

**COCONINO COUNTY BOARD OF SUPERVISORS AND
TUSAYAN TOWN COUNCIL
JOINT WORK SESSION SUMMARY
Tuesday September 30, 2014
Tusayan Town Hall
845 Mustang Drive, Tusayan, AZ**

Present: Chairwoman Mandy Metzger, Vice Chairman Art Babbott, Supervisor Elizabeth C. Archuleta, Supervisor Matt Ryan, and Supervisor Lena Fowler. Mayor Greg Bryan, Vice Mayor Al Montoya, Councilman Craig Sanderson, Councilman John Rueter, and Councilman Bill Fitzgerald.

Also Present: County Manager Cynthia Seelhammer, Sr. Civil County Attorney William Ring, Clerk of the Board Wendy Escoffier, Deputy County Attorney Jessica Leiser, Town Manager Will Wright, and Town Clerk Melissa Drake.

Mayor Bryan called the meeting to order at 5:05 p.m., led the Pledge of Allegiance, and welcomed the County Supervisors to Tusayan. County Supervisors, Tusayan Council members and all staff introduced themselves.

There were no comments from the public for items not on the agenda.

Work Session Topic A: District 1 Demographics Presentation.

Presenter: Cynthia Seelhammer, County Manager

Materials: PowerPoint titled, *Coconino County, District 1, Cynthia Seelhammer, County Manager, Sept. 30, 2014.*

Ms. Seelhammer used the PowerPoint to review the County's population and Supervisorial Districts, District 1 demographics including population and land ownership, and County services provided to District 1.

Work Session Topic B: Presentation of Road Maintenance Funding.

Presenters: County Manager Cynthia Seelhammer, Public Works Director Andy Bertelsen

Materials: PowerPoint titled, *County Road Maintenance Sales Tax Initiative, Proposition 403.*

Ms. Seelhammer used the PowerPoint to provide information about the current and projected condition of roads throughout the County, road maintenance funding, and the Road Maintenance Sales Tax Proposition 403. Both Ms. Seelhammer and Public Works Director Mr. Bertelsen answered questions from Councilman Fitzgerald related to the amount of money the sales tax would generate, explained that money generated from the sales tax would be used to maintain Forest Service roads such as Lake Mary Road that lead to neighborhoods and are used by tourists, answered questions from Councilman Sanderson related to Federal funding of road maintenance including Secure Rural Schools and Payment in Lieu of Taxes, and

in response to questions from Mayor Bryan Ms. Seelhammer explained how the State gas tax is distributed.

Supervisor Ryan explained that a sales tax would not be a complete solution and suggested that the State gas tax should be increased and adjusted for inflation. Supervisor Fowler provided the Highway 89 collapse as an example of receiving Federal Emergency Funds. Chairwoman Metzger stated the Board concluded that it was appropriate to ask the voters for a road maintenance sales tax. Supervisor Babbott asked for the Tusayan Councilmembers help in educating the public about the sales tax initiative.

Board members, Councilmembers and staff discussed the length of the sales tax and the logistics of an increase in the State gas tax.

Work Session Topic C: Discussion/update of County-Tusayan Partnerships.

Presenters: Chief Deputy Jim Driscoll, Administrative and Jail Commander Cathy Allen and Judge Rob Krombeen

Chief Deputy Driscoll provided an update of the County and City of Tusayan partnerships. He said the Sheriff's Office would have a deputy assigned to Tusayan to provide more presence. Commander Allen answered questions and provided information about the communication project that would allow the agencies in the area to communicate on the same radio frequency. Tusayan Fire District Chief Rob Evans explained the current system of communication towers and generators.

Judge Krombeen provided an update of the Williams Justice Court and the Intergovernmental Agreement with the Town of Tusayan for services. He said the Williams Justice Court was recently evaluated and rated high in all areas. Judge Krombeen reviewed the challenges associated with the lack of public transportation from Tusayan to Williams Justice Court and discussed with Councilmembers the possibility of evening court in Tusayan. In response to questions from the Council, he said Saturday morning court would be costly to staff.

Work Session Topic D: Discussion of Community Development Building Services. **Community Development**

Presenters: Community Development Director Jay Christelman

Materials: PowerPoint titled, *Coconino County Community Development Department, Coconino County Board of Supervisors and Tusayan Town Council, Joint Meeting: September 30, 2014.*

Mr. Christelman provided information related to the types of service the County could provide for plan review and building inspections. He spoke about the potential timeline to review, stating the County has staff in the unincorporated areas nearby. In response to questions about costs, Ms. Seelhammer stated the service would have to be cost neutral to the County.

Tusayan Councilmembers and staff discussed fees, ability of the County to provide the services related to scheduling inspections with Mr. Wright suggesting the Town adopt the same fee schedule as the County and Mayor Bryan stating the current contract for services with a Phoenix company would have to be reviewed.

Work Session Topic E: History and Overview of Flood Control District. Community Development/Public Works

Presenters: Community Development Director Jay Christelman, Public Works Director Andy Bertelsen, and Engineering Division Manager Dustin Woodman

Materials: PowerPoint titled, *Coconino County Flood Control District: Creation and Operational Background, Coconino County Board of Supervisors and Tusayan Town Council, Joint Meeting: September 30, 2014.* Charts titled, *Flood Control District – Current Calculation and Flood Control District – with Tusayan Separated.*

Mr. Christelman explained how Community Development and Public Works divide the Flood Control District responsibilities with Public Works handling project planning and construction. He briefly reviewed the history of the Flood Control District and provided information how other incorporated areas handle flood control. He used charts to show the amount of funding the Town would receive if it separated from the Flood Control District. Mr. Christelman and Mr. Bertelsen answered questions related to responsibilities and costs associated with the Flood Control District. In response to questions from Councilman Fitzgerald, Mr. Woodman explained the process to correct the Federal Emergency Management Agency (FEMA) flood maps. Supervisor Archuleta relayed her experiences with FEMA flood maps after the Schultz Flooding in her District. Mayor Bryan provided information about monsoon flooding in Tusayan and the partnership with the Forest Service and the Town for a retention basin.

Work Session Topic F: History and Overview of Tusayan Street Lighting Improvement District. Public Works

Presenters: Community Development Director Jay Christelman

Materials: PowerPoint titled, *Coconino County Public Works/Community Development Tusayan Special Lighting District, Coconino County Board of Supervisors and Tusayan Town Council, Joint Meeting: September 30, 2014.*

Mr. Christelman used a map included in the PowerPoint to indicate the boundaries of the Tusayan Special Lighting District. He referred Town staff to Arizona Revised Statutes for the process of dissolving the district if the Town wants to take control of it. Supervisor Ryan explained the budget adoption for the district, stating the Board always votes to “keep the lights on it Tusayan.”

Council members discussed the tax rate, if lights could be added for crosswalks, the type of bulbs used, the district fund balance and if the district can be transferred from the County to the Town. Mayor Bryan clarified that the tax is collected by the County and then the County pays the electric bill. Sr. Civil County Attorney Mr. Ring said the Town would have to obtain legal advice from its counsel regarding a transfer of the district.

Work Session Topic G: Presentation and Update from Tusayan regarding economic development and current issues. Tusayan Council/Staff

Mayor Bryan provided a brief history of Tusayan including population, housing, land owners and previous efforts at building housing for employees. He said a major emphasis of the incorporation was related to private housing so residents are not relying on employers for housing. He used a map of the area to point

out private land where housing is proposed and proposed roads to the developments. He said there is interim housing at Camper Village. He spoke about planned updates to the park; basketball courts and a tot-lot. Mayor Bryan said the town would begin work on its General Plan in May. He said the goal of the Town is to have “a community of residents.” Councilman Fitzgerald used the map to property that is incorrectly classified as in a flood zone by FEMA. In response to questions from the Board, Mayor Bryan stated the Town has 40 acres deeded for housing with 20 acres set aside as affordable housing and 20 acres set aside as “free market”.

Work Session Topic H: Informational Items to/from Supervisors and Council.

Chairwoman Metzger summarized topics to follow-up with: funding/grants for the fire district, Proposition 403 handouts, court services, Flood/FEMA maps, Tusayan Lighting District including the tax rate and difference in bulbs, and Community Development building permits and review.

Supervisor Babbott thanked the Tusayan Council for the meeting and provided information about the distracted driver ordinance recently approved by the Board of Supervisors. He urged the Council to consider adopting it Tusayan.

Individual County Supervisors and Council members expressed that the meeting was productive and thanked each other for comments.

Chairwoman Metzger asked for comments from the public and upon receiving none, adjourned the meeting at 7:53 p.m.

Prepared by: Wendy Escoffier, Clerk of the Board

Reviewed by:

S/S

Mandy Metzger, Chairwoman