

# **TUSAYAN TOWN COUNCIL MUNICIPAL CODE WORKSHOP**

PURSUANT TO A.R.S. § 38-431.02 & §38-431.03

Wednesday, July 23, 2014 at 5:00pm

TUSAYAN TOWN HALL BUILDING

845 Mustang Drive, Tusayan Arizona

## **TOWN COUNCIL SUMMARIZED MINUTES**

### **1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Mayor Bryan called the meeting to order at 5:20pm and the Pledge of Allegiance was recited.

### **2. ROLL CALL**

Upon roll call, the following were present:

**MAYOR GREG BRYAN**

**VICE MAYOR AL MONTOYA**

**COUNCILMEMBER BILL FITZGERALD**

**COUNCILMEMBER JOHN RUETER - excused**

**COUNCILMEMBER CRAIG SANDERSON – arrived at 5:25pm**

Also present were:

Will Wright, Town Manager

Melissa Malone, Town Clerk

### **3. DISCUSSION OF DRAFT LANGUAGE FOR THE TUSAYAN MUNICIPAL CODE**

#### **Chapter 9 – Business Regulations**

Manager Wright introduced a revised, less complicated version of the Chapter from the Camp Verde Municipal Code. He also spoke with the Coconino County Sheriff's Department and made changes based on that conversation.

He also compared with Showlow, Williams, and other communities.

The Council discussed the Chapter and made the following changes:

- Mayor mentioned typo in Section 9-1-11, third sentence should be "if the Clerk"
- Clarinda Vail spoke in favor of modifying 9.1-4.1, Certificate of Compliance and stated that in section 9-1-11, the Town Manager should verify, not the Clerk
- 9.1-4.1, "new business" needs to be defined. Manager Wright stated that a physical inspection would only be required if a building permit is required. The Council discussed this section at length. Business application should be modified to include questions regarding new business, renovation, building permit, etc.
- 9-2-1, include transient merchants like Schwann's and Snap-on
- 9-2-4, License, Clerk "may" instead of "shall", instead of "clean", change to background check, add requirement for references. Manager Wright will contact Town Attorney regarding liability for these 2 changes. What happens if there are issues in background?
- 9-2-5, fix typo with 1 superscript

- 9-2-10, check on Clerk revoking licenses.

**4. MOTION TO ADJOURN**

Vice Mayor Montoya made a motion to adjourn the meeting at 5:56pm. Mayor Bryan seconded the motion and it passed on unanimous vote.

ATTEST:

Melissa Drake  
Melissa A. Malone, Town Clerk  
DRAKE

Greg Bryan, Mayor      8/13/14  
Date

**CERTIFICATION**

State of Arizona      )  
  ) ss.  
Coconino County     )

I, Melissa A. Malone, do hereby certify that I am the Town Clerk of the Town of Tusayan, County of Coconino, State of Arizona, and that the above minutes are a true and correct summary of the meeting of the Council of the Town of Tusayan held on July 23, 2014. I further certify that the meeting was duly called and held, and that a quorum was present.

DATED this 24<sup>th</sup> day of July, 2014

Melissa M. Drake  
TOWN CLERK