

## **TUSAYAN TOWN COUNCIL REGULAR MEETING**

PURSUANT TO A.R.S. § 38-431.02 & §38-431.03

Wednesday, September 3, 2014 at 6:00pm

TUSAYAN TOWN HALL BUILDING

845 Mustang Drive, Tusayan Arizona

### **TOWN COUNCIL SUMMARIZED MINUTES**

#### **1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Mayor Bryan called the meeting to order at 6:01pm and the Pledge of Allegiance was recited.

#### **2. ROLL CALL**

**MAYOR GREG BRYAN  
VICE MAYOR AL MONTOYA  
COUNCILMEMBER BILL FITZGERALD  
COUNCILMEMBER JOHN RUETER  
COUNCILMEMBER CRAIG SANDERSON**

Also present were:

Will Wright, Town Manager  
Melissa M. Drake, Town Clerk

Mayor Bryan requested a moment of silence for local Winchester Family whose granddaughter is currently missing.

#### **3. CALL TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA**

Josh Collet asked the Council to consider forming a local police force. He stated that response times are long due to the large territory the Coconino County Sheriff's Department must cover.

#### **4. CEREMONIAL AND/OR INFORMATIONAL MATTERS**

##### **A. Presentation from Holly Krake, Kaibab National Forest Fire Information Officer, regarding upcoming prescribed fires**

Holly Krake spoke about the current and planned management of the lightning-caused Belknap Fire. She also spoke about upcoming prescribed fires around Tusayan for the fall.

Dan Pearson with the National Park Service spoke about prescribed fires and thinning projects planned within Grand Canyon National Park this fall.

Kaibab District Ranger James Simino spoke briefly about local areas which will be treated as part of the 4 FRI project.

**B. Mayor's Proclamation of September 22-26, 2014 as National Employer Support of the Guard and Reserve Week in the Town of Tusayan**

Mayor Bryan read his proclamation naming the week of September 22-26 as National Employer Support of the Guard and Reserve Week in the Town of Tusayan.

**5. CONSENT AGENDA**

**A. Minutes of the Town Council Workshop on 8/12/14 and 8/13/14 and Regular Meeting on 8/13/14**

**B. Accounts Payable Billings**

Vice Mayor Montoya made a motion to approve the Consent Agenda. Councilmember Rueter seconded the motion and it passed on unanimous vote.

**6. COMMITTEE REPORTS**

**A. Update from the Sports Complex Committee**

No update

**B. Update from the Planning and Zoning Commission**

The next meeting is scheduled for 9/10/14.

**7. ACTION ITEMS**

**A. Consideration, discussion, and possible approval of a funding request from the Grand Canyon Chamber and Visitors' Bureau (CVB) for matching funds for an Arizona Office of Tourism (AOT) tourism marketing grant**

Freda Rahnenfuehrer, CVB President, spoke to the Council requesting matching funds for an AOT grant. The funds will be used for advertising, maps, etc. for Tusayan and the area. The CVB will match half of the grant and is requesting the Town to match the other half.

Vice Mayor Montoya made a motion to approve funding \$4,792.50 for matching funds for the AOT Grant. Councilmember Sanderson seconded the motion and it passed on unanimous vote.

**B. Consideration, discussion, and possible approval of a proposal for aerial topographic mapping of the Town of Tusayan**

Manager Wright directed the Council to a proposal and quote from Woodson Engineering for aerial mapping of the Town of Tusayan. Woodson Engineering and Manager Wright suggest mapping (A) the Tusayan townsite, (B) the northeast drainage area, and (C) the 20 acres of Kotzin Ranch where the Town Housing Parcel is located for a total of \$36,860.

Councilmember Sanderson suggested that the Town either choose Options A & B or Options A, B, C, and D (the remainder of Kotzin Ranch which is Stilo property and may require Stilo to participate). The Council discussed the options.

Councilmember Sanderson made a motion to move forward with Options A & B for a cost of \$25,885 and to move forward with Options C & D, only if the Stilo agrees to pay \$9,357.50 for their portion of the mapping. Councilmember Rueter seconded the motion it passed on unanimous vote.

Manager Wright will clarify the description of "corridor to Highway 64."

**C. Consideration, discussion, and possible approval of the purchase of a large live tree for Christmas lighting purposes**

Manager Wright researched the purchase as requested by the Council. The cost of the recommended spruce is \$1,500 including delivery and planting. Mayor Bryan suggested placing the tree at the northern round-about with a solar panel for lighting it.

Mayor Bryan made a motion to approve the purchase of the "Fat Albert" Spruce for \$1,500 with the intention of lighting it with solar lighting for Christmas. Councilmember Rueter seconded the motion. Councilmember Fitzgerald requested investigation into another type of tree which may use less water. The motion passed with a vote of 4 to 1 with Councilmember Fitzgerald voting "No."

**D. Consideration, discussion, and possible decision on utility location for the Community Development Block Grant (CDBG) project at the Community Park**

Manager Wright introduced the topic and covered options for placing the utilities for the project at the park. He stated that locating the utilities on an easement with ADOT would provide a higher level of service and be of greater use to the Town than to tie-in to the utilities on the Vail property.

Manager Wright stated that he presented the recorded easement information to Mike Thomas at ADOT and he said that he'd have to look into it. The Council discussed the existing water and sewer line locations and the options for the future.

Vice Mayor Montoya made a motion to have the Town Manager pursue the ADOT easement option and have the engineers proceed with plans for this option. Councilmember Rueter seconded the motion and it passed on unanimous vote.

The Town Manager will report back to the Council at the next meeting on the time limits for expending CDBG funds.

**E. Consideration, discussion, and possible approval of Forest Service Cost Recovery Plan for access to Town Housing Parcels and Kotzin Ranch**

Manager Wright requested the Council to table this topic until additional discussions of the costs and authorizations can occur with the Stilo attorney.

Bob Petzoldt, Superintendent for the Sanitary District, spoke about planning which is required for any development. He asked that the Council encourage all developers to notify the Sanitary District in the very early stages of planning.

Mayor Bryan tabled the discussion and action until the September 17 meeting.

**F. Consideration, discussion, and possible approval of continuing membership in the Coconino Plateau Water Advisory Council (CPWAC)**

Manager Wright stated that annual dues of \$5,000 are required to maintain membership in CPWAC.

Mayor Bryan stated his belief that Tusayan will never benefit from the CPWAC Water Study and gaining additional sources of water without the participation of Grand Canyon National Park. He stated that he believes that there are benefits for discussing water conservation.

Mayor Bryan asked for input on the topic from Former Mayor Pete Shearer since he is on the Sanitary District Board and a member of CPWAC. Mr. Shearer stated that there are advantages in information shared within CPWAC. Councilmember Rueter spoke in favor of maintaining membership in this regional water council. He suggested the Town and the Sanitary District split the fee or membership. Mr. Shearer stated that the request could be taken to the board.

Mayor Bryan stated that since the money for the membership was already budgeted, barring a motion to withdraw from CPWAC, the membership would continue.

The Council took no action.

**8. DISCUSSION ITEMS**

**A. Update on discussions of a possible Tusayan Tourism Board**

Councilmember Sanderson spoke about the background of the Grand Canyon Chamber and Visitors' Bureau (CVB) and his discussions with the CVB which have occurred since the last meeting. He stated that there was originally reluctance but now there seems to be interest in creating a tourism board.

Councilmember Fitzgerald spoke in favor of a tourism board with a position being a hired consultant.

Councilmember Rueter stated he would support a board if a town hall was held determining an interest level among the townspeople/businesses.

Councilmember Sanderson will report again at the next Council meeting.

**B. Discussion of next steps on storm water issues, aerial survey costs, and costs of detention basins**

Manager Wright stated that the aerial topographic mapping would be most useful in determining next steps and a proposal to proceed..

**C. Discussion of possibility of the Town assuming responsibility for the Special Lighting District (SLID)**

Mayor Bryan stated that a bill passed this year makes it possible to assume responsibility for the Tusayan SLID.

Pete Shearer spoke about the history of the SLID and spoke in favor of the Town taking control of the SLID, the lighting on all the roads in town, and possibly using HURF funds.

Mayor Bryan stated that the current SLID contains Highway 64 frontage and 300 feet on either side of it.

Councilmember Rueter stated that he is in favor of the town taking over the SLID and changing it to town facilities instead of a special district.

Manager Wright will research past costs of the SLID, what would be required to absorb the district, and talk to Coconino County Manager Cynthia Seelhammer about adding this topic to the joint meeting with the Coconino County Board of Supervisors.

**D. Discussion of possible Agenda Items for the joint meeting with the Coconino County Board of Supervisors**

Manager Wright noted an e-mail and draft agenda he received from Manager Seelhammer today. The Council would like to add the following topics:

- Permitting
- 4 FRI
- SLID
- Sheriff's Department services

Manager Wright stated that he met with Sheriff Bill Pribil today and updated the Council on the discussions. He stated that changes in the contract would be outlined in a memo and will be sent to the Town in the near future.

**9. TOWN MANAGER'S REPORT**

Manager Wright stated that his report was in the packet and asked if there were any questions. There was a short discussion regarding the Municipal Code status.

A School Board meeting will be held on 9/10/14 at 6pm and one topic will be to discuss the Forest Service application. All Councilmembers are invited to attend as private citizens.

Tim Stine will be training with state officials on Manufactured Home Inspection.

**10. FUTURE AGENDA ITEMS**

- 9/11/12 at 9am – Special Meeting to canvass the vote
- 9/17/14 – Cost recovery agreement
- 9/17/14 – Crosswalk safety update
- 9/17/14 – Tourism board

