

TUSAYAN PLANNING AND ZONING COMMISSION

PURSUANT TO A.R.S. 38-431.02 & 38-431.03

TUESDAY, JUNE 23, 2015 @ 6:00 pm

TUSAYAN TOWN HALL

845 Mustang Drive, Tusayan, Arizona

PLANNING AND ZONING COMMISSION MEETING SUMMARIZED MINUTES

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chair Schoppmann called the meeting to order at 6:00 pm and the Pledge of Allegiance was recited.

2. ROLL CALL

Upon roll call, the following were present:

CHAIR JOHN SCHOPPMANN
VICE CHAIR ROBERT GOSSARD
COMMISSIONER CLAYANN COOK
COMMISSIONER BETH HEARNE - excused
COMMISSIONER JANET ROSENER

TOWN COUNCIL LIAISON: COUNCILMEMBER CRAIG SANDERSON – excused

Also present were:

Rick Schuller, Town Engineer
Melissa Drake, Town Clerk

3. CALL TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA

None

4. CONSENT AGENDA

Approval of the Minutes of the Planning and Zoning Meeting held on 5/26/15

Vice Chair Gossard made a motion to approve the Consent Agenda. Commissioner Cook seconded the motion and it passed unanimously.

5. ACTION ITEM

Consideration, discussion, and possible approval of the Tusayan Subdivision Regulations

Rick Schuller, Town Engineer and with Woodson Engineering introduced the latest draft of the Tusayan Subdivision Regulations and led the Commission through a discussion on the regulations. He covered the status and the process so far.

Clarinda Vail distributed to the Commission, comments from Red Feather Properties, which were e-mailed out last week. Rick Schuller stated that he will include their comments in the spreadsheet for review.

The Commission reviewed the current draft with Mr. Schuller and made the following changes:

13-2-7 A. 2. Final Plat – “No later than 30 days prior to the expiration of one year”

13-3-1 B. – Tusayan Fire District load requirements for roads should be considered as well as a geotechnical requirement for the surface.

13-4-1 H.9.b. – Mayor Bryan, in an e-mail, requested making phased development of access allowable while waiting on potential permits for access across Forest Service land.

13-3-2 C. – The Town Trails Map is only a draft; the language in this section will be changed to require trail connections to existing trails.

13-3-7 C. – must be reviewed by the Town Attorney

13-4-1 F. 1. – Should exempt those items described which are not already covered by the Subdivision Regulations

Throughout the document, differentiation between utility service providers will be simplified by stating “must meet the standards of the service provider”

“Dwelling Units” and “Density” – will be defined

The Commission took no action but requested a joint meeting with the Town Council to review the next draft.

6. MOTION TO ADJOURN

Commissioner Cook made a motion to adjourn at 8:01 pm. Commissioner Rosener seconded the motion and it passed unanimously.



John Schoppmann, Chair

8-5-15

Date

ATTEST:



Melissa M. Drake, Town Clerk

CERTIFICATION

State of Arizona)
) ss.
Coconino County)

I, Melissa Drake, do hereby certify that I am the Town Clerk of the Town of Tusayan, County of Coconino, State of Arizona, and that the above minutes are a true and correct summary of the meeting of the Planning and Zoning Commission of the Town of Tusayan held on June 23, 2015. I further certify that the meeting was duly called and held, and that a quorum was present.

DATED this 23rd day of June, 2015



Melissa M. Drake, Town Clerk