

TUSAYAN TOWN COUNCIL REGULAR MEETING

PURSUANT TO A.R.S. § 38-431.02 & §38-431.03

Wednesday, March 20, 2013 @ 6:00pm

TUSAYAN TOWN HALL BUILDING

845 Mustang Drive, Tusayan Arizona

TOWN COUNCIL SUMMARIZED MINUTES

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Bryan called the meeting to order at 6:07pm and the Pledge of Allegiance was recited.

2. ROLL CALL

**MAYOR GREG BRYAN
VICE MAYOR AL MONTOYA
COUNCILMEMBER BILL FITZGERALD
COUNCILMEMBER JOHN RUETER
COUNCILMEMBER CRAIG SANDERSON**

Also present were:

Tami Ryall, Interim Town Manager
Irina Ermakova, Town Bookkeeper
Melissa Malone, Town Clerk

3. CALL TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA

None

4. CONSENT AGENDA

A. Minutes of Town Council Meeting of 3/6/13 and Workshop of 3/5/13

B. Accounts Payable Billings

Councilmember Fitzgerald and Councilmember Sanderson asked about line items in the Accounts Payable Billings. Manager Ryall answered their questions to their satisfaction.

Councilmember Rueter made a motion to approve the Consent Agenda. Councilmember Fitzgerald seconded the motion and it passed on unanimous vote.

5. DISCUSSION ITEMS

A. Fiscal Year 2013/2014 Budget

Manager Ryall introduced the topic of the Budget for Fiscal Year (FY) 2013/2014 and said that this first presentation will also include the items discussed at the 3/19/13 Council Retreat. She asked the Council for direction on grouping Capital expenditures. She explained the pros and cons of each option; grouping by Department or grouping by Capital designation.

Councilmember Sanderson expressed his preference for seeing Capital items grouped together so that operational costs are easily identified under each department.

The Council discussed the options with Ms. Ryall and Irina Ermakova showed examples to demonstrate the options.

The Council decided to group Capital items together.

Manager Ryall covered the following topics:

- She presented the meeting schedule between now and the Final Adoption of the Budget. The Tentative Budget Adoption will be June 5, 2013, where the expenditure limit will be final, and the Final Budget Adoption will be July 24, 2013.
- She suggested changing how the Council's technology stipend is allocated. She stated that even though none of the Councilmembers currently use it, the way it is currently set up, as an allowance, it would be taxable. She suggested the Council set a monthly limit for which each Councilmember could be reimbursed for expenses with receipts. The Council directed staff to research standard limits and bring back a proposal. Office equipment and supplies will be purchased and owned by the Town and will not be part of the technology reimbursement.

Ms. Ryall asked for direction on placing items from the Retreat in the budget and the Council directed the following:

- Parking Study in FY 2013/2014
- Maintenance on landscaping along the highway will be under HURF funding in FY 2013/2014
- Home Rule election in FY 2014/2015 (Council asked Ms. Ryall to check with the League of Arizona Cities and Towns as to when the election must be held.)
- Completing Town Hall technology should be done FY 2012/2013
- Shuttle Service may need money allocated for FY 2013/2014 but the information will come out of a meeting with the National Park Service on April 2, 2013
- Leave the place holder in the budget for Marketing
- Permits, Fees, and Inspections – the Council directed Manager Ryall to find a consultant to help development a fee schedule and determine an amount to budget for possible subsidy in this area
- Trail and sidewalk extensions – Sidewalks should go under Highway Urban Revenue Fund (HURF) and additional money should be budgeted for FY 2013/2014
- Community Park – picnic tables in FY 2012/2013
- Art program – Manager Ryall will investigate a program with Northern Arizona University or Arizona State University

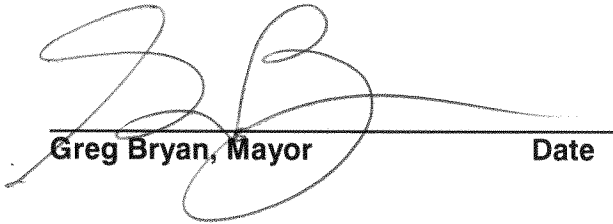
As a reminder, Manager Ryall mentioned that nothing has been added to the budget for a Fire Department subsidy which had been requested by the Tusayan Fire District.

Candidates for using Contingency Funds for FY 2012/2013 are:

- Drainage Study
- Art Program
- Sidewalks
- Fire Truck


6. MOTION TO ADJOURN

At 7:44pm Councilmember Rueter made a motion to adjourn the meeting.
Councilmember Sanderson seconded the motion and it passed on unanimous vote.



Greg Bryan, Mayor Date

ATTEST:




Melissa A. Malone, Town Clerk

CERTIFICATION

State of Arizona)
) ss.
Coconino County)

I, Melissa Malone, do hereby certify that I am the Town Clerk of the Town of Tusayan, County of Coconino, State of Arizona, and that the above minutes are a true and correct summary of the meeting of the Council of the Town of Tusayan held on March 20, 2013. I further certify that the meeting was duly called and held, and that a quorum was present.

DATED this 27th day of March, 2013.



Town Clerk