

TUSAYAN TOWN COUNCIL REGULAR MEETING

PURSUANT TO A.R.S. § 38-431.02 & §38-431.03

Wednesday, July 24, 2013 at 6:00pm

TUSAYAN TOWN HALL BUILDING

845 Mustang Drive, Tusayan Arizona

TOWN COUNCIL SUMMARIZED MINUTES

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Bryan called the meeting to order at 6:22pm and the Pledge of Allegiance was recited.

2. ROLL CALL

**MAYOR GREG BRYAN
VICE MAYOR AL MONTOYA
COUNCILMEMBER BILL FITZGERALD
COUNCILMEMBER JOHN RUETER
COUNCILMEMBER CRAIG SANDERSON**

Also present were:

Will Wright, Town Manager
Melissa Malone, Town Clerk

3. CALL TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA

None

4. CEREMONIAL AND/OR INFORMATIONAL MATTERS

Mayor Bryan welcomed new the Town Manager, Will Wright, to his first Council Meeting.

A. Williams Justice Court Letter and Report

Manager Wright gave an overview of the letter from Judge Krombeen which was included in the Agenda Packet.

B. Recent construction Activity Report

Manager Wright gave an overview of the report provided by Roger Brooks which was included in the Agenda Packet.

5. CONSENT AGENDA

Mayor Bryan mentioned a correction to the 6/19/13 Special Meeting (changing the name of the Councilmember who made a particular motion).

A. Minutes of the Town Council Special Meetings on 6/19/13 and 7/3/13, and the Regular Meeting on 6/19/13

B. Accounts Payable Billings

Councilmember Sanderson made a motion to approve the Accounts Payable Billings. Councilmember Rueter seconded the motion and it passed on unanimous vote.

6. COMMITTEE REPORTS

Manager Wright gave a brief overview of the Community Park work that is continuing and the Community Build Day scheduled for Saturday, July 27, 2013. He mentioned that the Committee is planning to clear the land for the ball field. A port-a-potty will be delivered next Tuesday. Councilmember Rueter stated that the Sanitary District paid to have a survey done for the ball field. There is a meeting tomorrow with the new Business Manager, Kevin Dickerson, at the School District concerning the Park.

The Rezoning and Conditional Use Applications for Fireside Ridge were approved last night at the Planning and Zoning Commission Meeting. The Rezoning request will come to the Council on August 21, 2013.

7. ACTION ITEMS

A. Consideration, discussion, and possible approval of Resolution 2013-08 adopting the Final Budget for Fiscal Year 2014

Manager Wright introduced the Final Budget for Fiscal Year 2014 and the Resolution.

Vice Mayor Montoya made a motion to approve Resolution 2013-08. Councilmember Fitzgerald seconded the motion and it passed on unanimous vote.

B. Consideration, discussion, and possible adoption of Municipal Code Chapter 8 (Transaction Privilege Tax)

Mayor Bryan pointed out an error in the document where Camp Verde is listed instead of Tusayan. Manager Wright discussed the process in that all the chapters will be combined into a final code and then come back to the Council as a single document for approval.

Vice Mayor Montoya and Councilmember Fitzgerald asked questions about tax on groceries and prepared foods. Mayor Bryan asked if there are differences based on where they are sold. Manager Wright will research their questions.

Vice Mayor Montoya made a motion adopt Chapter 8 with the correction of "Camp Verde" to "Tusayan." Councilmember Rueter seconded the motion and it passed on unanimous vote.

8. DISCUSSION ITEMS

None

9. TOWN MANAGER'S REPORT

Manager Wright discussed the following:

- Working on joining the Arizona State Retirement System
- Submitted completed questionnaires last week to get quotes for Medical Benefits for staff
- Maintenance Position draft job description
- Turnover of maintenance of landscaping along Highway 64 in Tusayan will occur in August; a walk-through with ADOT took place today
- Met with Irshad Ansari from NI Solutions last week and he submitted a document for review today via e-mail
- NACOG has completed their review of our CDBG application and they have forwarded it to the Department of Housing
- Trying to contact J2 Engineering to follow up on the Drainage Study presentation they made at the last meeting
- The new audio-visual equipment will be installed in the Council Chambers next week.
- Town Hall signs have been installed; additional signs may be ordered
- Richard Turner is working on finishing up the General Plan and expects to have a draft complete by the end of August. The draft will be sent to area government entities for a 60 day comment period.

10. FUTURE AGENDA ITEMS

- The Municipal Code Workshop on 8/6/13 may be cancelled
- 8/7/13
 - Add Community Park update and discussion of potential issues
 - Discussion of Town marketing and a branding study. There are changes being made at the Chamber and Visitor's Bureau.
 - Broadband Study update
 - Drainage Study update
 - May have projects for completion by IPM (Tami Ryall) for funding approval by Council.
- 8/7 or 21/13
 - Invite Art Babbott
 - Invite Holly Krake from the National Forest Service

11. COUNCIL MEMBERS' REPORTS

Vice Mayor Montoya attended a NACOG meeting in June. They adopted a balanced budget through sequestration methods. The Headstart program had many funding cuts. The Vice Mayor also mentioned seeing 2 instances of elk chasing people around Town.

Councilmember Fitzgerald has contacted GIS with the County about getting large format maps of the area. The cost would be about \$200.

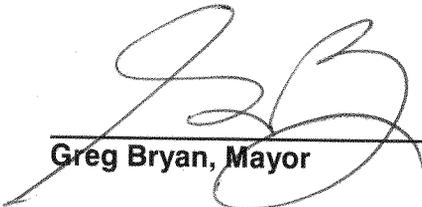
Councilmember Rueter thanked the Town Manager for working on the job description for a maintenance position. After the walk-through today, there is a lot of work to do with the landscaping along Highway 64. He stated that he and the Mayor have sent crews out to empty the trash cans along the sidewalks. He also attended the meeting with NI Solutions regarding the direction of the broadband study and additional goals.

12. MAYOR'S REPORT

- Mayor Bryan gave an update on work at the Community Park and the Community Build Day scheduled for July 27, 2013. He complimented Andrew Aldaz and all the others for the work that has already been done.
- The Council will have to make decisions soon regarding the Broadband expansion work. We need to determine how we want to proceed on the AIRS program. We need Mike Halpin's permission to have Niles Radio inspect the tower that would be used for both programs.
- He discussed the ADOT walk-through and issues with damage caused by drivers, snow plows, and salt, etc.
- Bus Stop construction starts in September.
- He and the Town Manager met with Chase Bank yesterday Mr. Wright is investigating investments with better returns than a savings account.
- The CPWAC agreement is under review.
- In the Executive Session today, the Council directed the Town Attorney to continue with the negotiating process.

13. MOTION TO ADJOURN

Councilmember Sanderson made a motion to adjourn the meeting at 8:10pm. Vice Mayor Montoya seconded the motion and it passed on unanimous vote.



 Greg Bryan, Mayor

8/7/13

 Date

ATTEST:



 Melissa A. Malone, Town Clerk

CERTIFICATION

State of Arizona)
) ss.
 Coconino County)

I, Melissa Malone, do hereby certify that I am the Town Clerk of the Town of Tusayan, County of Coconino, State of Arizona, and that the above minutes are a true and correct summary of the meeting of the Council of the Town of Tusayan held on July 24, 2013. I further certify that the meeting was duly called and held, and that a quorum was present.

DATED this 1st day of August, 2013.



 Town Clerk