

# **TUSAYAN TOWN COUNCIL REGULAR MEETING**

PURSUANT TO A.R.S. § 38-431.02 & §38-431.03

Wednesday, December 17, 2014 at 6:00pm

TUSAYAN TOWN HALL BUILDING

845 Mustang Drive, Tusayan Arizona

## **TOWN COUNCIL SUMMARIZED MINUTES**

### **1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Mayor Bryan called the meeting to order at 6:07pm and the Pledge of Allegiance was recited.

### **2. ROLL CALL**

**MAYOR GREG BRYAN**

**VICE MAYOR CRAIG SANDERSON**

**COUNCILMEMBER BILL FITZGERALD**

**COUNCILMEMBER AL MONTOYA** – via phone

**COUNCILMEMBER JOHN RUETER** – via phone 6:13pm – 8:05pm

Also present were:

Will Wright, Town Manager

Melissa M. Drake, Town Clerk

### **3. CALL TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA**

None

### **4. CEREMONIAL AND/OR INFORMATIONAL MATTERS**

**Presentation from Coconino Community College**

Representatives from Coconino Community College did not attend the meeting.

### **5. CONSENT AGENDA**

**A. Minutes of the Town Council Workshop and Regular Meeting on 12/3/14**

**B. Accounts Payable Billings**

Councilmember Fitzgerald made a motion to approve the Consent Agenda. Vice Mayor Sanderson seconded the motion and it passed on unanimous vote.

### **6. COMMITTEE REPORTS**

**A. Update on the Sports Complex Committee**

Manager Wright stated that the committee met on December 9, 2014 and his memo/summary of the meeting was in the Agenda Packet. He stated that the Committee was concerned that if too much money is to be spent on the utilities, other items of high priority for the Sports Complex may not be affordable.

**B. Update from the Planning and Zoning Commission**

None

**7. ACTION ITEM**

**Consideration, discussion, and possible action regarding the School/Sports Complex Utility Extension and CDBG Improvements**

Manager Wright noted the cost comparison information on several options for the project which were received from Woodson Engineering today. He stated that an easement would be required for all options.

Mayor Bryan stated that the School Board met on 12/9/14 and there were concerns about the timing of these improvements in that it may be a long time until a school is built on the site. The Board gave approval for the Town to install utilities across School property for the restrooms with the Town having the flexibility to determine location and which option to implement. They stated that their preference is that the easements be in the names of the utility providers.

The Council discussed the options, costs, and possible issues.

Councilmember Rueter spoke as the President of Hydro Resources, not as a member of the Council. He stated that an easement is required before Hydro Resources could progress on this project, no matter which option is chosen.

The Council took no action and continued the item until the next meeting on 1/7/15. Manager Wright will combine the new information with previous information from Woodson Engineering and determine why the new estimates are lower.

**8. DISCUSSION ITEMS**

**A. Update on possibility of contracting with Coconino County for Building Permitting and Inspections**

Manager Wright stated that he met with Jay Christelman with the Coconino County Community Development Department last week. They do inspections in Valle every Tuesday and Thursday and could extend to Tusayan without difficulty. Manager Wright stated that it is his belief that the Town could save money and have as good or better service if the County provides these services. He also stated that it may be possible to have the County provide Planning Services to the Town.

**B. Review and discussion of options for restroom buildings for CDBG project at the Sports Complex**

Manager Wright pointed out that several possible restroom building specifications and photos were in the Packet. He asked that the Council consider the options for a future decision.

## 9. TOWN MANAGER'S REPORT

Manager Wright noted the following from his report which was in the packet:

- The Town is working on the snow removal plan.
- J2 Engineering is still awaiting the topographical map to progress on their project.
- 4M Concrete had the lowest bid for the extension of the sidewalk to FSR 302.
- There is a memo from the Town Bookkeeper regarding the Manager's upcoming reimbursement for overpayment of his portion of ASRS contributions.

## 10. FUTURE AGENDA ITEMS

- 1/7/15 – executive session regarding code updates due to initiative 5pm as part of the Code Workshop
- 1/7/15 – discussion & action on election code in the regular meeting
- 1/7/15 – Consideration, discussion, and possible action regarding the School/Sports Complex Utility Extension and CDBG Improvements with Engineer in attendance
- 1/7/15 – Discussion of Restroom buildings

## 11. COUNCIL MEMBERS' REPORTS

None

## 12. MAYOR'S REPORT

Mayor Bryan thanked the Town Maintenance and Town Manager for repairing the box for the landscape watering system in front of the General Store.

The Economic Development Council met last week and will be moving forward with evaluating funding requests.

## 13. MOTION TO ADJOURN

Vice Mayor Sanderson made a motion to adjourn the meeting at 8:18pm.  
Councilmember Fitzgerald seconded the motion and it passed on unanimous vote.

ATTEST:

  
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Melissa M. Drake, Town Clerk

  
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Greg Bryan, Mayor

  
\_\_\_\_\_  
Date

CERTIFICATION

State of Arizona        )  
                                  ) ss.  
Coconino County        )

I, Melissa M. Drake, do hereby certify that I am the Town Clerk of the Town of Tusayan, County of Coconino, State of Arizona, and that the above minutes are a true and correct summary of the meeting of the Council of the Town of Tusayan held on December 17, 2014. I further certify that the meeting was duly called and held, and that a quorum was present.

DATED this 29<sup>th</sup> day of December, 2014

                                  Melissa M. Drake                                    
Town Clerk