

**TUSAYAN TOWN COUNCIL REGULAR MEETING**

PURSUANT TO A.R.S. § 38-431.02 & §38-431.03

Wednesday, January 9, 2013 @ 6:00pm

TUSAYAN TOWN HALL BUILDING

845 Mustang Drive, Tusayan Arizona

**TOWN COUNCIL SUMMARIZED MINUTES**

**1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Mayor Bryan called the meeting to order at 6:02pm and the Pledge of Allegiance was recited.

**2. ROLL CALL**

**MAYOR GREG BRYAN**

**VICE MAYOR AL MONTOYA – arrived at 8:55pm via phone**

**COUNCILMEMBER BILL FITZGERALD**

**COUNCILMEMBER JOHN RUETER**

**COUNCILMEMBER CRAIG SANDERSON – arrived at 6:25pm**

Also present were:

Tami Ryall, Interim Town Manager

Melissa Malone, Town Clerk

**3. CALL TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA**

None

**4. CEREMONIAL AND/OR INFORMATIONAL MATTERS**

**A. Presentation by Todd Chaudhry, Ph.D., Watershed Stewardship Program Manager, Division of Science and Resource Management with Grand Canyon National Park**

Dr. Chaudhry presented information on the Greater Grand Canyon Landscape Assessment Project.

**B. Presentation on Northern Arizona Council of Governments (NACOG) Weatherization Program**

Bob Baca from NACOG discussed the Weatherization Program for home owners and renters and requires income qualification. The program includes testing and remediation for heating/cooling leaks, ducting problems, carbon monoxide leaks, gas leaks, etc.

The Council moved to:

**8. DISCUSSION ITEMS:**

**A. Discussion of Tusayan Fire Department's Budgetary Needs**

Tusayan Fire District (TFD) Board Member John Vail presented information to the Council regarding funding needs of the Fire Department. He discussed options they've explored to increase their funds. Annexation of Ten X and Kotzin Ranches adds less than \$3,000 of revenue to the Fire Department.

Board Member Andrew Aldez discussed additional funding possibilities they are exploring along with the Grand Canyon School District.

Board Member Vail also discussed investigation of annexing Valle into the District. They have determined that providing services there would cost more than could be gained by taxing the property. He also stated that TFD responded to 500 calls last year with only 3 personnel. For comparison, Highland Fire Department responded to a similar number of calls last year with a staff of 21.

Councilmember Rueter requested the issue come back to the Council on February 6, 2013 to make a decision on possibly providing funding.

Mayor Bryan directed Manager Ryall to investigate ramifications of purchasing a piece of equipment vs. providing funding for the TFD and to develop a recommendation so Council will have that information prior to making a decision.

Councilmember Fitzgerald voiced his support of providing funding, at least temporarily, to the TFD.

Board Member Vail stated that the current need is \$148,000 per year and TFD estimates the need will be reduced when current developments in progress are completed.

10 Minute Beak (7:53-8:03pm)

**The Council moved to:**

**7. ACTION ITEMS:**

**A. Consideration, discussion, and possible approval of a contract for a Town of Tusayan Drainage Study**

Manager Ryall introduced Jeff Holzmeister, an Engineer from J2 Engineering, who would be one of the personnel to perform the work described in the contract.

Mr. Holzmeister has reviewed previous studies in the area and discussed an approach of developing a plan to deal with flood control, working on a time and materials basis. His approach would also incorporate a multi-use solution where a drainage area also functions as a park or other such usable space.

The Council discussed the need and scope of the contract with Mr. Holzmeister and Bob Petzholdt from the South Grand Canyon Sanitary District.

Councilmember Sanderson made a motion to approve the contract. Councilmember Rueter seconded the motion. Councilmember Sanderson clarified that the rates in the contract are hourly rates. Mr. Holzmeister confirmed. Councilmember Sanderson also asked how long it may take to reach the cap of \$40,000. Mr. Holzmeister estimates several months. Councilmember Sanderson noted that there is no mention in the contract of travel costs. Council

directed Ms. Ryall to add a line on the Fee Schedule to reimburse J2 Engineering at actual cost. The motion passed unanimously.

**B. Consideration, discussion, and possible approval of a contract for a Broadband Network Strategic Plan**

Manager Ryall gave an overview of the contract to the Council. Mayor Bryan made a motion to approve the contract with NI Solutions. Councilmember Rueter seconded the motion and it passed on unanimous vote.

**5. CONSENT AGENDA**

Councilmember Fitzgerald requested the Accounts Payable to be pulled from the Consent Agenda.

**A. Minutes of Town Council Meetings of 12/19/12**

Mayor Bryan made a correction: remove School Board Member Bess Foster's name from the minutes as she was not in attendance at the meeting.

Councilmember Fitzgerald made a motion to approve the minutes with the one correction. Councilmember Sanderson seconded the motion and it passed unanimously.

**B. Accounts Payable Billings**

Councilmember Fitzgerald asked for an explanation of mileage reimbursement to the Town Clerk. Manager Ryall explained that a partial reimbursement was being paid to the Clerk until employee housing is available in Tusayan since she is currently driving daily from Flagstaff.

Councilmember Sanderson made a motion to approve the Accounts Payable Billings. Councilmember Fitzgerald seconded the motion and it passed unanimously.

**6. COMMITTEE REPORTS**

None

8:52pm Councilmember Rueter moved to go into Executive Session to discuss:  
**13. CONSIDERATION, DISCUSSION, AND POSSIBLE APPROVAL OF AN OFFER OF EMPLOYMENT TO A FINALIST FOR THE TOWN MANAGER POSITION.**  
Councilmember Fitzgerald seconded the motion and it passed unanimously.

**Vice Mayor Motoya joined the meeting at 8:55 by phone.**

Councilmember Rueter made a motion to adjourn the Executive Session at 9:57pm. Councilmember Sanderson seconded the motion and it passed on unanimous vote.

At 10pm the Regular Council Meeting resumed.

## 9. TOWN MANAGER'S REPORT

- We will contract for printing the new Planning and Zone Code and creating an electronic, searchable, version.
- The new Town website is up and running. Ms. Ryall reviewed the new site.

## 10. FUTURE AGENDA ITEMS

For the meeting scheduled on 1/23/13:

- Remove Item 1 regarding Worker's Comprehensive Insurance since the information was covered in a brochure received by the Council.
- Move Item 2 regarding the Chamber of Commerce to 2/6/13 since they will not have a meeting prior to 1/23/13.

For the meeting scheduled on 2/6/13

- Add another discussion of the Tusayan Fire Department funding needs
- Add appointment of liaison to Community Park Steering Committee

## 11. COUNCIL MEMBERS' REPORTS

Councilmember Rueter announced that Art Babbott, new Coconino County Supervisor, will be in town 1/18/13 and wants to meet with the Council Members

## 12. MAYOR'S REPORT

- The Mayor spoke Mike Halpin & the head of the Arizona Lodging & Tourism Association. The Association is honoring some of the airports in Arizona and the Grand Canyon National Park Airport wasn't part of the recognition so we're trying to get it included.
- He spoke with Nic Larson at the National Forest Service today. The Stilo Group sent him (Mr. Larson) an application and he will be discussing the issues soon.

## 14. MOTION TO ADJOURN

Councilmember Sanderson moved to adjourn the meeting at 10:36pm.  
Councilmember Rueter seconded the motion and it passed on unanimous vote.

ATTEST:

  
\_\_\_\_\_  
Greg Bryan, Mayor

1/23/13  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Melissa A. Malone, Town Clerk

CERTIFICATION

State of Arizona        )  
                                  ) ss.  
Coconino County        )

I, Melissa Malone, do hereby certify that I am the Town Clerk of the Town of Tusayan, County of Coconino, State of Arizona, and that the above minutes are a true and correct summary of the meeting of the Council of the Town of Tusayan held on January 9, 2013. I further certify that the meeting was duly called and held, and that a quorum was present.

DATED this 17<sup>th</sup> day of January, 2013.

  
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Town Clerk