

AGENDA

TUSAYAN TOWN COUNCIL REGULAR MEETING

PURSUANT TO A.R.S. § 38-431.02 & §38-431.03

Wednesday, October 21, 2015 at 6:00pm

TUSAYAN TOWN HALL BUILDING

845 Mustang Drive, Tusayan Arizona

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Tusayan Town Council and to the general public that the Tusayan Town Council will hold a meeting open to the public on Wednesday, October 21, 2015 at the Tusayan Town Hall Building. If authorized by a majority vote of the Tusayan Town Council, an executive session may be held immediately after the vote and will not be open to the public. The Council may vote to go into executive session pursuant to A.R.S. § 38-431.03.A.3 for legal advice concerning any matter on the agenda, including those items set forth in the consent and regular agenda sections. The Town Council may change, in its discussion, the order in which any agenda items are discussed during the course of the meeting.

Persons with a disability may request a reasonable accommodation by contacting the Town Manager at (928) 638-9909 as soon as possible.

As a reminder, if you are carrying a cell phone, electronic pager, computer, two-way radio, or other sound device, we ask that you silence it at this time to minimize disruption of today's meeting.

TOWN COUNCIL REGULAR MEETING AGENDA

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

2. ROLL CALL

MAYOR GREG BRYAN

VICE MAYOR CRAIG SANDERSON

COUNCILMEMBER AL MONTOYA

COUNCILMEMBER JOHN RUETER

COUNCILMEMBER JOHN SCHOPPMANN

❖ *One or two Council Members may attend by telephone*

3. CALL TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA

Members of the public may address the Council on items not on the printed agenda. The Council may not discuss, consider or act upon any matter raised during public comment. Comments will be limited to three minutes per person.

Members of the audience who wish to speak to the Council on an item listed as Public Hearing should complete a Request to Speak Card and turn it into the Town Clerk. Speakers will be limited to three minutes each.

4. CEREMONIAL AND/OR INFORMATIONAL MATTERS

A. Safety recognition awards from the Arizona Municipal Risk Retention Pool

B. Proclamation declaring Sunday, November 1, 2015 as "Arizona Trail Founder Dale Shewalter Recognition Day"

5. CONSENT AGENDA

Items on the consent agenda are routine in nature and will be acted on with one motion and one vote. Members of the council or staff may ask the mayor to remove any item from the consent agenda to be discussed and acted upon separately.

A. Minutes of the Town Council Special and Regular Meeting on 9/16/15

B. Accounts Payable Billings

6. WORK GROUP AND COMMITTEE REPORTS

- A. Update on the Sports Complex Work Group**
- B. Update on the Planning and Zoning Commission**
- C. Update on Affordable Housing**

7. ACTION ITEMS

- A. Consideration, discussion, and possible approval of Town of Tusayan Sports Complex CDBG project labor and materials contract**
- B. Consideration, discussion, and possible approval of contract extension between the Town of Tusayan and Systems Technology Staffing, retroactive to September 30, 2015**
- C. Consideration, discussion, and possible approval of Town Manager Employment Agreement**

8. DISCUSSION ITEMS

- A. Discussion of the Grand Canyon National Park Medical Clinic status**
- B. Discussion of Establishing a date for the Town Council strategic planning retreat**

9. TOWN MANAGER'S REPORT

10. FUTURE AGENDA ITEMS

11. COUNCIL MEMBERS' REPORTS

12. MAYOR'S REPORT

13. MOTION TO ADJOURN

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the General Store in Tusayan, Arizona on this 15TH day of October, 2015, at 3:31 pm in accordance with the statement filed by the Tusayan Town Council.


Signature of person posting the agenda

ITEM NO. 4A



Town of Tusayan – Office of the Mayor

Proclamation

WHEREAS, the Town of Tusayan is a recognized Gateway Community to the Arizona Trail; and

WHEREAS, the Arizona Trail was the dream of Dale Shewalter who envisioned a cross-state trail and walked from Nogales to the Utah state line to explore the feasibility of a trail traversing Arizona; and

WHEREAS, the Arizona Trail stretches 800 miles across the entire length of the state to connect deserts, mountains, forests, canyons, wilderness, history, communities and people; and

WHEREAS, the Arizona Trail provides unparalleled opportunities for hikers, mountain bikers, equestrians and other trail users; and

WHEREAS, family of Dale Shewalter have donated a memorial bench to be placed in the Town of Tusayan;

NOW, THEREFORE, I, GREG BRYAN, MAYOR OF THE TOWN OF TUSAYAN do hereby proclaim November 1, 2015 as:

Arizona Trail Founder Dale Shewalter Recognition Day

DATED this 21st day of October, 2015

Mayor Greg Bryan

ATTEST:

Melissa M. Drake, Town Clerk

ITEM NO. 5A

TUSAYAN TOWN COUNCIL SPECIAL MEETING

PURSUANT TO A.R.S. § 38-431.02 & §38-431.03

Wednesday, September 16, 2015 at 5:00pm

TUSAYAN TOWN HALL BUILDING

845 Mustang Drive, Tusayan Arizona

TOWN COUNCIL SUMMARIZED MINUTES

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Bryan called the meeting to order at 5:04pm and the Pledge of Allegiance was recited.

2. ROLL CALL

Upon roll call, the following were present:

MAYOR GREG BRYAN

VICE MAYOR CRAIG SANDERSON – arrived at 5:11pm

COUNCILMEMBER AL MONTOYA

COUNCILMEMBER JOHN RUETER

Also present was:

Eric Duthie, Interim Town Manager

Melissa M. Drake, Town Clerk

3. INTERVIEWS OF FINALISTS FOR THE POSITION OF COUNCIL MEMBER

The Town Council may decide to go into executive session pursuant to A.R.S. § 38-431.03.A.1 for discussion or consideration of persons to serve as Council Member.

Councilmember Reuter made a motion to take the Council into Executive Session. Councilmember Montoya seconded the motion and it passed on unanimous vote.

Vice Mayor Sanderson arrived at 5:11pm.

The Council interviewed each candidate asking questions regarding their interest in serving as Council Member and their vision for Tusayan.

They interviewed Clarinda Vail (via phone), John Schoppmann (in person), and Robert Baldosky (in person).

Vice Mayor Sanderson made a motion to exit Executive Session at 6:22pm. Councilmember Reuter seconded the motion and it passed on unanimous vote.

4. MOTION TO ADJOURN

Councilmember Montoya made a motion to adjourn the meeting at 6:23pm. Vice Mayor Sanderson seconded the motion and it passed on unanimous vote.

Greg Bryan, Mayor

Date

ATTEST:

Melissa M. Drake, Town Clerk

CERTIFICATION

State of Arizona)
) ss.
Coconino County)

I, Melissa M. Drake, do hereby certify that I am the Town Clerk of the Town of Tusayan, County of Coconino, State of Arizona, and that the above minutes are a true and correct summary of the meeting of the Council of the Town of Tusayan held on September 16, 2015.

I further certify that the meeting was duly called and held, and that a quorum was present.

DATED this 16th day of September, 2015

TOWN CLERK

TUSAYAN TOWN COUNCIL REGULAR MEETING

PURSUANT TO A.R.S. § 38-431.02 & §38-431.03

Wednesday, September 16, 2015 at 6:00pm

TUSAYAN TOWN HALL BUILDING

845 Mustang Drive, Tusayan Arizona

TOWN COUNCIL SUMMARIZED MINUTES

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Bryan called the meeting to order at 6:32pm and the Pledge of Allegiance was recited.

2. ROLL CALL

**MAYOR GREG BRYAN
VICE MAYOR CRAIG SANDERSON
COUNCILMEMBER AL MONTOYA
COUNCILMEMBER JOHN RUETER**

Also present were:

Eric Duthie, Interim Town Manager
Melissa M. Drake, Town Clerk

3. CALL TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA

None

4. CEREMONIAL AND/OR INFORMATIONAL MATTERS

None

Mayor Bryan moved to Item 7.A.

7.A. Consideration, discussion, and possible appointment of new Council Member

Mayor Bryan announced that the Council had interviewed the candidates, Clarina Vail (by phone), John Schoppmann, and Robert Baldosky, in the Special Meeting immediately preceding this meeting.

Councilmember Montoya made a motion to appoint John Schoppmann as Council Member. Vice Mayor Sanderson seconded the motion and it passed on unanimous vote.

7.B. Swearing-in of newly appointed Council Member

Mayor Bryan swore-in John Schoppmann as new Council Member and he signed his oath of office.

5. CONSENT AGENDA

A. Minutes of the Town Council Workshop and Regular Meeting on 9/2/15

B. Accounts Payable Billings

Mayor Bryan requested that 5.B. (Accounts Payable Billings) be removed from the Consent Agenda.

Councilmember Montoya made a motion to approve the Consent Agenda. Vice Mayor Sanderson seconded the motion and it was approved on unanimous vote.

Interim Town Manager Eric Duthie responded to the Council's questions regarding the current billings and questions from the last meeting regarding the financial reports.

Councilmember Montoya made a motion to approve the Accounts Payable Billings. Councilmember Reuter seconded the motion and it was approved on unanimous vote.

6. WORKGROUP AND COMMITTEE REPORTS

A. Update on the Sports Complex Work Group

Manager Duthie stated that he met with Woodson Engineering this week and will be scheduling a Work Group meeting at the end of this month or the beginning of October.

B. Update from the Planning and Zoning Commission

None

C. Update on Affordable Housing

Manager Duthie stated that there have been discussions with the Town Attorney regarding creating a Housing Authority. Mayor Bryan stated that the Town may create a Housing Authority and a non-profit organization to administer donations to help citizens make down payments.

7. ACTION ITEMS

A. Consideration, discussion, and possible appointment of new Council Member

This item was moved to the beginning of the meeting.

B. Swearing-in of newly appointed Council Member

This item was moved to the beginning of the meeting.

C. Consideration, discussion, and possible approval of Town of Tusayan Sports Complex CDBG project labor and materials contract

Manager Duthie stated that work on a contract is still in progress.

D. Consideration, discussion, and possible approval of Ordinance No. 2015-02 (Tusayan Subdivision Regulations)

Manager Duthie requested that the Council table this discussion for now since the Town Attorney is still working on the document.

The Council took no action.

8. DISCUSSION ITEMS

A. Update on broadband project

Bill Bolin with Systems Technology Staffing introduced Vic McKinney with Team Fishel. Mr. McKinney gave a presentation to the Council regarding the work they have done to investigate possible solutions to the broadband issues in the Town. He also presented estimates for the work to be done.

The Council asked questions and discussed the options with Mr. McKinney and Mr. Bolin.

B. Discussion of the Grand Canyon National Park Medical Clinic status

Mayor Bryan stated that representatives of North Country Health Care will give a presentation at a meeting in October.

C. Update on the League of Arizona Cities and Towns Annual Conference

Councilmember Reuter stated that he and Manager Duthie attended the conference in August. He stated that the most interesting session he attended was about the water issues facing California and Arizona. He stated that he attended many sessions including those presented by Town Attorney, Bill Sims, and Pat Walker who has worked for the Town in the past.

Manager Duthie stated that there were many updates on new legislation, technology, housing, and housing funding. He also stated that he took advantage of the opportunity to spend quite a bit of time with the Town Attorney.

D. Update on Housing Authority Project

This item was covered earlier.

9. TOWN MANAGER'S REPORT

Manager Duthie stated the following:

- The Kotzin Ranch survey is being reprinted.
- The Zoning Code Workshop will be October 7, 2015 and will be a joint meeting of the Council and Planning and Zoning Commission.
- The Arizona Trail Memorial bench placement will be Sunday November 1, 2015.

10. FUTURE AGENDA ITEMS

The Council set a special meeting at 4pm on September 24th to include:

- Discussion of possible Federal Government shut down
- Action item on Interim Town Manager position

Councilmember Montoya requested a future item to discuss alternative heating sources for housing in Town.

11. COUNCIL MEMBERS' REPORTS

None

12. MAYOR'S REPORT

Mayor Bryan stated he has sent communication to Grand Canyon National Park, as well as other entities, regarding the possible Federal Government shutdown in October.

13. MOTION TO ADJOURN

Councilmember Montoya made a motion to adjourn the meeting at 8:26pm. Councilmember Schoppmann seconded the motion and it passed on unanimous vote.

Greg Bryan, Mayor Date

ATTEST:

Melissa M. Drake, Town Clerk

CERTIFICATION

State of Arizona)
) ss.
 Coconino County)

I, Melissa M. Drake, do hereby certify that I am the Town Clerk of the Town of Tusayan, County of Coconino, State of Arizona, and that the above minutes are a true and correct summary of the meeting of the Council of the Town of Tusayan held on September 16, 2015. I further certify that the meeting was duly called and held, and that a quorum was present.

DATED this 30th day of September, 2015

Town Clerk