

AGENDA

TUSAYAN TOWN COUNCIL WORKSHOP
PURSUANT TO A.R.S. §38 – 431.03
Tuesday, August 12, 2014 at 5pm
TUSAYAN TOWN HALL
845 Mustang Drive, Tusayan, Arizona

Pursuant to A.R.S. § 38-431.03, notice is hereby given to the members of the Tusayan Town Council and to the general public that the Tusayan Town Council will hold a meeting open to the public on Tuesday, August 12, 2014, at the Tusayan Town Hall. If authorized by a majority vote of the Town Council, an executive session may be held immediately after the vote and will not be open to the public. The Council may vote to go into executive session pursuant to A.R.S. §38-431.03.A.3 for legal advice concerning any matter on the agenda, including those items set forth in the consent and regular agenda sections. The Town Council may change, in its discussion, the order in which any agenda items are discussed during the course of the meeting.

Persons with a disability may request a reasonable accommodation by contacting the Town Manager at 928-638-9909 as soon as possible.

As a reminder, if you are carrying a cell phone, electronic pager, computer, two-way radio, or other sound device, we ask that you silence it at this time to minimize disruption of today's meeting.

TOWN COUNCIL WORKSHOP

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
2. ROLL CALL

MAYOR GREG BRYAN
VICE MAYOR AL MONTOYA

COUNCILMEMBER BILL FITZGERALD
COUNCILMEMBER JOHN RUETER
COUNCILMEMBER CRAIG SANDERSON

**One or two Councilmembers may attend by telephone.*

3. DISCUSSION ITEM

Goal setting and prioritization for Fiscal Year 2014/2015 for the Town Manager

4. MOTION TO ADJOURN

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the General Store in Tusayan, Arizona on this _____ day of August, 2014 at _____ p.m. in accordance with the statement filed by the Tusayan Town Council.

Signature of person posting the agenda

TOWN OF TUSAYAN

STRATEGIC PLAN OF GOALS FOR FY2014-15

An organizational approach in establishing new goals, projects and programs for the town in fiscal year FY 2014-15 is to consider the services and programs offered the community. The organization chart for the Town of Tusayan provides an overview of these service areas to assist in guiding the development of goals and projects for FY2015.

COMMENTS

Manager

Council

1. Council and Town Services –		
a. Continue work on Municipal Codes with the following developed and reviewed, 1) General; 2) Administration; 3) Transaction Privilege Tax; 4) Building; 5) Parks and Recreation; and 6) Employment.	These six sections are being put in final format for Council to include previous revisions.	
b. Work on the following codes, including: 1) Manner of Elections; 2) Mayor and Council; 3) Boards, Commissions and Committees; 4) Business Regulations; 5) Offences; and 6) Animals.	There are at least six (6) more sections to complete that will take until April 2015.	
2. Administration –		
3. Clerk -		
a. Improve work space and front reception area.	Partially done but will fix area up a little more.	
b. Get cash box and prepare to receive funds for building permits;	It will take maybe a month to get cash box, but several months for Council to approve fee schedule and work out procedures.	
4. Economic Development		
a. The Council discussed a parking study with a business group perhaps take the lead in this effort;	The town will take the lead in working with businesses to determine what parking is in place. Should be done by year's end for final action.	
b. Develop plan for beautifying the downtown through consultant;	Research cities as Scottsdale and Santa Fe to see how they performed this activity. Should take to Council by Oct '14	
c. Follow through with ADOT to improve safety of crosswalks in downtown;	ADOT given new ROW applications in June should hear back soon.	
5. Financial		
a. Find safest investment instrument to maximize return on reserve of town funds;	Staff has resolution/agreement, but wants to do more research.	
6. Housing-		
a. Work with Stilo on Forest Service application to provide access to Kotzin Ranch and town's twenty acre parcel for housing development;	This is an ongoing effort that will take a few years to complete.	
b. Work to establish the organization or means to facilitate development of public housing for the town;	Staff will research to bring instrument to Council later this year.	
7. Parks & Recreation –		
a. Install full service restroom facility as well as improve parking and pedestrian path at park;	Staff expects to be under construction with utility extensions, putting in pad by Oct/Nov 2014 for completion by year's end.	
b. Place a storage yard and structure at the park with Council and School approval;	Already done but will move as dirt piles are removed and parking redone	
c. Work with engineers/contractor(s) to make improvements to the baseball and soccer fields;	Should go to bid for design build bid by Sept/Oct and perform this construction by year's end.	
8. Planning & Zoning and Building –		
a. Enter into IGA with the State Office of Manufactured Housing to perform MH inspections in-house;	Staff is hopeful that an IGA can be executed by October 2014, pending staff certification by State.	
b. Draft Subdivision Regulations for Council approval and adoption;	Council is expected to approve this contract with this work taking a few months and Council action by March 2015.	
c. Reconcile Zoning Code with General Plan for consistency;	Council is expected to approve this contract with work taking a few months and Council action by the end of the year.	
9. Public Safety – Maintain terms of agreement		
10. Public Works –		
a. Maintenance of sidewalks and landscaping along Main Street on Highway 64;	Ongoing maintenance activity that has proven bigger than anticipated.	
b. Construct sidewalks and ADA parking spaces at town hall.	In-house work of about eight weeks and should be done by 10/14.	
c. Internet/broadband improvements	Work to facilitate companies wanting to improve internet services in area.	
c. Drainage improvements	Determine projects from study to initiate drainage improvements in town.	