

## **TUSAYAN TOWN COUNCIL REGULAR MEETING**

PURSUANT TO A.R.S. § 38-431.02 & §38-431.03

Wednesday, April 17, 2013 at 6:00pm

TUSAYAN TOWN HALL BUILDING

845 Mustang Drive, Tusayan Arizona

### **TOWN COUNCIL SUMMARIZED MINUTES**

#### **1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Mayor Bryan called the meeting to order at 6:00pm and the Pledge of Allegiance was recited.

#### **2. ROLL CALL**

**MAYOR GREG BRYAN  
VICE MAYOR AL MONTOYA  
COUNCILMEMBER BILL FITZGERALD  
COUNCILMEMBER JOHN RUETER  
COUNCILMEMBER CRAIG SANDERSON**

Also present were:

Tami Ryall, Interim Town Manager  
Irina Ermakova, Town Bookkeeper  
Melissa Malone, Town Clerk

#### **3. CALL TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA**

- Judge Robert Krombeen from the Williams Justice Court gave an update on court services including:
  - Renewing the Intergovernmental Agreement (IGA) with a term of 5 years (the draft of the IGA is currently with the County Attorney)
  - Court scheduling to minimize travel for Prosecutor Andrew Jolley
- Chief Robbie Evans from the Tusayan Fire District (TFD) presented a Thank You letter to the Town Council for the funds to purchase a fire truck.

#### **4. CEREMONIAL AND/OR INFORMATIONAL MATTERS**

##### **A. Presentation of Award of Excellence to the Town of Tusayan by the Arizona Municipal Risk Retention Pool**

Mike Branham from the Arizona Municipal Risk Retention Pool presented an Award of Excellence to the Council for the Town of Tusayan.

##### **B. Briefing on the National Fire Policy and an outlook for this year's fire season and upcoming prescribed burning – Nic Larson, District Ranger, Kaibab National Forest**

Nic Larson introduced Holly Kleindiest, Acting Deputy, Fire Staff. She gave an overview of a handout covering a forecast for the fire season in Northern Arizona. Quentin Johnson discussed the fire-fighting abilities of Kaibab National Forest,

Tusayan Ranger District, and the thinning and prescribed burn projects in the area.

Chief Robbie Evans of the Tusayan Fire District (TFD) stated that TFD will continue with prescribed burning and thinning around Tusayan over the next several weeks.

## **5. CONSENT AGENDA**

Councilmember Fitzgerald requested the Accounts Payable Billings be removed from the Consent Agenda.

### **A. Minutes of Town Council Workshop on 4/2/13 and Meeting of 4/3/13**

Councilmember Rueter made a motion to approve the Minutes. Councilmember Sanderson seconded the motion and it passed on unanimous vote.

### **B. Accounts Payable Billings**

Councilmember Fitzgerald asked about the payments to the Grand Canyon National Park Airport for rent. He asked why the amounts were so high. Interim Town Manager Tami Ryall explained that this was the first billing from the Airport for the Employee Housing Units and it contained charges from the time work began on the property to now.

Councilmember Rueter made a motion to approve the Accounts Payable Billings. Councilmember Sanderson seconded the motion. Mayor Bryan recused himself from one item which was a payment to the Squire Inn where he is employed. The motion passed on unanimous vote.

The Mayor and Council presented Chief Robbie Evans of the TFD with a check for \$35,000 to purchase a fire truck.

## **6. COMMITTEE REPORTS**

None

## **7. ACTION ITEMS**

### **A. Consideration, discussion, and possible action on safety and security matters at the Tusayan Community Park**

Manager Ryall introduced the topic, stating it is in response to vandalism which occurred at the park recently. Concerned citizens made the required repairs. Councilmember Rueter discussed the work which was volunteered by the South Grand Canyon Sanitary District and staff from the Squire Inn. They repaired the damage and took interim measures to try to prevent additional damage.

Councilmember Rueter stated that there will be a Park committee meeting on Monday, April 22, 2013 which includes representatives from the Grand Canyon School District and the Town of Tusayan.

Mayor Bryan mentioned the possibility of significant discounts on Tot Lot equipment if purchased by June.

Vice Mayor Montoya stated the need for installing cameras at some point for monitoring. Former Mayor Pete Shearer stated that quotes for cameras are in the works and preliminary estimates for the equipment are about \$2,000. He also stated that the Red Feather Lodge may be willing to cover the costs of trenching and conduit.

No action was taken.

## **8. DISCUSSION ITEMS**

### **A. Budget Workshop and Discussion for Fiscal Year 2013/2014**

John Vail, TFD Board Member, thanked the Town for the funds to purchase the fire truck and Manager Ryall for her work in making this happen. He reviewed a document he distributed to the Council outlining funding opportunities the TFD have explored and he asked the Council to consider the previous request for funding for the Fire District.

Former Mayor Pete Shearer stated that Coconino County Supervisor Art Babbott had informed him that Tusayan may be eligible for parks & recreation funding from the county. He asked the Council to consider rolling 2 years of funding for the Community Park into 1 year to allow for more work to be done in the next fiscal year. Councilmember Fitzgerald clarified that the funds from the County may be available after 2014. Mr. Shearer also stated that the School District is applying with the Arizona Diamondbacks for a sports park.

Manager Ryall covered a handout of proposed departmental budgets based on the previous year's actual expenditures and planned future projects. She covered the following and the associated changes were made:

- Mayor and Council
- Manager and Support
  - Councilmember Rueter requested a place holder of at least \$10,000 in the Consulting Services – Misc. section. The Council agreed.
- Legal Services
- Court & Prosecutor
  - The Council decided to remove the Judge & Clerk related costs from 2014-2015.
- Public Safety
  - Law Enforcement Needs Study – move to 2015-2016 and increase the amount to \$25,000 and add \$20,000 to 2016-2017
  - Add Public Safety Enhancements line item (includes RADAR driver feedback signs for \$25,000 and Arizona Interoperability Radio System (AIRS) funding for \$35,000 in 2013-2014 and \$20,000 per year for each subsequent year
  - Tusayan Fire District funding request of \$148,200 per year for 5 years – The Council added a Tusayan Fire District Subsidy line item with no amount at this point.
  - Parks & Recreation – The Council will discuss the possibility of adding a maintenance position at a future meeting. The position

would perform maintenance at the park, Town Hall, bus stops, etc. Manager Ryall stated that maintenance on landscaping along the highway and bus stops can be paid for by Highway User Revenue Funds (HURF) but not the other items. Former Mayor Pete Shearer suggested using HURF to pay for utility costs for the Special Lighting District. Manager Ryall will research whether HURF can be used to purchase equipment and whether HURF can be used for a roadway which has not been dedicated. The Projects Planning line item will be changed to \$25,000 per year for each year

## **9. TOWN MANAGER'S REPORT**

- Manager Ryall gave an update on the Community Development Block Grant (CDBG) application. Sequestration has affected the process in that the funding amount may be reduced and the deadline for applications has been extended
- Court Services Intergovernmental Agreement – the document is with the County Attorney
- Manager Ryall sent a letter of support for Chief Evans on his wildland fires grant application

## **10. FUTURE AGENDA ITEMS**

- May 1 – add discussion item of adding a maintenance position, funding, and scope of duties
- May 1, 2:30, executive session to interview candidate for the Town Manager position. Add to the evening meeting on May 1 a presentation from the candidate to the Council and the public.
- The meeting on June 5th will move to May 29th. There will be no meeting on June 4th or 5th. The workshop will move from June 4th to June 11th.
- May 1 – Add an action item for possible participation in the North Central Arizona Water Feasibility Study
- May 1 - Selection of Northern Arizona Council of Governments (NACOG) fee arrangement
- May 29 (if possible) - Add update from NI Solutions

## **11. COUNCIL MEMBERS' REPORTS**

Councilmember Fitzgerald plans to take vacation on April 26<sup>th</sup> to go to a retreat with the North Central Arizona Water Feasibility Study

## **12. MAYOR'S REPORT**

## **13. MOTION TO ADJOURN**

Vice Mayor Montoya made a motion to adjourn the meeting at 9:11 pm. Councilmember Rueter seconded the motion and it passed on unanimous vote.

  
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Greg Bryan, Mayor

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Date

ATTEST:

  
\_\_\_\_\_  
Melissa A. Malone, Town Clerk

CERTIFICATION

State of Arizona        )  
                                  ) ss.  
Coconino County        )

I, Melissa Malone, do hereby certify that I am the Town Clerk of the Town of Tusayan, County of Coconino, State of Arizona, and that the above minutes are a true and correct summary of the meeting of the Council of the Town of Tusayan held on April 17, 2013. I further certify that the meeting was duly called and held, and that a quorum was present.

DATED this 24<sup>th</sup> day of April, 2013.

  
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Town Clerk