

TUSAYAN TOWN COUNCIL RETREAT
PURSUANT TO A.R.S. § 38-431.02 & §38-431.03
Tuesday, March 25, 2014 at 5:00pm
TUSAYAN TOWN HALL BUILDING
845 Mustang Drive, Tusayan Arizona

TOWN COUNCIL SUMMARIZED MINUTES

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Bryan called the meeting to order at 5:05pm and the Pledge of Allegiance was recited.

2. ROLL CALL

MAYOR GREG BRYAN
VICE MAYOR AL MONTOYA
COUNCILMEMBER BILL FITZGERALD
COUNCILMEMBER JOHN RUETER – arrived at 5:25pm
COUNCILMEMBER CRAIG SANDERSON

Also present were:

Will Wright, Town Manager
Melissa M. Drake, Town Clerk

Mayor Bryan moved to Item 4.

4. REVIEW PRELIMINARY BUDGET FOR FY2014-15 AND REVIEW MULTI-YEAR BUDGET PLAN THROUGH FY2019

Manager Wright reviewed the budget document which was distributed in the packet. He noted that each year from FY15 to FY19 was increased by 2.5% per year with the exception of a few line items which were increased or decreased based on actual plans. The Council discussed each line item and made following changes:

- Non-election years have no money budgeted for Elections
- A Public Relations line item has been added
- Town Manager Contract Services line item will be removed
- Council Member Compensation line item will be corrected to \$19,200 for actual compensation amounts
- Subdivision Regulations, Re-write Zoning Code Project, and Parking Study line items will go to \$0 after 2 years
- Housing Study line item will be renamed to Affordable Housing Planning and will go to \$0 after 3 years but will increase to \$40,000 for FY15 and FY16?
- Move Advertising from Development & Permits to Planning & Studies
- The Law Enforcement Needs Study line item was reduced to \$0 for FY15 and FY16 and was listed as \$30,000 for FY17 and FY18 and back to \$0 for FY19
- Rent Expense line item – Manager Wright will calculate CPI increases for future amounts
- Maintenance under Parks & Recreation will be increased by \$5,000 per year

- Vehicles line item should be changed to Vehicles/Equipment and changed to \$20,000 for FY15-FY19
- Fiber Optic Improvements line item will be \$250,000 for FY15 and FY16. FY 17-FY19 will be \$100,000.
- Bus Stop/Crosswalk line item will be \$0 after FY15
- Trail System Improvements will be \$50,000 for FY15-FY19
- Drainage Improvements will be increased to \$150,000 for each year
- Manager Wright will make recommendations on the Tusayan Employee Housing line item
- Disbursements – Grant line item will be increased to cover the CDBG project
- Manager Wright will look at ACC records for water company financial information for Water Service Acquisition and possibly add appropriate amount expense and funds (possibly from bonds) to zero out the item

The Council requested that the budget version for the next budget discussion have all description information.

The Council requested that Manager Wright review the budget and confirm the actual amounts listed for FY14 and determine his preference for each of the line items for the next meeting.

The Council discussed subsidizing building permitting and plan review fees in the future.

3. DEVELOP NEW GOALS AND PROJECTS FOR THE COMING YEAR

In addition to the items discussed at the retreat in February, the Council added:

- Parks & Recreation – trails, workout stations along trails, tie in to Arizona Trail
- Multi-use Community Center as a long term goal
- Sidewalk to FSR302
- Excess ROW transfer with ADOT
- Bus Shelters
- Work with the Chamber and Visitors' Bureau on Branding Study, Marketing, and possible town name change
- Streaming audio of Council meetings
- Consider taking over the lighting district with possible expansion
- Possibly add banner poles on both ends of town for the Town's use
- Possibly add seasonal banners on existing poles
- Possibly add artwork or other beautification items at bus shelters and along sidewalks (Possibly bring in landscape architect for proposal)
- Placing utility lines underground (Manager Wright will research possible ordinances to require removal of overhead lines)
- Explore franchise options (fiber optic system or others)

5. MOTION TO ADJOURN

Vice Mayor Montoya made a motion to adjourn the meeting at 8:19pm.
Councilmember Fitzgerald seconded the motion and it passed on unanimous vote.

ATTEST:

Melissa M. Drake

Melissa M. Drake, Town Clerk

Greg Bryan, Mayor

4/9/14

Date

CERTIFICATION

State of Arizona)
) ss.
Coconino County)

I, Melissa M. Drake, do hereby certify that I am the Town Clerk of the Town of Tusayan, County of Coconino, State of Arizona, and that the above minutes are a true and correct summary of the meeting of the Council of the Town of Tusayan held on March 25, 2014.

I further certify that the meeting was duly called and held, and that a quorum was present.

DATED this 31st day of March, 2014

Melissa M. Drake
Town Clerk