

TUSAYAN PLANNING AND ZONING COMMISSION
PURSUANT TO A.R.S. 38-431.02 & 38-431.03
TUESDAY, APRIL 28, 2015 @ 6:00 pm
TUSAYAN TOWN HALL
845 Mustang Drive, Tusayan, Arizona

PLANNING AND ZONING COMMISSION MEETING SUMMARIZED MINUTES

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chair Schoppmann called the meeting to order at 6:00 pm and the Pledge of Allegiance was recited.

2. ROLL CALL

Upon roll call, the following were present:

**CHAIR JOHN SCHOPPMANN
VICE CHAIR ROBERT GOSSARD
COMMISSIONER CLAYANN COOK
COMMISSIONER BETH HEARNE
COMMISSIONER JANET ROSENER**

TOWN COUNCIL LIAISON: COUNCILMEMBER CRAIG SANDERSON – arrived at 6:08pm

Also present were:

Will Wright, Town Manager
Melissa Drake, Town Clerk

3. CALL TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA

None

4. CONSENT AGENDA

Approval of the Minutes of the Joint P&Z and Council Meeting held on 3/24/15

Commissioner Rosener made a motion to approve the Consent Agenda. Commissioner Hearne seconded the motion and it passed unanimously.

5. ACTION ITEMS

A. Consideration, discussion, and possible approval of Design Review Case No. 2015-01, a request for approval of a message sign for the National Geographic Visitor Center

Commissioner Rosener recused herself from this item since she is employed by the National Geographic Visitor Center.

Manager Wright gave an overview of the application and the Staff Report from Town Planner Lawrence Tomasello. He stated that the current code does not reference

message signs even though 2 similar signs already exist in Town. The recommendation is to approve the request with similar conditions as was required of the Canyon Plaza sign.

Phil Kessie of Northern Arizona Signs answered questions from the Commission regarding shielding of the sign to maintain dark skies, animation, muted earth tones, the large size of the sign, and previewing and approving messages before projecting them on the sign.

The Commission voiced concerns about current code enforcement and adding another sign.

Clarinda Vail spoke about her concerns which echoed those of the Commission.

Janet Rosener, representing the National Geographic Visitor Center, stated that there are many businesses in the Visitor Center which are not currently noted on the existing signs. She also stated that there would not be any flashing. Ms. Rosener stated that they would be happy to submit content to the Commission before projecting it on the sign.

Manager Wright stated that increased code enforcement in Town will be a priority moving forward.

Commissioner Cook made a motion to table Design Review Case No. 2015-01 until National Geographic Visitor Center can provide content for approval by the Commission. Vice Chair Hearne seconded the motion and it passed on unanimous vote.

B. Consideration, discussion, and possible approval of the Tusayan Subdivision Regulations

Manager Wright stated that the changes requested at the last meeting have been made to the Tusayan Subdivision Regulations. He introduced Mark Woodson of Woodson Engineering and stated that Town Attorney Bill Sims has provided his input as well as the attorney for Red Feather Properties.

Robert Petzoldt, representing the Sanitary District, asked for more time to review the document before a decision is made.

John Vail, representing the Tusayan Fire District, echoed Mr. Petzoldt's comments requesting more time to review the document.

Clarinda Vail thanked the Commission for incorporating most of the changes she requested at the last meeting. She stated that there has not been enough time for review and the changes from version to version should be redlined to aid in review.

Commissioner Cook stated that the first half of the document should be reviewed with the same "eye for detail" as the second half was in the last meeting.

Mark Woodson spoke to the comments from the Sanitary and Fire Districts. He stated that the regulations refer to what may be Town-owned streets, water lines, etc. They were not written to address those districts' responsibilities.

The Commission asked Woodson Engineering to prepare a new draft (incorporating comments from the Town Attorney and the public) and have it available to the Commission for review 3 weeks prior to the meeting scheduled for June 23, 2015.

6. MOTION TO ADJOURN

Commissioner Cook made a motion to adjourn at 6:58 pm. Vice Chair Rosener seconded the motion and it passed unanimously.

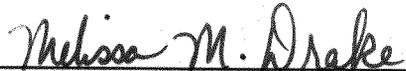


John Schoppmann, Chair

5-26-15

Date

ATTEST:



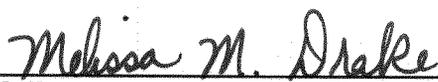
Melissa M. Drake, Town Clerk

CERTIFICATION

State of Arizona)
) ss.
Coconino County)

I, Melissa Drake, do hereby certify that I am the Town Clerk of the Town of Tusayan, County of Coconino, State of Arizona, and that the above minutes are a true and correct summary of the meeting of the Planning and Zoning Commission of the Town of Tusayan held on April 28, 2015. I further certify that the meeting was duly called and held, and that a quorum was present.

DATED this 29th day of April, 2015



Melissa M. Drake, Town Clerk