review | Ask & Answer



Item # **8VXW4**

Mfr. Model # **FD-48-C-SU**

UNSPSC # **30191501**

Catalog Page # **N/A**

Shipping Weight **157.0 lbs.**

Country of Origin **China** | *Country of Origin is subject to change.*

How can we improve our Product Images?

Compare

Technical Specs

Item	Forklift Work Platform	Number of Guard Rails	4
Base Length	48"	Tread	Solid Antislip
Base Width	36"	Casters	(4) Swivel
Platform Length	48"	Caster Dia.	4"
Platform Width	36"	Color	Orange
Overall Height	66"	Finish	Painted
Handrail Height	42"	For Use With	Most Fork Lifts
Fork Pocket Size	2"H x 7"W	Standards	OSHA

How can we improve our Technical Specifications?

Compliance and Restrictions

None

Customers Also Purchased

1 of 7 Prev | Next

ToolCat work platform

COMPANY NAME	PHONE NUMBER	PRICE	SIZE
C&H DISTRIBUTINGD	1(888) 316-2223	\$ 862.33	48X48 INCH
BUDGET ATTACHMENTS + PARTS	1(800) 821-3796	\$ 1,350.00	48X48 INCH
GRAINGER	1(800) 472-4643	\$ 846.59	48X48 INCH
GLOBAL INDUSTRIAL	1(888) 978-7759	\$ 993.21	48X48 INCH
FORKLIFT PARTS EXPRESS	1(888) 695-7994	\$ 1,350.00	PLUSS S/H 48X48 INCH

ITEM NO. 7C

CHAPTER 2 COUNCIL AND MAYOR

Article 1 Council

Article 2 Mayor

Article 1 Council

2.1.1 Elected Officers

2.1.2 Corporate Powers

2.1.3 Assumption of Office

2.1.4 Oath of Office

2.1.5 Vacancies in Council

Section 2.1.1 Elected Officers

- The elected officers of the Town shall be five (5) Council members one of whom shall be elected as Mayor in accordance with article 2 of this chapter. The Mayor and Council members shall constitute the Town Council and shall continue in office until assumption of duties of office by their duly elected successors.
- The term of office of each Council member (other than the Mayor) shall be four years or until a successor is elected and sworn in.
- The term of the office of Mayor shall be two years or until a successor is elected and sworn in.
- Council members (other than the Mayor) shall serve four-year staggered terms as provided by ARS § 9-232.02, as may be amended, with two (2) members in one class and two (2) in the other class.

Section 2.1.2 Corporate Powers

The corporate powers of the Town shall be vested in the Council and shall be exercised only as directed or authorized by law. All powers of the Council shall be exercised by ordinance, resolution, order or motion.

Section 2.1.3 Assumption of Office

Members of the Council (including the Mayor) shall assume the duties of office at the first Council meeting following the canvass of the November general election at which the Council members and Mayor were elected. If (i) a Council candidate receives a majority of all votes cast (as determined by Section 3.2.1 of their Code) at a primary election, or (ii) a candidate for Mayor shall receive a majority of votes cast for the office of Mayor, such candidate shall be declared elected to the office, but effective as of the date of the general election, to be seated as set forth herein.

Section 2.1.4 Oath of Office

Immediately before assumption of the duties of office, each Council member (including the Mayor) shall, in public, take and subscribe to the oath of office.

Section 2.1.5 Vacancies in Council

The office of any Council member (including the Mayor) is deemed vacant pursuant to ARS § 38-291, as may be amended

The Council shall fill by appointment for the unexpired term any vacancy on the Council within 60 days, unless the vacancy occurs more than thirty days before the nomination petition deadline for the next election at which voters may elect a candidate to fill the vacant position, in which case the appointment shall be for a term until such election. A person who has been elected to fill the remainder of an unexpired term of a vacant office may take the oath of office and begin the remainder of the term of office at any time after the canvass of the election. The vacancy shall not reduce any Council quorum requirements.

Section 2.1.6 Limitation on Filing for Election by Incumbent

Except during the final year of the term being served, an incumbent Council member may not file for the office of the Mayor unless the incumbent Council member formally resigns from elected office. Once an incumbent resigns from elected office, the office is declared vacant.

Section 2.17 Limitation on Running for Multiple Offices

A person may not run for Town Council and the office of Mayor at the same time.

Article 2 Mayor

2.2.1 Determination of Mayor and Vice Mayor

2.2.2 Acting Mayor

2.2.3 Powers and Duties of the Mayor

2.2.4 Failure to Sign Documents

Section 2.2.1 Determination of Mayor and Vice Mayor

Beginning with the first regular election for Town Council after November 19, 2014, the Mayor of the Town of Tusayan shall be elected by the qualified electors of the Town. The Council shall designate one of its members as Vice Mayor, who shall serve at the pleasure of the Council. The Vice Mayor shall perform the duties of the Mayor during his or her absence or disability.

Section 2.2.2 Vacancy in the Position of Mayor

Upon the vacancy in the position of Mayor, at the first meeting following the creation of the vacancy, the Council shall fill the position by appointment from among the members of the

Council until the next election at which the Mayor's position can be filled. The creation of a vacancy on Council arising out of the appointment of a Council member to fill the position of Mayor shall be filled as prescribed by Section 2.1.5 of this Code.

Section 2.2.2 Powers and Duties of the Mayor

The powers and duties of the Mayor shall include the following:

- A. He or she shall be the chief executive officer of the Town
- B. He or she shall be the chairman of the Council and preside over its meetings. He/she may make and second motions and shall have a voice and vote in all of its proceedings.
- C. He or she shall enforce the provisions of this code.
- D. He or she shall execute and authenticate by his or her signature such instruments as the Council, or any statutes, ordinances, or this code shall require.
- E. He or she shall make recommendations and suggestions to the Council as he or she may consider proper.
- F. He or she shall govern by proclamation in the event of the threat of or occurrence of acts of riot, rout, or affray sufficient to constitute a great danger to the Town and its residents.

In such areas of the Town as shall be designated by the Mayor by proclamation under the conditions set forth in this section, and within the area within all or any part of the Town so designated in the proclamation, and all persons living or residing within such designated area shall go immediately to their homes, and remain there until the curfew is lifted by order of the Mayor, and all other persons not residing within the designated area shall immediately leave.

1. During the imposition of any curfew as set forth in this section, all business establishments in the designated curfew area, having on their premises intoxicating beverages, shall be closed during the state of emergency and until the curfew is lifted.
- G. He or she shall perform such other duties required by state statutes and this code as well as those duties required as chief executive officer of the Town.

Section 2.2.3 Acting Mayor

In the absence or disability of both the Mayor and Vice Mayor, the Council may designate another of its members to service as acting Mayor who shall have all the powers, duties, and responsibilities of the Mayor during such absence or disability.

Section 2.2.4 Failure to Sign Documents

If the Mayor refuses or fails to sign any ordinance, resolution, contract, warrant, demand, or other document or instrument requiring his or her signature for five days consecutively, then a majority of the members of the Council may, at any regular or special meeting, authorize the Vice Mayor, or in his or her absence, the acting Mayor to sign such ordinance, resolution, contract, warrant, demand, or other document or instrument which when so signed shall have the same force and effect as if signed by the Mayor.

Section 2.1.5 Vacancies in Council

The office of any Council member is deemed vacant pursuant to ARS § 38-291, as may be amended, if such member fails to discharge the duties of his or her office for three (3) consecutive months, including failure to attend Council meetings unless otherwise authorized by the Council.

The Council shall fill by appointment for the unexpired term any vacancy on the Council within 60 days, unless (1) a primary election for Council is set within 120 days and (2) all statutory requirements for filing candidacy papers can be satisfied. A person who has been elected to fill the remainder of an unexpired term of a vacant office may take the oath of office and begin the remainder of the term of office at any time after the canvass of the election. The vacancy shall not reduce any Council quorum requirements.

**CHAPTER 3
MANNER OF ELECTIONS**

Article 1 Election Procedures and Call of Elections

Article 2 Election Results

Article 3 Ballot Procedures

Article 4 Initiatives and Referendums

Article 1

Election Procedures and Call of Elections

3.1.1 Election Procedures

3.1.2 Call of Election

Section 3.1.1 Election Procedures

This article shall comply with and be automatically updated to current applicable Arizona Revised Statutes to include ARS §9-821.01 City and Town Elections, as may be amended.

Section 3.1.2 Call of Election

Although not required by statute, in order to inform the electors of the Town, the Town Clerk shall cause to be published a 'Call of Election' approximately 100 days prior to the election date in order to inform the public about the election and to alert candidates to filing dates. Nothing on the ballot shall be indicative of the source of the candidacy or the support of the candidate.

Article 2

Election Results

3.2.1 Primary Election Option

3.2.2 General Election

3.2.3 Declaration of Office

3.2.4 Candidates Receiving an Equal Number of Votes

3.2.5 Assuming Office

Section 3.2.1 Primary Election Option

A candidate is declared elected to the Town Council in the Primary Election if that candidate receives a number of votes greater than the "majority of votes cast" as determined based on following formula:

- a. add the total number of votes cast for all candidates for an office;
- b. divide the sum under subparagraph (a) by the number of seats to be filled at the election; and then
- c. divide the result of that calculation by two and rounding the number to the highest whole number.

If more candidates receive a "majority of votes cast" than there are seats to be filled for the office, from among those candidates who receive a "majority of votes cast," the candidates who receive the highest number of votes equal to the number of seats to be filled for the office shall be declared elected to that office.

Section 3.2.2 General Election

If at the primary election no candidate receives the "majority of the votes cast" as determined pursuant to Section 3.2.1 or the number of seats to be filled for the office is more than the number of candidates who receive a "majority of votes cast," of the candidates who did not receive a "majority of votes cast," the number of candidates who advance to the general election shall be equal in number to twice the number of seats to be filled for the office. The candidates at the general election shall be those candidates who received the highest number of votes for the office but the number of candidates shall not be more than twice the number of seats to be filled for the office. If more than one candidate received an equal number of votes and that number was sufficient to allow the candidate to be on the ballot, then all candidates receiving the equal number of votes shall be candidates at the general election.

Section 3.2.3 Declaration of Office

The candidates equal in number to the seats to be filled for the office who receive the highest number of votes at the general runoff election shall be declared elected to that office.

Section 3.2.4 Candidates Receiving Equal Number of Votes

If two or more candidates receive an equal number of votes for the same office and a higher number than any other candidate, whether it is after a canvass or recount, the result shall be determined by lot in the presence of the candidates. The Town Clerk must give five (5) days' notice of the time and place of determining the election by lot to the candidates.

Section 3.2.5 Assuming Office

Candidates receiving the necessary number of votes to be elected in the Primary Election will be sworn into office in the same manner and within the same time period as candidates elected during the General Election. If a General Election is unnecessary because all offices are filled at the Primary Election, candidates are not sworn in until after the date that the General Election would have been held.

Article 3
Ballot Procedures

3.3.1 County Elections Agreement

Section 3.3.1 County Elections Agreement

The Town shall enter into an intergovernmental agreement with Coconino County Elections Department and Recorder for conducting the election, for electronically scanning and matching the voter signatures and counting of the ballots.

Article 4
Initiatives and Referendums

3.4.1 Power Reserved, Time of Election

3.4.2 Number of Signatures

3.4.3 Time of Filing

3.4.4 Sample Ballots and Publicity Pamphlets

This article shall comply with and be automatically updated to current applicable Arizona Revised Statutes to include ARS §19-141 and any other relevant sections as they may apply. In the event applicable statutes are amended, this Article 4 shall be revised to comply therewith.

Section 3.4.1 Power Reserved; Time of Election

There is reserved to the qualified electors of the Town the power of the initiative and the referendum as prescribed by the State Constitution. Any initiative or referendum matter may be voted on at the next ensuing primary or general election, or at a special election called by the Mayor and Council for such purpose.

Section 3.4.2 Number of Signatures

The basis upon which the number of qualified electors of the Town required to file a referendum petition shall be as determined by state law.

Section 3.4.3 Time of Filing

- A. Initiative petitions shall be filed at least one hundred twenty (120) days prior to the election at which they are to be voted upon.
- B. Referendum petitions shall be filed within thirty (30) days of the adoption of the ordinance or resolution to be referred. If the Town Clerk is unable to provide petitioners with a copy of the ordinance or resolution at the time of the application for an official number or on the same business day of the application, the thirty-day period shall be calculated from the date such ordinance or resolution is available.

Section 3.4.4 Sample Ballots and Publicity Pamphlets

The following procedures relating to sample ballots and publicity pamphlets are hereby adopted for conducting elections at which an initiative or referendum is to be voted upon:

- A. A publicity pamphlet, containing the entire text of the official ballot shall be mailed by the Town Clerk to each household within the Town in which a registered voter resides, not less than ten (10) days prior to the election to which the sample ballot pertains.
- B. The pamphlet shall contain the proposition as it will appear on the ballot together with a summary of each proposition. Each summary shall be followed by any arguments supporting the proposition followed by any arguments opposing the proposition.
- C. Arguments supporting and opposing the propositions appearing on the ballot shall be filed with the Office of the Town Clerk not less than ninety (90) days prior to the election at which the propositions are to be voted upon. Arguments supporting or opposing propositions appearing on the ballot shall meet the following requirements:

1. Arguments must relate to the propositions proposed by the initiative or referred by referendum which will appear on the ballot.
2. Arguments must identify the proposition to which they refer and indicate whether the argument is in support of or in opposition to the proposition.
3. Arguments may not exceed three hundred words in length.
4. Arguments must be signed by the person submitting them and notarized pursuant to ARS §19-124. Arguments submitted by organizations shall be signed on behalf of the organization by two (2) executive officers of the organization authorized to take such action, or if a political committee, by the Chairman or Treasurer. All persons signing documents shall indicate their residence or post office address and a telephone number.
5. No person or organization shall submit more than one argument for each proposition to be voted upon.
6. Each argument shall be accompanied by a deposit at the time of filing in an amount determined by the Town Clerk to offset proportional costs of printing. Any unused portion of the deposit will be returned to the filer. This requirement shall not be waived on any account. If the person filing an argument requests that the argument appear in connection with more than one proposition, a deposit shall be made for each placement requested.

ITEM NO. 7D

Aaron Bonck

From: Aaron Bonck
Sent: Tuesday, December 23, 2014 9:01 AM
To: 'tusatowmanager@gmail.com'
Subject: Public Funds Investments

Good morning Will,

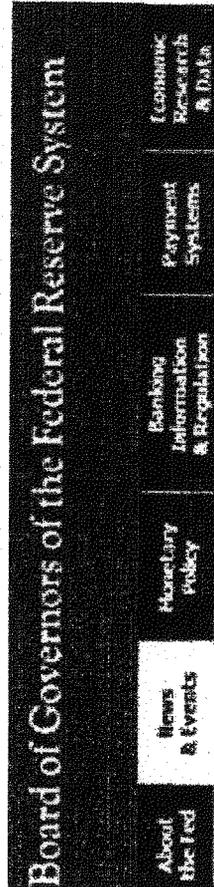
Below please find public funds investment information for the Town of Tusayan.

TVI PROVIDES PUBLIC FUNDS INVESTMENT EDUCATION.

We are very involved in educating public funds investors both at our home office educational center in Seattle and at municipality conferences. For example, we have been invited to teach our 4 hour class, "Bonds 101, Public Funds Investing" at 4 of the last 5 Washington Municipal Treasurers Association (WMTA) conferences and Washington Finance Officers Association (WFOA) conferences. Also, we were invited for the second year in a row to teach our 4 hour class at the California Municipal Treasurers Association (CMTA) conference in San Francisco in April 2014.

Currently over 250 public entities in the Western states have investment accounts with TVI.

The Federal Reserve made the following statement regarding the Federal Funds Rate on 12/17/14:



Home > News & Events > 2014 Monetary Policy Releases

Press Release

Release Date: December 17, 2014

- Testimony and Speeches
- Press Releases
- Regulatory Reform
- Conferences

12/17/14 UPDATE: "...The Committee sees this guidance as consistent with its previous statement that it likely will be appropriate to maintain the 0 to ¼ percent target range for the federal funds rate for a considerable time..."

The rate of return on liquid accounts such as LGIP 5 and 7 and most money market, savings and checking accounts tend to follow the federal funds rate.

The most current posted LGIP rates (as of 6/30/14):

	Current Mth	Prior Mth	1 Year Ago
POOL 6 LGIP	0.09	0.00	0.14
POOL 7 LGIP FF&C	0.13	0.04	0.04

Below please find the sections from Arizona Revised Statute 35-323 which is typically used when assessing which types of investments are allowable for public entities in Arizona.

- 6. Obligations issued or guaranteed by the United States or any of the senior debt of its agencies, sponsored agencies, corporations, sponsored corporations or instrumentalities.
- 12. Negotiable or brokered certificates of deposit issued by a nationally or state chartered bank or savings and loan association.

Source: <http://www.azleg.gov/FormatDocument.asp?inDoc=/ars/35/00323.htm&Title=35&DocType=ARS>

Below please find currently available Federally Insured CDs followed by a US Government Agency bond.

5 YEAR CDs:

Identifier	Description	May 5/6/7/8/9 Ins. (Underlying)	Maturity Coupon
38148JFH9	Goldman Sachs Bk USA NY CD 2.2%19, Survivor Option, Semi Cpn, FDIC#33124	FIS Rating (1-5): 2.40	12/24/2019 2.200
38162PFD9	GE Cap Bk Inc CD 2%19, Survivor Option, Semi Cpn Restricted, OH, TX, Foreign Accounts, FDIC#33778	FIS Rating (1-5): 2.50	12/19/2019 2.000

22,000 year

4 YEAR CDs:

19,500

15,500

10,500

467,500

on 4,000,000

ys.

1,000 @ .025%

Identifier	Description	Mdy's/S&P/Fitch Ins (Underlying)	Maturity Coupon
36162PFG1	GE Cap Bk Inc CD 1.95%18, Survivor Option, Semi Cpn Restricted: OH, TX, Foreign Accounts, FDIC#93778	FIS Rating (1-5): 2.39	12/19/2018 1.950
36148JFG1	Goldman Sachs Bk USA NY CD 1.9%18, Survivor Option, Semi Cpn, FDIC#33124	FIS Rating (1-5): 2.40	12/24/2018 1.900

3 YEAR CDs:

Identifier	Description	Mdy's/S&P/Fitch Ins (Underlying)	Maturity Coupon
36162PFB3	GE Cap Bk Inc CD 1.55%17, Survivor Option, Semi Cpn Restricted: OH, TX, Foreign Accounts, FDIC#33778	FIS Rating (1-5): 2.39	12/19/2017 1.550
36148JFF3	Goldman Sachs Bk USA NY CD 1.5%17, Survivor Option, Semi Cpn, FDIC#33124	FIS Rating (1-5): 2.40	12/26/2017 1.500

2 YEAR CDs:

Identifier	Description	Mdy's/S&P/Fitch Ins (Underlying)	Maturity Coupon
36148JFD8	Goldman Sachs Bk USA NY CD 1.05%16, Survivor Option, Semi Cpn, FDIC#33124	FIS Rating (1-5): 2.40	12/27/2016 1.050
56013JCW7	Menick Bk South Jordan Utah CD 0.9%16, Survivor Option, Monthly Cpn Restricted: OH, TX, FDIC#34519	FIS Rating (1-5): 2.63	12/30/2016 0.900

THIS 4 YEAR AND 8 MONTH BOND IS CALLABLE IN 2 MONTHS AND QUARTERLY THEREAFTER:

Yield & Spread Yields Graphs Pricing Descriptive Custom Calls Buy Sell Settings

Settlement Date **12/24/14** Price **99.5739** Blend Full Screen

YTC (3135GONK5)

	Date	Price	Yield
Yield to Maturity	08/28/2019	100.00	1.720
Yield to Custom	08/28/2019	100.00	1.720
Yield to Next Call	02/28/2015	100.00	4.018
Yield to Worst Call	08/28/2019	100.00	1.720

May be called quarterly starting 02/28/2013

Date	Price	Yield
02/28/15	100.0000	4.0179
05/28/15	100.0000	2.6335
08/28/15	100.0000	2.2605
11/28/15	100.0000	2.0912
02/28/16	100.0000	1.9920
05/28/16	100.0000	1.9290
08/28/16	100.0000	1.8837
11/28/16	100.0000	1.8510
02/28/17	100.0000	1.8251
05/28/17	100.0000	1.8052
08/28/17	100.0000	1.7884
11/28/17	100.0000	1.7750
02/28/18	100.0000	1.7632
05/28/18	100.0000	1.7536
08/28/18	100.0000	1.7449
11/28/18	100.0000	1.7377
02/28/19	100.0000	1.7310
05/28/19	100.0000	1.7254
08/28/19	100.0000	1.7200

What do you think?

Thanks,

Aaron

Aaron Bonck | Institutional Investments

Time Value Investments, Inc. | 9725 3rd Ave NE, Suite 610 | Seattle, WA 98115
Direct: 206-365-3000 | Toll Free: 877-707-7787 | Fax: 206-417-6000



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LOCAL GOVERNMENT INVESTMENT POOL (LGIP) PERFORMANCE

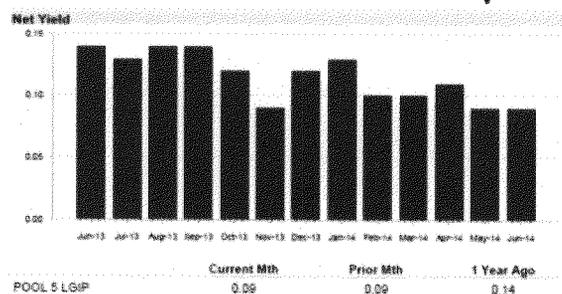
FY 2014 Performance Statistics

Any public entity in the state may participate in the LGIP program. It is structured to provide participants safety of principal, daily liquidity followed by investment income — in that order.

Monthly LGIP performance is reviewed by the Board of Investment. Detailed reports can be viewed [here](#).

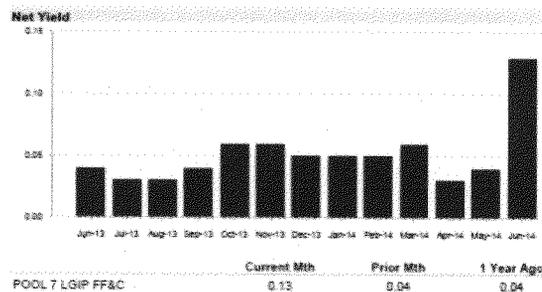
POOL 5

Pool 5 is a diversified short-term fund similar to a prime money market fund. As of June 30, 2014 this pool had \$1.1 billion in assets with a Net Asset Value of \$1.00. The fund continues to maintain the highest rating from Standard & Poor's (AAAF/S1+) with a Weighted Average Maturity of 59 days.



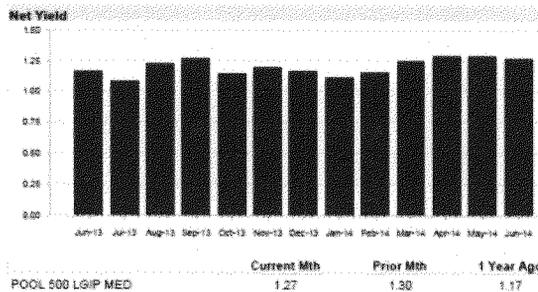
POOL 7

Pool 7 is a short-term fund that invests in only products backed by the full faith and credit of the United State Government. As of June 30, 2014 this pool had \$950 million in assets with a Net Asset Value of \$1.00. Because Pool 7 invests in securities backed by the U.S. Government, it has a AAA weighted average rating and has a Weighted Average Maturity of 19 days.



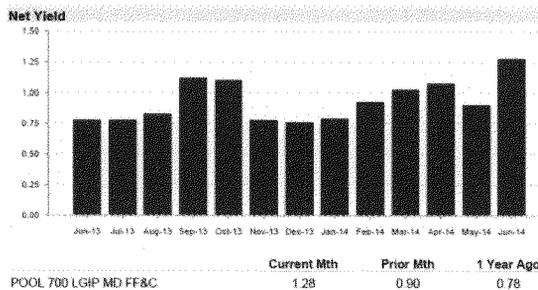
POOL 500

Pool 500 is a medium-term fund. As of June 30, 2014 this pool had \$275 million in assets and a Floating Net Asset Value of \$1.034. The weighted average rating of all the securities in this pool is AA with an effective duration of 1.64 years.



POOL 700

Pool 700 is a full faith and credit medium-term fund. As of June 30, 2014 this pool had \$177 million in assets with a Floating Net Asset Value of \$1.007. Because Pool 700 invests in securities backed by the U.S. Government, it has a AA+ weighted average rating. Its effective duration at the end of June was 2.18 years.



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ITEM NO. 9

MANAGER'S REPORT

January 7, 2015

- I. ADMINISTRATION: Staff continue to work with Coconino County Community Development Department representatives regarding their performing the building services work for the town.
- II. ADOT – Town continues to work with the three service organizations and the chamber about producing signs (2' x 2') for highway display. Town has submitted encroachment permits for sidewalk extension and discussed ADOT's needs with 4MConcrete who was the successful bidder. The town continues to work with TAPCO on blinker signs for two crossings to provide detail ADOT wants for this project.
- III. BROADBAND – Commnet has installed equipment for 5 megs of internet services and Digital Ease is scheduled for early January to establish the process to stream Council meetings.
- IV. CDBG – Woodson is focusing on the work to extend the utilities and ADA improvements needed for the full service restroom facility for the CDBG project.
- V. COMMUNITY PARK – Rick Schuller of Woodson Engineering gave report on improvements to extend utilities to school site and will be at the January 7th Council meeting to answer questions. The town is waiting for ADOT review/approval for an easement and possible tie in to their utility lines.
- VI. COUNCIL FOLLOWUP: a) staff is putting a snow removal plan together they'll review with private property owners.
- VII. DEVELOPMENT/P&Z MEETING – Staff met with Woodson on initial draft of Subdivision/Development Regulations for the town, which they hope to send to the town attorney sometime in late December or early January for review. Willdan has also submitted a final draft of the Zoning Code that is being reviewed by staff as well as the town attorney.
- VIII. DRAINAGE – J2 Engineering is waiting for the topographical map data to proceed with applications to put in drainage basins on Forest Service land located to the northeast of the community to improve drainage in the community.
- IX. ELECTIONS – Council will review proposed language of the town attorney pertaining to the Initiative which will be reviewed in the January 7th meeting.
- X. MUNICIPAL CODE – Staff put draft Municipal Code in binders and presented to the Council. Council will now work through these chapters as scheduled with the attorney involved to insure we keep it legal.
- XI. PUBLIC OUTREACH – 1) Fire District representatives will be coming soon to discuss funding alternatives with the Council; 2) the Mayor received an article describing the temporary agreement reached between the National Park Service and Xanterra for contracted services. Staff hopes to hear from NPS personnel regarding this recent settlement as it impacts citizens of our community.
- XII. STILO – The Town and FS representatives have signed the Cost Recovery Agreement. The FS application will now move forward with their scoping process for accessing Kotzin Ranch and town parcels.
- XIII. UPCOMING TRAINING AND MEETINGS: 1) the Manager will be attending on January 13th and 14th Mitigation for Emergency Managers training in Flagstaff as part of updating the Five-Year Hazardous Mitigation Plan, which the town will become a part of this updated document.

RECENT CONSTRUCTION ACTIVITY

Week ending 12/19/2014

Mr. Wright:

The following is an update on the construction activity in the Town of Tusayan. This information is for the period of August 8th, 2014 through December 19, 2014. I have also added a new category to the report. This category will show the fees collected by the Town on construction. Willdan will no longer collect any fees.

Manufactured homes:

Canyon Pines #12, New Deck
Canyon Pines #6 new covered deck

Plan Review

Permit Fees

Demolition Permits:

None

Building Permits:

New Roof for the I-max	\$475.15	\$731.00
Building 8000 Squire Inn	\$11,793.28	\$18,143.50
Building 3000 at the Squire Inn	\$1,876.71	\$2,887.25
New Laundry room for the Squire Inn	\$1,665.71	\$2,547.25
Phase II improvements Camper village		

Pending Applications:

None

Plumbing, electrical and Mechanical for

Building 8000 Squire Inn
New Laundry room for the Squire Inn