

**TUSAYAN TOWN COUNCIL REGULAR MEETING**

PURSUANT TO A.R.S. § 38-431.02 & §38-431.03  
Wednesday, January 7, 2015 at 6:00pm  
TUSAYAN TOWN HALL BUILDING  
845 Mustang Drive, Tusayan Arizona

**TOWN COUNCIL SUMMARIZED MINUTES**

**1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Mayor Bryan called the meeting to order at 6:36pm and the Pledge of Allegiance was recited.

**2. ROLL CALL**

**MAYOR GREG BRYAN  
VICE MAYOR CRAIG SANDERSON  
COUNCILMEMBER BILL FITZGERALD  
COUNCILMEMBER AL MONTOYA  
COUNCILMEMBER JOHN RUETER**

Also present were:

Will Wright, Town Manager  
Melissa M. Drake, Town Clerk

**3. CALL TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA**

None

\*\*Mayor Bryan stated that during the Executive Session, preceding this meeting, the Council gave direction to the Town Attorney to gather more information regarding Item 7.C. He stated that the Council will not discuss 7.C. tonight but will take comment from the public.\*\*

**4. CEREMONIAL AND/OR INFORMATIONAL MATTERS**

None

**5. CONSENT AGENDA**

Councilmember Fitzgerald made a request to remove the minutes of 12/22/14

**A. Minutes of the Town Council Regular Meeting on 12/17/14 and Special Meeting on 12/22/14**

**B. Accounts Payable Billings**

Vice Mayor Sanderson made a motion to approve the Consent Agenda minus the Minutes from the Special Meeting on 12/22/14. Councilmember Montoya seconded the motion and it passed on unanimous vote.

Councilmember Fitzgerald asked to amend the Minutes of 12/22/14 by adding the following:

- Councilmember Fitzgerald asked the Town Manager if he knew that Squire Saunders had worked with Stilo on the School Agreement. Manager Wright stated that he did not.
- Councilmember Fitzgerald stated that in May, the Mayor stated that he and Councilmember Rueter would be in a meeting with the National Forest Service. Councilmember Fitzgerald stated that the Mayor then signed the application 3 days later without bringing it back to the full Council for discussion.

Vice Mayor Sanderson made a motion to approve the Minutes of 12/22/15 as amended by Councilmember Fitzgerald. Councilmember Fitzgerald seconded the motion and it passed on unanimous vote.

## **The Mayor moved to Item 7**

### **7. ACTION ITEMS**

#### **A. Consideration, discussion, and possible action regarding the School/Sports Complex Utility Extension and CDBG Improvements**

Town Engineer, Rick Schuller, with Woodson Engineering, presented the original and newly proposed routes for utilities and associated estimated costs for the Sports Complex.

The Council discussed the options.

Mr. Schuller also presented estimated costs for the CDBG portion of the project.

Robert Petzoldt from the Tusayan Sanitary District stated another option could be to request a waiver for an alternative septic system from the District Board.

Councilmember Fitzgerald stated that the route which ties into the utility lines on the Vail's property would be the lowest cost option and makes the most sense.

Vice Mayor Sanderson stated that he'd like to explore an option for a water tank on site and sewer to the Vail's or the alternative septic system that Mr. Petzoldt had mentioned.

Councilmember Rueter, representing Hydro Resources, stated that Hydro Resources investigated and will be able to serve the property since it is contiguous to its service area.

Councilmember Rueter stated his opinion that the best option would be to tie into the Vail's water and sewer lines and then pave the driveway where the lines will run to prevent erosion.

Councilmember Fitzgerald made a motion to select the option of tying in to the water and sewer lines at the Vail's Property and direct the Town Manager to negotiate an easement and maintenance agreement with the Vails. Councilmember Rueter seconded the motion. Mayor Bryan stated that the total cost estimate would be approximately \$59,000. Mayor Bryan also stated that he was in favor of moving forward with the water line tying in to the Vail's utilities but wished to explore the alternative septic option.

The motion carried with a vote of 3 to 2 with Mayor Bryan and Councilmember Montoya voting "No" in favor of waiting on estimates for an alternative septic system.

**B. Consideration, discussion, and possible approval of Costs and Method of Storage, Installation & Removal of Holiday Lights along Highway 64 in Town**

Manager Wright introduced a proposal from the Tusayan Sanitary District to begin charging for the storage, installation, and removal of holiday lights for the Town instead of doing the job for no charge. He also stated that there was an estimate in the packet for adding a platform to the Toolcat so that Town maintenance staff can do the job.

Mr. Petzoldt stated that he was in favor of the Town taking on the responsibility. Mayor Bryan thanked the Sanitary District for all they have done and stated that he was shocked with the change.

The Council discussed the options and the possibility of taking on the job and turning it into an annual volunteer event.

Vice Mayor Sanderson made a motion to ask the Sanitary District to donate their time to remove the lights this year, to have the Town pay them \$85 per month for storage until a plan to move forward can be developed, direct the Town Manager to develop a plan for future storage, installation, removal, and place this item on the next agenda for response from the District. Councilmember Rueter seconded the motion and it passed on unanimous vote.

**C. Consideration, discussion, and possible approval of Town Municipal Code Chapter 2 (Mayor and Council) Articles 1 & 2 and Chapter 3 (Manner of Elections)**

Mayor Bryan stated that the Council, with the Town Attorney, has identified 3 areas of the initiative that could be issues:

1. Confusion as to whether there will be 4 Councilmembers plus the Mayor or 5 Councilmembers plus the Mayor
2. Whether the Council has the power to fill a vacant position until an election can be held
3. Whether the call of a special election could be in conflict with state statute

Mayor Bryan stated that the Town Attorney is working on resolving these issues.

Mayor Bryan welcomed public input but there was none.

**D. Consideration, discussion, and possible approval of Investing Town Funds**

Manager Wright stated that Town funds are currently in a very low return savings account. He stated that an alternative option has been identified with higher yield, insured certificates of deposit and federal government agency bonds.

The Council discussed options from Time Value Investments, Inc. (TVI) and the Arizona Local Government Investment Pool, including interest rates, penalties, etc.

The Town Manager will forward additional information on TVI and its website information to the Council.

Mayor Bryan made a motion to authorize the Town Manager to invest \$1M for 1 year, \$2M for 2 years, and \$1M for 3 years. Councilmember Rueter seconded the motion and it passed on unanimous vote.

Manager Wright will research more information on shorter term investments for discussion at the next meeting.

## **8. DISCUSSION ITEM**

### **Review and discussion of options for restroom buildings for CDBG project at the Sports Complex**

Manager Wright stated that since the vault and haul option has been eliminated, the 2 best remaining restroom models are the Kodiak and the Montrose from CTX.

Manager Wright will bring back full packages on the Montrose with drinking fountains, heating, water heater, signage, stainless steel fixtures, waterless urinals, lighting, etc. (Manager Wright will check with Tim Jarrell at Grand Canyon National Park on why they stopped using waterless urinals.)

## **6. COMMITTEE REPORTS**

### **A. Update on the Sports Complex Committee**

Manager Wright stated that there is no update other than what has already been discussed.

### **B. Update from the Planning and Zoning Commission**

None

## **9. TOWN MANAGER'S REPORT**

Manager Wright noted the following from his report which was in the packet:

- Councilmember Montoya asked for a status on the ADOT encroachment permit status and the quotes from TAPCO on the crosswalk improvements. Manager Wright stated that ADOT is waiting on information from TAPCO.
- The IGA with the School District on the Sports Complex needs to be revised and updated to include a survey and clarification of the Town's ability to move forward on projects.
- The topographic map of the Town was received today
- The scoping meetings with the Forest Service for access will begin within the next 4 weeks
- The Mayor is not able to attend the mitigation for Emergency Managers classes on 1/13-14/2015. If another Councilmember can attend, please contact the Town Manager.

- Tim Stine had good reviews on his last training and we expect to hear from the State soon on his ability to become the Manufactured Home Inspector for the Town

**10. FUTURE AGENDA ITEMS**

- 1/21/15 – Coconino County Community Development presentation on their services
- 1/21/15 – Initiative discussion (executive session at 5:30pm) and possibly action item
- 1/21/15 – Short term Investment options
- 1/21/15 – Action on Montrose model restroom
- 1/21/15 – Sanitary District Holiday Lighting removal response

**11. COUNCIL MEMBERS' REPORTS**

None

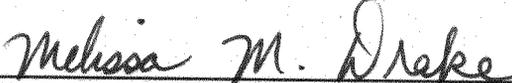
**12. MAYOR'S REPORT**

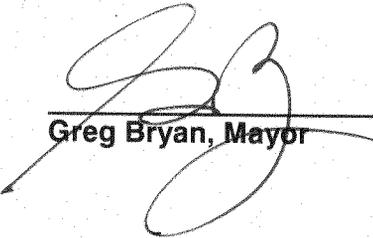
None

**13. MOTION TO ADJOURN**

Councilmember Montoya made a motion to adjourn the meeting at 9:36pm.  
Councilmember Rueter seconded the motion and it passed on unanimous vote.

ATTEST:

  
Melissa M. Drake  
Melissa M. Drake, Town Clerk

  
Greg Bryan, Mayor

1/21/15  
Date

