

**TUSAYAN PLANNING AND ZONING COMMISSION**

PURSUANT TO A.R.S. 38-431.02 & 38-431.03

TUESDAY, SEPTEMBER 24, 2013 @ 6:00 pm

TUSAYAN TOWN HALL

845 Mustang Drive, Tusayan, Arizona

**PLANNING AND ZONING COMMISSION MEETING SUMMARIZED MINUTES**

**1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Chair Gossard called the meeting to order at 6:00 pm and the Pledge of Allegiance was recited.

**2. ROLL CALL**

Upon roll call, the following were present:

**CHAIR ROBERT GOSSARD**

**COMMISSIONER SANDI ANGAT**

**COMMISSIONER CLAYANN COOK**

**COMMISSIONER JANET ROSENER**

**TOWN COUNCIL LIAISON COUNCILMEMBER CRAIG SANDERSON**

**VICE CHAIR BETH HEARNE WAS ABSENT**

Also present were: Will Wright, Town Manager; Richard Turner, Town Planner; Councilmember Bill Fitzgerald; Michael Taylor and Clarinda Vail, applicant; Andrew and Julie Aldaz; and Clayann Cook's mother and daughter.

**3. CALL TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA**

NONE

**4. CEREMONIAL AND/OR INFORMATIONAL MATTERS**

NONE

**5. CONSENT AGENDA**

**Approval of the Minutes of the Regular Meeting held on August 20, 2013**

Commissioner Angat made a motion to approve the minutes for the August 20, 2013 meeting. Commissioner Rosener seconded the motion and it passed unanimously.

**6. ACTION ITEM**

**A. Consideration, discussion, and possible approval of Design Review Case No. DR2013-04, a Request for Approval of a Site Plan for a Dormitory and Two Multi-Family Dwellings in the RM-10/A Zoning District**

Richard Turner introduced the case and presented his staff report. Richard indicated that this design review request was the last step in the planning and development process. He indicated with the recent approval of the rezoning and site plan for this project that this design review application had met all the zoning and land use requirements for this project. Richard, therefore, recommended approval of this design review request which would allow the applicant to now submit a building permit application for this project.

Commissioner Angat asked about a change in wording in the applicant's paperwork and found out the Maricopa Association of Governments' (MAG) construction standards are widely accepted in most of the State. The change was from Yavapai County to Maricopa County standards for clarification purposes.

Commissioner Rosener commented that these new buildings would be a big improvement to our community. Commissioner Cook added that she as well as her mother had previously lived in some of these units and also welcomed the improvement these new buildings would bring to the area.

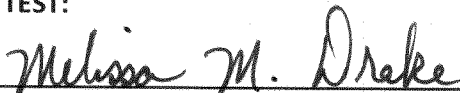
Commissioner Cook made a motion to approve DR2013-04 with conditions A & B per staff recommendation. Commission Rosener seconded the motion and it passed unanimously.

**7. MOTION TO ADJOURN**

Commissioner Cook made a motion to adjourn at 6:10 pm. Commission Rosener seconded the motion and it passed unanimously.

 12-16-13  
\_\_\_\_\_  
Robert Gossard, Chair Date

ATTEST:

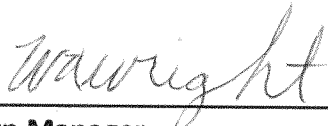
  
\_\_\_\_\_  
Melissa (Malone) Drake, Town Clerk

**CERTIFICATION**

State of Arizona        )  
                                  ) ss.  
Coconino County        )

I, Will Wright, do hereby certify that I am the Town Manager of the Town of Tusayan, County of Coconino, State of Arizona, and that the above minutes are a true and correct summary of the meeting of the Planning and Zoning Commission of the Town of Tusayan held on September 25, 2013. I further certify that the meeting was duly called and held, and that a quorum was present.

DATED this 11<sup>th</sup> day of October, 2013

  
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Town Manager