

## **TUSAYAN TOWN COUNCIL REGULAR MEETING**

PURSUANT TO A.R.S. § 38-431.02 & §38-431.03

Wednesday, September 18, 2013 at 6:00pm

TUSAYAN TOWN HALL BUILDING  
845 Mustang Drive, Tusayan Arizona

### **TOWN COUNCIL SUMMARIZED MINUTES**

#### **1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Mayor Bryan called the meeting to order at 6:04pm and the Pledge of Allegiance was recited.

#### **2. ROLL CALL**

**MAYOR GREG BRYAN  
VICE MAYOR AL MONTOYA  
COUNCILMEMBER BILL FITZGERALD  
COUNCILMEMBER JOHN RUETER  
COUNCILMEMBER CRAIG SANDERSON**

Also present were:

Will Wright, Town Manager  
Melissa Malone, Town Clerk

#### **3. CALL TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA**

Kevin Dickerson, Business Manager for the Grand Canyon School District stated that the school is looking for substitute teachers.

#### **4. CEREMONIAL AND/OR INFORMATIONAL MATTERS**

##### **Presentation from the Grand Canyon Chamber and Visitors' Bureau**

Frida Rohnenfuerer gave an overview of the status and changes at the Grand Canyon Chamber and Visitors' Bureau covering the following topics:

- They hired a professional bookkeeping firm to handle the accounting
- Working on a marketing plan for the next fiscal year
- Grant from the Arizona Office of Tourism
- Billing for next year's membership
- Recruiting more members
- Upcoming election of the board
- Priorities have been set to keep the office open as much as possible and keep information up-to-date on the website
- May come back to the Town Council in the future to request funds when a marketing plan is in place
- Upcoming marathon events
- Potential organizational options
- Branding study

## **5. CONSENT AGENDA**

### **A. Minutes of the Town Council Workshop on 9/3/13 and Regular Meeting on 9/4/13**

### **B. Accounts Payable Billings**

Mayor Bryan recused himself from a single item which is a reimbursement to him. Vice Mayor Montoya made a motion to approve the Consent Agenda. Councilmember Fitzgerald seconded the motion and it passed on unanimous vote.

## **6. COMMITTEE REPORTS**

### **A. Update from the Community Park Committee**

Manager Wright gave an update on the Community Park and the work to be done next week by CREC.

Mayor Bryan asked about liability coverage for volunteers and whether or not a waiver would be required. Councilmember Fitzgerald stated that it was his understanding that the Council would be required to pass a resolution to cover volunteers for a specific event.

Manager Wright will further research the topic and update the Council. Kevin Dickerson of the School District stated that he will also check on coverage through the School's insurance since the land is owned by the School.

### **B. Update from the Planning and Zoning Commission**

None

## **7. ACTION ITEMS**

### **A. Consideration, discussion, and possible approval of Special Event Liquor License Application from Arizona Trail Association and request to waive Town application fee**

Manager Wright introduced the application and recommended approval and waiver of the Town fees for the application. Ian Torrence, Race Director (phone number 240-672-4655) representing the applicant, described the Special Event which is a run from Snowbowl Road in Flagstaff to the IMAX Theater in Tusayan. He stated that the plan is to make it an annual event.

Councilmember Rueter made a motion to approve the application for a Special Event Liquor License and waive the Town application fee. Councilmember Fitzgerald seconded the motion. Councilmember Rueter spoke in favor of the event. The motion passed on unanimous vote.

### **B. Consideration, discussion, and possible adoption of Municipal Code Chapter 6 (Animals)**

Manager Wright stated that an Intergovernmental Agreement may be needed to cover licensure and animal control since Coconino County has been handling the

issues without charge. He suggested the Council table the discussion at this time until questions about the County are answered.

Clarinda Vail stated there were some confusing sections of the Code that should be cleared up prior to approval such as listing the Board of Supervisors instead of town Council, cleaning up animal waste, and tattooing or chipping an animal.

The Council tabled the discussion for 60 days pending County response.

### **C. Consideration, discussion, and possible action on CDBG Application**

Manager Wright introduced the topic which included a letter from the Arizona Department of Housing asking questions regarding the project to install ADA-compliant restrooms at the Community Park. He spoke about the plan submitted for 3 separate "vault and haul" restrooms, the difficulties in connecting utilities (water and sewer) to the facility, and the possibility of tying in to the utilities at the Vail property.

Clarinda Vail stated that they are open to the possibility of connecting the water and sewer for the park to their property if some washout issues can be resolved.

Mayor Bryan thanked Mrs. Vail.

The Mayor also stated that he and the Council were not aware of 3 facilities and were only expecting 1.

Councilmember Rueter thanked Clarinda and John Vail for their cooperation and stated that he also had the understanding that the project would entail only 1 restroom facility. He offered his help in responding to the letter from the Department of Housing.

Councilmembers Fitzgerald and Sanderson echoed Councilmember Rueter's comments about the number of restrooms.

The Council took no action.

Mayor Bryan announced that Item 7.D. will be moved to the end of the meeting.

### **8. DISCUSSION ITEMS**

None

### **9. TOWN MANAGER'S REPORT**

Manager Wright discussed his Manager's Report which was included in the Agenda Packet. He covered:

- Mike Lyndon will be leaving and a new Interim District Ranger, Linda Chappell, for the Tusayan District of the Kaibab National Forest will be taking his place
- Tim Stine has been hired and started work Monday for the Maintenance Worker I position

- ADOT right-of-way turnover delay
- Broadband upgrades
- Possible funds for the Community Park from Coconino County
- Arizona Trail Association will present to the Planning and Zoning Commission on 10/22/13 regarding becoming a Gateway Community
- Still working on getting ADOT maps for the Drainage Study and the National Forest is still working on the retention ponds project
- Audiovisual techs will be here on 9/27/13 to work on the issues with the equipment in the Council Chambers
- General Plan – the latest draft will be sent to the Council and the Planning and Zoning Commission by Friday, 9/20/13 to begin 60 day comment period

## 10. FUTURE AGENDA ITEMS

- 10/1/13
  - Municipal Code Workshop on Building Codes and Roger Brooks will attend the meeting
- 10/2/13
  - CDBG Update
- 10/16/13 – Mayor Bryan will be absent

## 11. COUNCIL MEMBERS' REPORTS

None

## 12. MAYOR'S REPORT

None

## 7.D. Discussion of the Stilo Development Project

**The Town Council may decide to go into executive session pursuant to A.R.S. § 38-431.03.A.3 and A.4 for legal advice from the Town Attorney on asserting remedies pursuant to the current Stilo Development Agreement and to give the Town Attorney and Town negotiating representatives directions regarding negotiations concerning an amendment to the Stilo Development Agreement.**

**Following the executive session the Town Council may take action to either approve a conceptual draft First Amendment to the Stilo Development Agreement and direct that such draft be provided for public comment or give the Town Attorney direction regarding asserting remedies under the current Stilo Development Agreement.**

At 7:30pm, Councilmember Rueter recused himself from this topic due to his employment with Camper Village and left the meeting

Vice Mayor Montoya made a motion to take the Council into executive session. Councilmember Fitzgerald seconded the motion it passed on unanimous vote. The Council took a 5 minute break.

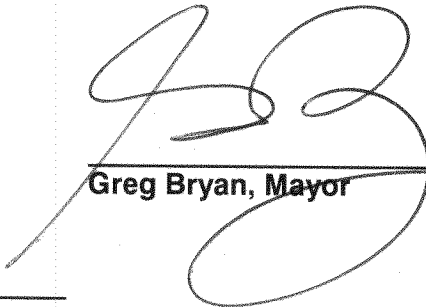
The Council discussed the Stilo Development Project with the Town Attorney via phone.


At 9:00pm, Vice Mayor Montoya made a motion to exit executive session and return the Council to open session. Councilmember Sanderson seconded the motion it passed on unanimous vote.

Mayor Bryan made a public statement that the "Town Council directed the Town Attorney to make suggested changes to the first amendment to the Pre-Annexation Development Agreement (PADA) with the Stilo Group. The Town Attorney will then issue the draft agreement to the PADA for the Town Manager to release to the public for review and comment. A Special Meeting of the Council will be held on September 25, 2013 at 5pm at the Tusayan Town Hall to allow public comment."

**13. MOTION TO ADJOURN**

Councilmember Fitzgerald made a motion to adjourn the meeting at 9:15pm. Councilmember Sanderson seconded the motion and it passed on unanimous vote.

  
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Greg Bryan, Mayor 10/21/13  
Date

ATTEST:  
  
\_\_\_\_\_  
Melissa A. Malone, Town Clerk

CERTIFICATION

State of Arizona        )  
                                  ) ss.  
Coconino County        )

I, Melissa Malone, do hereby certify that I am the Town Clerk of the Town of Tusayan, County of Coconino, State of Arizona, and that the above minutes are a true and correct summary of the meeting of the Council of the Town of Tusayan held on September 18, 2013.

I further certify that the meeting was duly called and held, and that a quorum was present.

DATED this 20<sup>th</sup> day of September, 2013.

  
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Town Clerk