

TUSAYAN TOWN COUNCIL REGULAR MEETING

PURSUANT TO A.R.S. § 38-431.02 & §38-431.03

Wednesday, December 19, 2012 @ 6:00pm

TUSAYAN TOWN HALL BUILDING

845 Mustang Drive, Tusayan Arizona

TOWN COUNCIL SUMMARIZED MINUTES

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Bryan called the meeting to order at 6:00pm and the Pledge of Allegiance was recited.

2. ROLL CALL

**MAYOR GREG BRYAN
VICE MAYOR AL MONTOYA**

**COUNCILMEMBER BILL FITZGERALD
COUNCILMEMBER JOHN RUETER
COUNCILMEMBER CRAIG SANDERSON**

Also present were:

Tami Ryall, Interim Town Manager
Melissa Malone, Town Clerk

3. CALL TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA

None.

4. JOINT MEETING WITH GRAND CANYON UNIFIED SCHOOL DISTRICT GOVERNING BOARD REGARDING TUSAYAN COMMUNITY PARK POLICIES

The Board Members present were:

**Clarinda Vail, Board President
Pete Shearer, Board Clerk**

**Luis Garcia, Member
Katie Morris, Member**

Also present were:

Sharyl Allen, Superintendent
Kevin Hartigan, Member-elect
Brandon Cavanaugh, Board Attorney

The Council and Board discussed a possible Park Policy regarding the use of alcohol and tobacco within the Tusayan Community Park.

President Clarinda Vail stated that the Park should not allow alcohol or tobacco since the School has a policy against both. Mayor Bryan stated that the Council was considering a future use when the ramada is built. Kevin Hartigan suggested that the Town would see a ban as prohibitive and that special use permits allow alcohol until the school has buildings and a full presence.

Discussion continued regarding special use permits, state law, liability, and enforcement of policies in the park:

- Vice Mayor Montoya suggested a need for input from the community.

- Board Members Katie Morris, Pete Shearer, and Luis Garcia stated that the School District should stay with the current policy of banning alcohol and tobacco.
- Councilmember Fitzgerald was in favor allowing special use permits for non-profit organizations for alcohol 3-4 times per year and posting signage stating that a special use permit is required for alcohol.
- President Vail stated that it is important to show kids that alcohol is not allowed on any school property.
- Attorney Brandon Cavanaugh stated that there is not a state law prohibiting alcohol on school property (This differs from a school site.) He restated that the School does have a policy prohibiting it.

Mayor Bryan mentioned that the Intergovernmental Agreement (IGA) between the Town and the School District calls for quarterly meetings of the 2 groups. He stated that further discussions are needed concerning prioritizations of the continuing project. He asked about the status of getting wood chips in place at the Park. Superintendent Sharyl Allen stated that they are currently getting quotes for the work.

6:35pm – The School Board Adjourned and the Council recessed.

Tusayan Town Council reconvened at 6:46pm.

5. CEREMONIAL AND/OR INFORMATIONAL MATTERS

A. Presentation from Irshad Ansari from NI Solutions, Inc. regarding options to expand internet services in Tusayan

Irshad Ansari listed some of the advantages of expanding internet services in Tusayan:

- Create Economic Development
- Lower Telecommunications Costs
- Improve overall quality of life

He listed the Scope of Services required:

- Needs Assessment
- Conceptual Design
- Grant Assistance
- Cost Estimates
- Financial Feasibility Analysis
- Partnership Evaluation
- Implementation Plan

He noted the following possible sources of funding:

- National Telecommunications & Information Administration (NTIA) Grants
- Homeland Security Grants
- Rural Utility Services (RUS) Funding
- Hospital grants
- Educational Grants
- Local Public Private Partnerships

The Council would like Interim Town Manager Ryall to proceed with developing a contract with NI Solutions. The project could be scaled up if the National Park or the Airport wants to be involved.

6. CONSENT AGENDA

ITEMS ON THE CONSENT AGENDA ARE ROUTINE IN NATURE AND WILL BE ACTED ON WITH ONE MOTION AND ONE VOTE. PUBLIC HEARING ITEMS ARE DESIGNATED WITH AN ASTERISK (*). MEMBERS OF THE COUNCIL OR STAFF MAY ASK THE MAYOR TO REMOVE ANY ITEM FROM THE CONSENT AGENDA TO BE DISCUSSED AND ACTED UPON SEPARATELY.

A. Minutes of Town Council Meetings of 11/14/12, 12/4/12, and 12/5/12 and Public Hearings of 11/14/12 and 12/11/12

B. Accounts Payable Billings

Vice Mayor Montoya moved to approve the Consent Agenda. Councilmember Rueter seconded the motion. Mayor Bryan noted that in the Accounts Payable Billings there was a check to himself and a check to the Squire Inn and recused himself on those 2 items. The motion passed on unanimous vote.

7. COMMITTEE REPORTS

None

8. ACTION ITEMS

A. Consideration, discussion, and possible approval of a Liquor License Application for Grand Canyon Spirits

Public Hearing: No comments from the public.

Vice Mayor Montoya asked where the liquor store will be located. Cecily Maniaci, owner of Grand Canyon Spirits, explained that it will be in the former auxiliary dining room of Sophie's Kitchen.

There was discussion about the fact that Mr. Huellmantel (attorney) had already reviewed the application and that this business is a use by right.

Councilmember Rueter moved to approve the Liquor License and Councilmember Sanderson seconded the motion. It passed by unanimous vote.

9. DISCUSSION ITEMS

A. Presentation on Updated Capital Improvement Plan

Manager Ryall discussed the 5-year plan, in the Agenda Packet, which has been developed from input in previous meetings.

The Council requested that Manager Ryall:

- Add \$150,000 on CIP 0001 for FY 16/17
- On CIP 0009, change \$15,000 on each year to \$20,000
- On CIP 0010 change each year to \$30,000 through FY 16/17
- On CIP 0010 add partnering with NPS, NFS, etc.

The total estimate for FY 13/14 is approximately \$600,000.

All other items were not changed by the Council.

Manager Ryall will bring back this working document for approval in a future meeting.

B. Overview of report from International Housing Solutions (IHS) on composition and responsibilities of a housing authority

Manager Ryall discussed the report from IHS, Task 1, Phase 2. Attorney Bill Sims has directed Manager Ryall to information about the statutes in Arizona. She will review and report back to the Council. There was a discussion of deed restrictions, appreciation values of homes, improvements, etc.

Manager Ryall will find out what other Arizona communities have Housing Authorities or departments for this purpose.

There was discussion about the differences between current employer housing in Tusayan and renting or buying from the Housing Authority and having a requirement of being employed in the Town of Tusayan.

10. TOWN MANAGER'S REPORT

Zoning Code:

- There will be few non-conforming uses as stated in Richard Turner's memo
- We need an aerial photo of the Town to be taken around January 5, 2013, when the code takes effect, as a baseline for future issues.

11. FUTURE AGENDA ITEMS

- January 9th - Executive Session on Town Manager Position and possible final decision on employment offer
- January 7th - Executive Session for Interviews 8-12 and Meet & Greet that afternoon with the final 2 applicants and time with Ms. Ryall in the afternoon for questions
- Move "Town Council Rules of Procedure" draft from January 23rd to February 5th to discuss with appropriate Municipal Code Chapter
- January 23rd - presentation from Grand Canyon Chamber of Commerce and Visitors' Bureau on holiday lights

12. COUNCIL MEMBERS' REPORTS

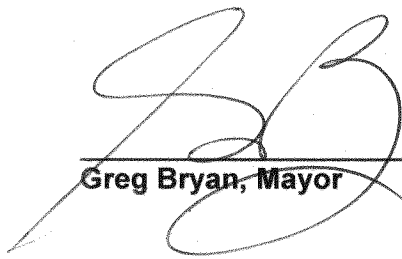
- Councilmember Sanderson enjoyed the Community Park opening today.
- Vice Mayor Montoya thanked Kevin Hartigan, Yvette Gomez, & Becky Shearer for putting up the Holiday Lights. Kevin Hartigan thanked Vice Mayor Montoya for his help and asked that a storage location for the lights be determined. It was decided to take down the holiday on Friday, 1/11/13.

13. MAYOR'S REPORT

- The Mayor and Vice Mayor Montoya had meeting in Phoenix with the Stilo Group and the Town Attorney. They are awaiting a response from Stilo.
- The Mayor went to a meeting with Planning & Zoning Commission Chair Rob Gossard in Phoenix
- Town Manager applicants - The Arizona candidate withdrew. Applicants from Pennsylvania and Nebraska will come into town on Sunday, January 6 for interviews on the 7th. The Council agreed to allow travel reimbursement for spouses as well as each candidate.
- The Mayor found a Smart board option which costs about \$7600. Manager Ryall will bring in an audio-visual consultant to look at options.

14. MOTION TO ADJOURN

Vice Mayor Montoya moved to adjourn the meeting at 9:31pm. Councilmember Rueter seconded the motion and it passed on unanimous vote.



 Greg Bryan, Mayor

1/9/13

 Date

ATTEST:




 Melissa A. Malone, Town Clerk

CERTIFICATION

State of Arizona)
) ss.
 Coconino County)

I, Melissa Malone, do hereby certify that I am the Town Clerk of the Town of Tusayan, County of Coconino, State of Arizona, and that the above minutes are a true and correct summary of the meeting of the Council of the Town of Tusayan held on December 19, 2012. I further certify that the meeting was duly called and held, and that a quorum was present.

DATED this 3rd day of January, 2013.



 Town Clerk