

TUSAYAN TOWN COUNCIL REGULAR MEETING

PURSUANT TO A.R.S. § 38-431.02 & §38-431.03

Wednesday, December 5, 2012 @ 6:00pm

TUSAYAN TOWN HALL BUILDING

845 Mustang Drive, Tusayan Arizona

TOWN COUNCIL SUMMARIZED MINUTES

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Bryan called the meeting to order at 6:00pm and the Pledge of Allegiance was recited.

2. ROLL CALL

**MAYOR GREG BRYAN
VICE MAYOR AL MONTOYA**

**COUNCILMEMBER BILL FITZGERALD
COUNCILMEMBER JOHN RUETER
COUNCILMEMBER CRAIG SANDERSON**

Also present were:

Tami Ryall, Interim Town Manager
Richard Turner, Town Planner
Melissa Malone, Town Clerk

3. CALL TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA

None.

4. CEREMONIAL AND/OR INFORMATIONAL MATTERS

A. Swearing-in of newly re-elected councilmembers Greg Bryan and Al Montoya

Judge Robert Krombeen swore-in Councilmember Greg Bryan.

Judge Robert Krombeen swore-in Councilmember Al Montoya.

B. Update on status of Intergovernmental Agreement with Williams Justice Court for court services

Judge Robert Krombeen presented an update on the status of Court Services. He stated that the services are going well. We are adding a public defender (on the agenda tonight), have added a kiosk (first in Coconino County) for court users, and are fully staffed.

C. Coconino County Sheriff's Department update

Lt. Mark Christian presented a packet of information on activity involving the Sheriff's Department in Tusayan. He stated that these figures do not include activity by Arizona Department of Public Safety. There have been some foot patrols within town, interacting with tourists, business owners, etc.

Mayor Bryan asked if the graphics for the Sheriff's vehicle can be sharper (higher resolution). Lt. Christian and Chief Deputy Jim Driscoll stated that they would work to improve the resolution. Chief Driscoll also stated that the vehicle is ready to go, just awaiting the graphics. They will try to have the new graphics to present again at the next meeting on 12/19/12.

5. CONSENT AGENDA

ITEMS ON THE CONSENT AGENDA ARE ROUTINE IN NATURE AND WILL BE ACTED ON WITH ONE MOTION AND ONE VOTE. PUBLIC HEARING ITEMS ARE DESIGNATED WITH AN ASTERISK (*). MEMBERS OF THE COUNCIL OR STAFF MAY ASK THE MAYOR TO REMOVE ANY ITEM FROM THE CONSENT AGENDA TO BE DISCUSSED AND ACTED UPON SEPARATELY.

A. Minutes of Town Council Meetings of 9/10/12, 9/26/12, 11/7/12, and 11/20/12

Councilmember Rueter moved to approve the minutes. Vice Mayor Montoya seconded the motion and it passed on unanimous vote.

B. Accounts Payable Billings

After discussion, Vice Mayor Montoya moved to approve the Accounts Payable Billings. Councilmember Rueter seconded the motion and it passed on unanimous vote.

6. COMMITTEE REPORTS

None

7. ACTION ITEMS

A. Consideration, discussion, and possible approval of Contract for Public Defender Services

Manager Ryall gave an overview of the contract for Public Defender Services with a term of 6 months. Councilmember Rueter moved to approve the Contract for Public Defender Services. Councilmember Sanderson seconded the motion and it passed on unanimous vote.

B. Consideration, discussion, and possible approval of Resolution No. 2012-15 rescinding Resolution No. 2012-14 and declaring the Planning and Zoning Ordinance of the Town of Tusayan, dated December 5, 2012, to be a Public Record and establishing a Planning and Zoning Ordinance of the Town of Tusayan

Councilmember Rueter moved to approve Resolution No. 2012-15. Councilmember Sanderson seconded the motion and it passed on unanimous vote.

C. Consideration, discussion, and possible approval of Ordinance No. 2012-04 (Case No. ZOA2012-01) adopting by reference the establishment of the Planning and Zoning Ordinance, repealing Ordinance 2010-06-09-1 and all amendments thereto and prescribing penalties for violations thereof

Richard Turner presented the changes which were requested by the Council on 11/7/12. Some of the language was clarified as requested. He recommended that the Council pass Ordinance No. 2012-04 and No. 2012-05.

Councilmember Rueter moved to approve Ordinance No. 2012-04. Vice Mayor Montoya seconded the motion.

Councilmember Sanderson asked about the minimum setback for spas/hot tubs of 10 feet in Section 9.6.C.5, Page 9, noting that "hot tubs and spas" should have deleted.

After discussion, Councilmember Sanderson made a motion to amend the ordinance by deleting the words "hot tubs and spas" from 9.6.C.5. Vice Mayor Montoya seconded the motion and it passed unanimously.

Ordinance No. 2012-04 with the above amendment passed on unanimous vote.

D. Consideration, discussion, and possible approval of Ordinance No. 2012-05 (Case No. ZOA2012-02) deleting the Design Review Overlay and including the provisions of the Design Review Overlay in the revised Planning and Zoning Ordinance

Councilmember Rueter moved to approve Ordinance No. 2012-05. Vice Mayor Montoya seconded the motion and it passed on unanimous vote.

Mayor Bryan requested that bound copies of the new Zoning Ordinance be given to the Council.

E. Consideration, discussion, and possible approval of a change order request of \$2,501.73 for unforeseen conditions encountered in the field associated with the installation of utilities for Tusayan Employee Housing project

Councilmember Rueter moved to approve the change order for the amount of \$2,501.73. Councilmember Fitzgerald seconded the motion and it passed on unanimous vote.

F. Consideration, discussion, and possible approval of moving the Tusayan Town Council Workshop scheduled for Tuesday, 1/1/13 to Tuesday, 1/8/13 at 5:00pm and the Tusayan Town Council Meeting scheduled for Wednesday, 1/2/13 to Wednesday, 1/9/13 at 6:00pm

Vice Mayor Montoya made a motion to move the Workshop from 1/1/13 to 1/8/13 and the Meeting from 1/2/13 to 1/9/13 AND move the meeting scheduled for 1/16/13 to 1/23/13, at 6pm. Councilmember Fitzgerald seconded the motion and it passed on unanimous vote.

G. Tusayan Town Council's selection of Mayor

Councilmember Rueter moved to nominate Greg Ryan as Mayor of Tusayan. Vice Mayor Montoya seconded the motion and it passed on a vote of 4 to 1. Councilmember Fitzgerald voted "No."

H. Tusayan Town Council's selection of Vice Mayor

Councilmember Rueter moved to nominate Al Montoya as Vice Mayor of Tusayan. Councilmember Sanderson seconded the motion and it passed on unanimous vote.

8. DISCUSSION ITEMS

A. Discussion of possible Community Development Block Grant projects

The next Public Hearing is scheduled for December 11, 2012 at 5:00pm at the Squire Inn. Project requests are due by December 31, 2012. Any project to be considered must be discussed in at least one Public Hearing.

9. TOWN MANAGER'S REPORT

Manager Ryall discussed the timeline handout for internship

She also introduced the International Housing Solutions report for the Council's perusal.

Manager Ryall updated the Council on the bidding process for a snow removal contract. The deadline for submissions is December 19, 2012.

At the December 19, 2012, NI Solutions will present to Council on Broadband expansion in Tusayan.

We've been working to incorporate the Town of Tusayan into the Coconino County Emergency Preparedness Plan.

10. FUTURE AGENDA ITEMS

Conceptual discussion of enforcement of new Zoning Ordinance & "grandfather provisions" on 12/19/12

Remove the National Park Service shuttle item from 12/19/12

Town Council Policies & Procedures Manual – future date

Updated schedule for workshops at the 1/8/13 Workshop

Workers Comp Insurance coverage for volunteers working for the Town on 1/23/13

11. COUNCIL MEMBERS' REPORTS

Councilmember Fitzgerald reported that he had a discussion with the Coconino County GIS department and a large scale map is available of the Town but it currently does not have the annexed portions defined.

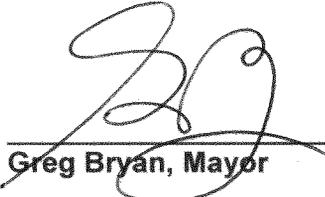
12. MAYOR'S REPORT

- The Mayor and the Chairman of the Planning & Zoning (P&Z) Commission will attend a P&Z workshop in Phoenix.
- There will be a blood drive at the Squire Inn on 1/14/13 and Vice Mayor Montoya will take lead on that.

- In a meeting with Mr. Uberraga with the National Park Service we discussed:
 - Unisource, Broadband, and internet services
 - shuttle bus ridership
 - having one of their staff members to participate in the General Plan process
 - Stilo development, the water supply, and the roundabout & street project

13. MOTION TO ADJOURN

Vice Mayor Montoya moved to adjourn the meeting at 8:12pm. Councilmember Sanderson seconded the motion and it passed on unanimous vote.



 Greg Bryan, Mayor 12/19/12 Date

ATTEST:



 Melissa A. Malone, Town Clerk

CERTIFICATION

State of Arizona)
) ss.
 Coconino County)

I, Melissa Malone, do hereby certify that I am the Town Clerk of the Town of Tusayan, County of Coconino, State of Arizona, and that the above minutes are a true and correct summary of the meeting of the Council of the Town of Tusayan held on December 5, 2012. I further certify that the meeting was duly called and held, and that a quorum was present.

DATED this 13th day of December, 2012.



 Town Clerk