

TUSAYAN TOWN COUNCIL REGULAR MEETING

PURSUANT TO A.R.S. § 38-431.02 & §38-431.03

Wednesday, January 8, 2014 at 6:00pm

TUSAYAN TOWN HALL BUILDING

845 Mustang Drive, Tusayan Arizona

TOWN COUNCIL SUMMARIZED MINUTES

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Bryan called the meeting to order at 6:06pm and the Pledge of Allegiance was recited.

2. ROLL CALL

**MAYOR GREG BRYAN
VICE MAYOR AL MONTOYA
COUNCILMEMBER BILL FITZGERALD
COUNCILMEMBER JOHN RUETER
COUNCILMEMBER CRAIG SANDERSON**

Also present were:

Will Wright, Town Manager
Melissa M. Drake, Town Clerk

3. CALL TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA

Former Mayor Pete Shearer stated the flood study has been completed and since the National Forest Service received additional funds for the study, the South Grand Canyon Sanitary District is refunding \$11,735 to the Town. He presented a check to Mayor Bryan and urged the Town to put the funds toward the flood study within the Town.

4. CEREMONIAL AND/OR INFORMATIONAL MATTERS

Presentation from Tami Ryall (Interim Public Management) and Pat Walker (Pat Walker Consulting, LLC) on Town of Tusayan Permit Fee Study

The Presentation was postponed due to injury. Mayor Bryan stated that the consultants are willing to present at a special meeting on January 15th or the next Regular Meeting on January 22nd. The Council chose to have the presentation at the Regular Meeting on the 22nd and start the meeting at 5pm instead of 6pm.

5. CONSENT AGENDA

A. Minutes of the Town Council Regular Meeting on 12/18/13

B. Accounts Payable Billings

Councilmember Rueter made a motion to approve the Consent Agenda. Councilmember Fitzgerald seconded the motion. Mayor Bryan and Vice Mayor Montoya recused themselves on individual items of reimbursement to themselves. The motion passed on unanimous vote.

6. COMMITTEE REPORTS

A. Update from the Community Park Committee

Manager Wright stated that work is continuing on the park. The Coconino County Jail Crew will be working on clearing on January 14. Placement of a storage building is still to be determined.

Councilmember Rueter requested a map of the Park to be available for reference at all future meetings. He also said that boundary stakes would be installed soon.

Mayor Bryan asked James Simino to introduce himself. He stated that he is the new District Ranger for the Tusayan Ranger District of the Kaibab National Forest.

B. Update from the Planning and Zoning Commission

Manager Wright stated that Lawrence Tomasello is now serving as Town Planner since Richard Turner has retired.

The Council asked Manager Wright to forward to them Mr. Tomasello's bio and contact information.

Mayor Bryan requested information on the term dates of the Planning and Zoning Commissioners.

7. ACTION ITEMS

A. Consideration, discussion, and possible approval of Design Review Case No. DR2013-06, a Design Review for Interim Housing at Camper Village (Staff recommends continuation until January 22, 2014 after Planning & Zoning Commission consideration on January 14, 2014)

Mayor Bryan stated that this item should be continued until January 22, 2014 after the Planning and Zoning review on January 14, 2014.

Councilmember Sanderson made a motion to continue this item until January 22, 2014. Vice Mayor Montoya seconded the motion. The vote was 4 in favor and 1 abstention. Councilmember Rueter abstained due to his employment at Camper Village.

B. Consideration, discussion, and possible approval of Municipal Code Chapter 7 – Building Codes

Manager Wright introduced the Chapter as discussed and amended by the Council in previous workshops.

Councilmember Fitzgerald made a motion to adopt the building codes with the amendments listed in Chapter 11 of the Municipal Code. Vice Mayor Montoya seconded the motion. Councilmember Sanderson pointed out the following typographical errors: Page 5 - "four" should be removed, Page 6 - the blank

should be filled in, Page 6, 3rd paragraph, mid-paragraph – there should be a comma after flood plain.

Mayor Bryan asked if Councilmember Fitzgerald and Vice Mayor Montoya agreed with amending their motions to include the changes outlined by Councilmember Sanderson. They both agreed. The motion passed on unanimous vote.

C. Consideration, discussion, and possible action on water bill for leak near water meter at employee housing unit

Manager Wright gave an overview of the issues around a water leak which occurred at employee housing in early October. The leak was repaired by Town staff, notification of the issue was sent to the ProTek Group, and the airport has billed the Town for \$5,850 for the water loss. ProTek has claimed no responsibility and the Town Attorney stated that the cost of litigation or arbitration could be higher than the return. Manager Wright also stated that the lease for the property from the Airport included a defined monthly water charge of \$10 for the 10 years of the lease.

Councilmember Rueter asked if the bill includes sewer charges, if an inspection was done, if there is a warranty, and if other work done (on the other housing unit) at the same time has been inspected for similar problems. Manager Wright stated that he would research Councilmember Rueter's questions.

The Council directed Manager Wright to ask the Airport Manager for a breakdown of the billing, determine if there is a sewer component, clarify the lease and water billing, and bring back the information to the Council.

Councilmember Rueter suggested that Town staff read the water meters regularly to make sure leaks are found quickly.

Councilmember Sanderson stated that the Airport should take some responsibility in the issue since they were not reading the meter prior to the leak, which may have prompted an earlier detection of the problem.

8. DISCUSSION ITEMS

None

9. TOWN MANAGER'S REPORT

Manager Wright highlighted the following from his report:

- There are funds budgeted for this fiscal year for the AIRS program.
- He is still requesting a meeting with ADOT for several issues. The Mayor asked him to include in his conversations extending the sidewalk from Forest Service Road 302 to the airport.
- ADOT repaired the damaged curb in front of 7 Mile Lodge quickly.
- Councilmember Fitzgerald asked about Bill Bolen and internet improvements. Manager Wright stated that they need more information so a conference call will take place next week to include Mayor Bryan and Councilmember Rueter.

- Possible retreat on Saturday, February 8th - the Mayor, Councilmember Fitzgerald, and Councilmember Sanderson stated that they are available. Vice Mayor Montoya stated that he won't know until mid-January about his availability and Councilmember Rueter stated that he would have to check his calendar.
- J2 Engineering is still working on the drainage study but are stalled in process due to issues obtaining maps from ADOT

10. FUTURE AGENDA ITEMS

- January 22
 - Changed to 5pm
 - Add Permit Fee Study presentation
 - First amendment to Stilo PADA
- February 5
 - Discussion of ordinance regarding feeding and approaching wildlife
- Move all workshops from Tuesdays to Wednesdays at 5pm prior to Regular Meetings

11. COUNCIL MEMBERS' REPORTS

Councilmember Fitzgerald discussed parties over the holidays and possibly putting photos of the parties in the newspaper to promote activities in Tusayan. He stated that the Chamber and Visitors' Bureau should do this.

12. MAYOR'S REPORT

- The Mayor stated Congresswoman Kirkpatrick contacted him and he asked about increases in funding for the National Park Service. She was not able to give him details but stated that her staff would get back to him. (He stated that he researched the issue and increases were less than the reductions created by Sequestration.)
- There are renewed efforts to allow local entities to fund National Parks and Monuments during federal government shut downs.
- There are CPWAC meetings on February 6th and 27th which he cannot attend and he requested that Vice Mayor Montoya fill in for him.
- He has had conversations with Coconino County Supervisor Art Babbott and he looks for ways to help us improve our community and provide services from the County.

13. MOTION TO ADJOURN

Vice Mayor Montoya made a motion to adjourn the meeting at 7:35pm. Councilmember Rueter seconded the motion and it passed on unanimous vote.

ATTEST:

Melissa M. Drake
Melissa M. Drake, Town Clerk

Greg Bryan, Mayor

1/22/19
Date

CERTIFICATION

State of Arizona)
) ss.
Coconino County)

I, Melissa M. Drake, do hereby certify that I am the Town Clerk of the Town of Tusayan, County of Coconino, State of Arizona, and that the above minutes are a true and correct summary of the meeting of the Council of the Town of Tusayan held on January 8, 2014. I further certify that the meeting was duly called and held, and that a quorum was present.

DATED this 15th day of January, 2014

 Melissa M. Drake
Town Clerk