# TOWN OF TUSAYAN COUNCIL RETREAT ON MARCH 21, 2015 8am-pm AT THE TUSAYAN TOWN COUNCIL CHAMBERS (Located at 845 West Mustang Drive, Tusayan, AZ)

#### Retreat Minutes

8:00 am Welcome and continental breakfast

The Pledge of Allegiance was recited.

#### MEMBERS PRESENT

Mayor Greg Bryan
Vice Mayor Craig Sanderson
Councilmember Bill Fitzgerald
Councilmember Al Montoya
Councilmember John Rueter

Also present were:

Will Wright, Town Manager Melissa Drake, Town Clerk

1. Review 2014 goals and give an update/status on those goals and develop new goals and projects for 2015

Manager Wright reviewed the status of 2014 goals and possible goals for 2015 with the Council.

The Council requested the following:

- The Town should move ahead with at least an informal parking study
- Maintenance staff should include the sidewalks north of the north round-about in the cleaning plan
- Trail/sidewalk improvement from Town to the Airport
- A copy of the Public Works project list
- The cost of extending the timeframe of the shuttle service
- Progress report and FY2016 plan from the CVB
- Councilmember Rueter noted a possible snowplay area near APS substation near the Sports Complex. He will provide directions to the site to the Town Manager so he can provide it to the Council.
- Streaming service should be up and running by the first meeting in May
- Develop specific land use plan, housing authority, and policies
- Research technology to improve agendas and other documents so that they are searchable and take up less storage space

- Make the Zoning Code more easily searchable on website
- Evaluate computers, security, and policies
- Evaluate banking administration and policies (research other communities' policies)
- Better lights on the tree in the north round-about before Christmas
- Re-evaluate the Town bank and banking decisions
- Review the last revision of the Sports Complex map
- Possibly form a youth committee for the snowplay area and trail improvements (contact other northern Arizona municipalities for trail planning advice)
- Determine the Town's status as a dark skies community
- Drainage improvements
- Water conservation measures/funding?
- Green construction measures/funding?

#### 10:07 am - 10:15am Break

### 2. Team Fishel presentation - Vic McKinney

Vic McKinney spoke to the Council about Team Fishel capabilities and installation of communications cables.

### 3. Luncheon presentation by Bill Bolin of STS on improving internet

Bill Bolin with STS spoke with the Council about options for improving broadband services to Tusayan.

### 1:00pm – 1:10pm Break

# 4. Review preliminary budget for FY2015-16 and five-year budget plan through FY2020

Manager Wright reviewed the draft budget with the Council and the Council made adjustments. Manager Wright will provide the Council with additional descriptions for line items and an additional spreadsheet showing greater detail on employee/contractor/seasonal worker costs.

Mayor Bryan moved to Item 5. since Arizona State University Students with Cronkite News joined the meeting to cover this item.

# 5. Discussion on Housing Program objectives and efforts to develop Town's twenty (20) acre parcel with update on Forest Service application

Mayor Bryan gave an update on the National Forest Service Access Application and noted that the Forest Service has selected Westland, Inc. to handle the Environmental Analysis and the contract will come before the Council on 3/24/15. He also noted the Flagstaff City Council Resolution against the access due to economic competition. He stated that no one from the City contacted the Town prior to the action.

LVA has provided a proposal to conduct land planning for the Town's parcel and Catalyst Architecture is also interested in providing a proposal.

Mayor Bryan gave a brief overview of the housing status in Tusayan, specifically speaking about housing being tied employment.

The Council discussed ideas and concepts for land planning of the Town's 20-acre Parcel at Kotzin Ranch. Councilmember Rueter and Mayor Bryan discussed possibly using the Telluride, Colorado affordable housing program as a model for Tusayan. The Council will have land planners work on multiple options for dividing the land for manufactured homes, condominiums, and town homes.

Mayor Bryan reminded the Council that Stilo and Mr. Halvorson have committed to providing \$250,000 of charitable contributions (creating an independent foundation) each for aiding buyers with down payments.

The Council answered questions from the ASU student reporters.

### Mayor Bryan moved back to Item 4.

# 4. Review preliminary budget for FY2015-16 and five-year budget plan through FY2020

The Council and Manager Wright continued discussing the preliminary budget.

## 6. Discussion on Town's Franchising Authority for Utility Services

Manager Wright provided information from the Town Attorney regarding franchises and providing internet service. The Council also discussed franchising television and television services.

### Councilmember Montoya left the retreat at 4:05pm

The Council made final comments for the day.

Councilmember Rueter made a motion to adjourn the retreat at 4:15pm. Vice Mayor Sanderson seconded the motion and it passed on unanimous vote.

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	4/1/15
	Greg Bryan, Mayor Date
ATTEST:	
Melissa M. Nrake	
Melissa M. Drake, Town Clerk	

			<b>CERTIFICATION</b>
State of Arizona	)		
	)	SS.	
Coconino County	)		

I, Melissa M. Drake, do hereby certify that I am the Town Clerk of the Town of Tusayan, County of Coconino, State of Arizona, and that the above minutes are a true and correct summary of the meeting of the Council of the Town of Tusayan held on March 24, 2015. I further certify that the meeting was duly called and held, and that a quorum was present.

DATED this 24<sup>th</sup> day of March, 2015

Melissa M. Drake Town Clerk