

# **TUSAYAN TOWN COUNCIL REGULAR MEETING**

PURSUANT TO A.R.S. § 38-431.02 & §38-431.03

Wednesday, November 20, 2013 at 6:00pm

TUSAYAN TOWN HALL BUILDING

845 Mustang Drive, Tusayan Arizona

## **TOWN COUNCIL SUMMARIZED MINUTES**

### **1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Mayor Bryan called the meeting to order at 6:22pm and the Pledge of Allegiance was recited.

### **2. ROLL CALL**

**MAYOR GREG BRYAN**  
**VICE MAYOR AL MONTOYA**  
**COUNCILMEMBER BILL FITZGERALD**  
**COUNCILMEMBER JOHN RUETER – via phone**  
**COUNCILMEMBER CRAIG SANDERSON**

Also present were:

Will Wright, Town Manager  
Melissa M. Drake, Town Clerk

### **3. CALL TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA**

None

### **4. CEREMONIAL AND/OR INFORMATIONAL MATTERS**

#### **Presentation from Matthew Nelson of the Arizona Trail Association**

Matthew Nelson gave an overview of the Arizona Trail and the Arizona Trail Association. He spoke about Tusayan as a "Gateway Community" to the Arizona Trail and benefits to the Town and the Association.

A letter of support to ADOT from the Town is needed to get the encroachment permit for the Gateway Community sign.

### **5. CONSENT AGENDA**

#### **A. Minutes of the Town Council Workshop on 11/6/13, Regular Meeting on 11/6/13, and Special Meeting on 11/13/13**

#### **B. Accounts Payable Billings**

Vice Mayor Montoya made a motion to approve the Consent Agenda and recused himself on a reimbursement item for himself. Councilmember Sanderson seconded the motion and it passed on unanimous vote.

### **6. COMMITTEE REPORTS**

**A. Update from the Community Park Committee**

Kevin Hartigan, School Board Member, presented an update on the status of the Community Park and the clearing work performed by Coconino Rural Environment Corps in October and more recent work removing stumps. Additional clearing will be done after Thanksgiving.

**B. Update from the Planning and Zoning Commission**

None

**7. ACTION ITEMS**

**A. Consideration, discussion, and possible adoption of Municipal Code Chapter 13, Parks and Recreation**

Manager Wright introduced Chapter 13 of the Municipal Code which the Council has considered in previous workshops.

Councilmember Fitzgerald made a motion to adopt Chapter 13 of the Municipal Code. Councilmember Sanderson seconded the motion and it passed on unanimous vote.

**B. Consideration, discussion, and possible approval of Park Rules, Resolution No. 2013-11**

Manager Wright introduced Resolution No. 2013-11 of the Municipal Code which the Council and the Grand Canyon School District has considered in previous meetings. This version of the rules incorporates requests from the School District.

Vice Mayor Montoya made a motion to approve Resolution No. 2013-11. Councilmember Sanderson seconded the motion and it passed on unanimous vote.

**C. Consideration, discussion, and possible action on the First Amendment to the Pre-Annexation Development Agreement (PADA) between the Town and the Stilo Group and approval of Resolution No. 2013-15**

Councilmember Rueter recused himself based on his employment at Camper Village.

Mayor Bryan stated that the Council has directed staff to continue enforcing the "Stop Work Order" which was issued on 11/13/13 at Camper Village, the site of the Temporary Housing project. He also stated that work was allowed to continue on 11/14/13 and 11/15/13 but only to remediate the dangerous worksite. A site plan and design review will be required before work can continue at Camper Village and before the Council will consider approval of the First Amendment to the PADA.

The Stilo Group will be given 45 days to comply with site plan and design review requirements. The Mayor stated that the PADA is still in effect.

## **8. DISCUSSION ITEMS**

None

## **9. TOWN MANAGER'S REPORT**

Manager Wright asked if there were any questions on his staff report which was in the packet. He did give an overview of the following:

- information on the sprinkler system along the Highway 64 improvements in Town and the walk-through with ADOT
- a special event application is now required by ADOT to place the holiday lights on the light posts along Highway 64
- NACOG is working on the environmental review for the CDBG project
- Manager Wright sent a request for information regarding additional safety options for crosswalks in Town but has not yet received a response.

Vice Mayor Montoya asked about snow removal and whether the Town maintenance worker will take on the task and what equipment is needed. Manager Wright will report back to the Council with estimated costs for various equipment options including the possible purchase of a "Tool-cat" or a truck.

## **10. FUTURE AGENDA ITEMS**

- Report on the annual audit
- Arizona Trail signage
- Capital Projects
- Coconino County Sherriff's Office report
- Schedule Retreat after the first of the year, possibly Feb 15<sup>th</sup> or 16<sup>th</sup>

## **11. COUNCIL MEMBERS' REPORTS**

None

## **12. MAYOR'S REPORT**

Mayor Bryan and Manager Wright met with Chase Bank today about investment opportunities for the Town. The Mayor stated that they are keeping in mind possible major capital expenditures in the next 3 years or so:

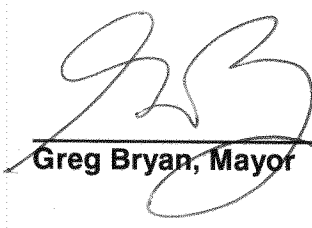
- Broadband
- Infrastructure for access to Kotzin Ranch
- Housing

The Mayor also stated that Legislation to allow 3<sup>rd</sup> party contributions to keep National Parks open during future federal government shutdowns is in progress. US Senator Jeff Flake submitted legislation today and there should be a press release tomorrow. This bill would require the federal government to work with municipalities and states to keep National Parks open if funds are offered. It has bi-partisan support nationally.

The Coconino Plateau Water Advisory Council is still working on water options for Northern Arizona. Sedona is recharging the aquifer with reclaimed water.

**13. MOTION TO ADJOURN**

Vice Mayor Montoya made a motion to adjourn the meeting at 7:47pm. Councilmember Sanderson seconded the motion and it passed on unanimous vote.

  
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Greg Bryan, Mayor                      Date

ATTEST:

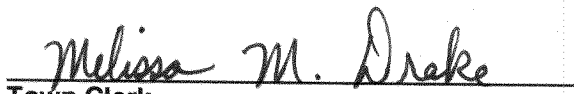
  
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Melissa M. Drake, Town Clerk

**CERTIFICATION**

State of Arizona            )  
  ) ss.  
Coconino County            )

I, Melissa M. Drake, do hereby certify that I am the Town Clerk of the Town of Tusayan, County of Coconino, State of Arizona, and that the above minutes are a true and correct summary of the meeting of the Council of the Town of Tusayan held on November 20, 2013. I further certify that the meeting was duly called and held, and that a quorum was present.

DATED this 26<sup>th</sup> day of November, 2013

  
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Town Clerk