

# **TUSAYAN TOWN COUNCIL REGULAR MEETING**

PURSUANT TO A.R.S. § 38-431.02 & §38-431.03

Wednesday, January 21, 2015 at 6:00pm

TUSAYAN TOWN HALL BUILDING

845 Mustang Drive, Tusayan Arizona

## **TOWN COUNCIL SUMMARIZED MINUTES**

### **1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Mayor Bryan called the meeting to order at 6:47pm and the Pledge of Allegiance was recited.

### **2. ROLL CALL**

**MAYOR GREG BRYAN  
VICE MAYOR CRAIG SANDERSON  
COUNCILMEMBER BILL FITZGERALD  
COUNCILMEMBER AL MONTOYA  
COUNCILMEMBER JOHN RUETER**

Also present were:

Will Wright, Town Manager  
Melissa M. Drake, Town Clerk

### **3. CALL TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA**

None

### **4. CEREMONIAL AND/OR INFORMATIONAL MATTERS**

#### **A. Presentation from Coconino County Community Development Department regarding Building and Planning Services**

The Coconino County Community Development representative was not able to attend the meeting tonight due to a family emergency. The information in the packet will be useful for a future presentation and discussion.

#### **B. Presentation from Tusayan Fire District (TFD)**

Ann Serna, representing the TFD Board, stated that the entire Board is in attendance with the exception of Louie Serna who is not able to attend due to a death in the family. She discussed the financial difficulties of TFD as well as many other fire districts in the country.

John Vail, also a member of the TFD Board, spoke about funding losses due to property value decreases and areas served by the District which do not pay taxes to support it. He stated that even though Canyon Plaza Resort prepaid their taxes, the District will be in arrears starting sometime in March 2015 and the next tax revenues from the State will not cover expenses for the remainder of the fiscal year.

The Council discussed the issues with Ms. Serna, Mr. Vail, and Chrystal Schoppmann. Ms. Schoppmann stated that TFD needs \$75,000 to get from March 2015 to July 1, 2015 (the end of the TFD fiscal Year). Fire Chief Robbie Evans spoke about other Districts with similar problems.

Mr. Vail stated that Arizona House Bill 2162 could help fund TFD if passed. He also suggested that members of the Council and the Board meet to determine final numbers regarding funding requirements.

The Council discussed the issues and the possibility of taking on additional funding for the TFD. The request for \$75,000 will be placed on the next Agenda for Action.

## **5. CONSENT AGENDA**

### **A. Minutes of the Town Council Workshop and Regular Meeting on 1/7/15**

### **B. Accounts Payable Billings**

Councilmember Rueter made a motion to approve the Consent Agenda. Vice Mayor Sanderson seconded the motion. Mayor Bryan noted that there was a reimbursement to himself that he recused himself from. The motion passed on unanimous vote.

## **6. COMMITTEE REPORTS**

### **A. Update on the Sports Complex Committee**

Manager Wright stated that there has been an issue with logs at the Complex that the School district is considering.

Mayor Bryan stated that the Town has requested that the School approve a survey of the property.

### **B. Update on the Planning and Zoning Commission**

None

## **7. ACTION ITEMS**

### **A. Consideration, discussion, and possible approval of restroom building for CDBG project at the Sports Complex**

Manager Wright stated that information on the Montrose unit was in the Agenda Packet but he recommends that the Council wait to make a decision on this item until issues with the utilities are firmed up.

Vice Mayor Sanderson asked to see the detailed cost sheet for the Kodiak model to compare with the Montrose at the next meeting.

The Council took no action.

**B. Consideration, discussion, and possible approval of short-term investment of Town Funds**

Manager Wright noted the information which was in the Agenda Packet regarding possible investments for a 6 month period. He also stated that the investments approved by the Council at the last meeting have been executed.

Mayor Bryan thanked Councilmember Rueter for making the wire transfer for the investment.

Mayor Bryan made a motion to direct staff to invest \$1,500,000 in 6 month certificates of deposit with the intent to get 0.5% interest or as close to it as possible. Councilmember Rueter seconded the motion and it passed on unanimous vote.

**8. DISCUSSION ITEM**

**A. Discussion of response from the Tusayan Sanitary District regarding the Town's request to remove the Holiday Lights in Town**

Robert Petzoldt stated that the Sanitary District has agreed to take down the holiday lights and store them for 3 months at a rate of \$85 per month, giving the Town time to develop a plan to manage the process.

**B. Discussion of incorporating the initiative regarding direct election of the Mayor (passed by the voters on November 4, 2014) into the Town Code**

Mayor Bryan stated that this item was discussed with the Town Attorney in the Executive Session prior to this meeting. He stated that there are issues around: 1) holding a special election to fill a vacancy in that it may be against state law and 2) filling a vacancy until an election is held. There will be a Workshop on February 4<sup>th</sup>.

The Mayor invited comments from the public. There were none.

Vice Mayor Sanderson stated his opinion that the Council is tasked with upholding the law and that they are making progress.

Councilmember Fitzgerald stated that the Initiative was not written as clearly as it could have been and that State Laws are in conflict with each other. He also stated that the Arizona Constitution is clear in that it states the initiative must be furthered along. He also stated that the issue of the Town's power to call a Special Election is still in question.

Mayor Bryan stated that the current issues could have been avoided if it had been brought to the Council prior to becoming an initiative. He asked that if the public has an issue in the future that they give the Council an opportunity to address an issue prior to it becoming an initiative.

## **9. TOWN MANAGER'S REPORT**

Manager Wright discussed the following items at the request of the Council:

- Update on streaming Council Meetings: Manager Wright stated that Digital Ease stated today that they will not be working on the project so we are looking for another vendor
- Woodson Engineering is currently working on 4-5 proposals for the Town
- The snow removal plan is still in progress as it requires property owners' permission
- The aerial topographic map of the Town did not cover the drainage basins to the northeast of Town so the work on improving the flooding areas has been delayed. Woodson Engineering is working on a proposal to create a topographic map of the drainage areas using a GPS method. Vice Mayor Sanderson asked that the topographic map already received from Woodson to be placed on the Town website. Manager Wright stated that there are issues with the format of the map and the public may need to contact Woodson Engineering to review it. Manager Wright will contact Woodson about getting an electronic version of the map in a useable format and about removing the controls which were placed around Town for the aerial survey.
- Crosswalk improvements: Only one more step is required to submit to ADOT (photos of the specific crosswalk areas delineating placement of the signs)
- The Mayor stated that we are waiting on the billing from the US Forest Service so that we can pay and proceed with the project
- Manager Wright will proceed with land planning on the Town Parcel at Kotzin Ranch

## **10. FUTURE AGENDA ITEMS**

- 2/4/15 – TFD funding action item
- 2/4/15 – Land planning status update
- 2/4/15 – Discussion item or Action item for the language for the Municipal Code chapters incorporating the initiative (and an action item for the ordinance as soon as possible)

## **11. COUNCIL MEMBERS' REPORTS**

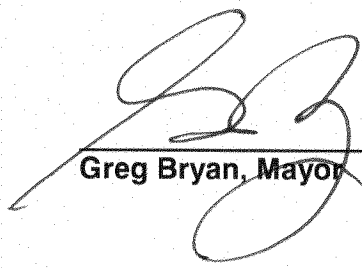
None

## **12. MAYOR'S REPORT**

Mayor Bryan stated that there will be a GAMA meeting on Monday, 1/26/15, in Phoenix on state legislative items affecting municipalities, the new Governor's budget, and changes in HURF funds.


## **13. MOTION TO ADJOURN**

Councilmember Rueter made a motion to adjourn the meeting at 8:42pm.  
Councilmember Montoya seconded the motion and it passed on unanimous vote.

  
\_\_\_\_\_  
Greg Bryan, Mayor

2/4/15  
\_\_\_\_\_  
Date

ATTEST:


  
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Melissa M. Drake, Town Clerk

CERTIFICATION

State of Arizona        )  
                                  ) ss.  
Coconino County        )

I, Melissa M. Drake, do hereby certify that I am the Town Clerk of the Town of Tusayan, County of Coconino, State of Arizona, and that the above minutes are a true and correct summary of the meeting of the Council of the Town of Tusayan held on January 21, 2015. I further certify that the meeting was duly called and held, and that a quorum was present.

DATED this 27<sup>th</sup> day of January, 2015

  
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Town Clerk