

TUSAYAN TOWN COUNCIL REGULAR MEETING

PURSUANT TO A.R.S. § 38-431.02 & §38-431.03

Wednesday, May 6, 2015 at 6:00pm

TUSAYAN TOWN HALL BUILDING

845 Mustang Drive, Tusayan Arizona

TOWN COUNCIL SUMMARIZED MINUTES

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Vice Mayor Sanderson called the meeting to order at 6:05pm and the Pledge of Allegiance was recited.

2. ROLL CALL

MAYOR GREG BRYAN - excused
VICE MAYOR CRAIG SANDERSON
COUNCILMEMBER BILL FITZGERALD
COUNCILMEMBER AL MONTOYA – excused
COUNCILMEMBER JOHN RUETER

Also present were:

Will Wright, Town Manager
Melissa M. Drake, Town Clerk

3. CALL TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA

None

4. CEREMONIAL AND/OR INFORMATIONAL MATTERS

None

5. CONSENT AGENDA

A. Minutes of the Town Council Regular Meeting on 4/22/15

B. Accounts Payable Billings

Councilmember Fitzgerald made a motion to approve the Consent Agenda.
Councilmember Rueter seconded the motion and it passed on unanimous vote.

6. WORKGROUP AND COMMITTEE REPORTS

A. Update on the Sports Complex Work Group

Manager Wright stated that there has been no meeting of the group but work continues on the utility easements and bid packages for the restroom installation project.

B. Update from the Planning and Zoning Commission

Manager Wright stated that the Commission met on April 23, 2015. The IMAX signage content should be available next week. The Subdivision Regulations are out for review to the public and all comments are due by May 15, 2015.

C. Update on Affordable Housing

None other than Action Item 7.B.

7. ACTION ITEMS

A. Consideration, discussion, and possible action to cancel or move the meeting scheduled on May 20, 2015

Vice Mayor Sanderson stated that the Kaibab National Forest public scoping meeting regarding the Town's access application in Flagstaff will be held at the Doubletree Inn in Flagstaff that evening.

Councilmember Fitzgerald stated his opinion that the Council meeting should not be moved since meetings will be held in Tusayan and Williams. Vice Mayor Sanderson stated that he would be attending the scoping meetings.

Councilmember Rueter made a motion to a move the meeting to May 21, 2015 at 6pm. Councilmember Fitzgerald seconded the motion and the motion passed on unanimous vote.

B. Consideration, discussion, and possible approval of phases for land planning work for Kotzin Ranch by Catalyst Architecture

Julie Aldaz spoke on behalf of Red Feather Properties and stated that they offered their expertise on the housing project since they just recently completed Fireside Ridge. She also requested that another survey be conducted of the residents and employers regarding affordable housing and that the majority of homes not be manufactured homes.

Vice Mayor Sanderson introduced a proposal, which was in the agenda packet, from Catalyst Architecture regarding next steps in the Affordable Housing Planning project. Manager Wright discussed some of the specifics of the proposal and the timing of the next steps.

The Council discussed the proposal and the options. Councilmember Rueter suggested a mailer to all post office box holders in Tusayan and in Grand Canyon National Park and additional information on the website to increase attendance at meetings regarding affordable housing. He also suggested having the next planning session at a different location.

Councilmember Rueter stated that Mr. Ackerman requested that the Council wait until the next meeting to make a decision on this when he can revise the order of the deliverables and clarify certain items.

Vice Mayor Sanderson suggested moving ahead with Item 1 and allowing the Town Manager to coordinate the next meeting with Catalyst Architecture.

Councilmember Fitzgerald requested that Catalyst Architecture also create a sketch smaller than 24" x 36" so that it may be mailed to the public.

Councilmember Fitzgerald made a motion to direct the Town Manager to coordinate with Catalyst Architecture and fund Item 1 (removing the word "Final") of Phase II and invite Catalyst to present at the meeting on May 21, 2015.

Councilmember Rueter seconded the motion and it passed on unanimous vote.

8. DISCUSSION ITEMS

A. Discussion of preliminary budget for 2015-16 and possible cost of living adjustments for Town Staff

Manager Wright stated that the current draft of the budget has only minor changes since the last meeting. He briefly reviewed the draft budget and the Council discussed specific areas with him. Manager Wright will send an updated Excel version of the budget to the Council members.

Councilmember Fitzgerald stated his opinion that the Enterprise Water Fund line item should be removed from the budget since nothing is occurring in this area. He stated that it grossly overinflates the expenditures and expenses of the Town.

Vice Mayor Sanderson stated that the line item covers the possibility of developing a water service and has been in the budget in previous years for the same reason.

Manager Wright gave a brief overview of his memo and backup material regarding a cost of living increase for Town staff. He stated that he also proposes an increase for the seasonal worker from \$8.05 per hour to \$8.50 per hour. He stated that the increases would add up to less than \$15,000 and it is already built into the budget.

The Council discussed this item favorably and Councilmember Rueter suggested increasing the seasonal worker's pay to \$9.00 per hour.

Manager Wright noted that the increases were already accounted for in the draft budget.

B. Discussion of a possible additional aerial survey of Tusayan to fill in the gaps in the new aerial map

Councilmember Fitzgerald displayed the new aerial map of Tusayan and noted the gaps in the mapping which hinder the drainage improvement efforts of the Town. He also stated his opinion that the Town work directly with the survey company instead of Woodson Engineering. He noted that the map does not have elevations marked.

Councilmember Rueter agreed with Councilmember Fitzgerald and stated that a map of the whole Town is needed.

Vice Mayor Sanderson stated that the gap areas could show a lower level of accuracy (not 1 foot increments).

Manager Wright stated that he discussed this with Woodson Engineering and they do the work on the ground for the aerial survey and then process the information to develop the map. Manager Wright and they suggested using existing available mapping information (probably 20 foot intervals) to fill in the gaps. Manager Wright suggested getting a quote from Woodson to complete the map in this manner.

9. TOWN MANAGER'S REPORT

Manager Wright noted the following from his report which was in the packet:

- The crosswalk improvements (blinker signs) were installed yesterday and today
- ADOT is requiring approval of the trees and lighting in the roundabouts
- Replanting of trees and shrubs along Highway 64 is continuing
- Councilmember Rueter has requested a more comprehensive quote from Team Fishel
- The restroom facility for the Sports Complex will need to go out for bid
- The annual League Conference will be held in Tucson in August

10. FUTURE AGENDA ITEMS

- 5/21/15 – Action Item on completing aerial mapping of the Town if the proposal is ready
- 5/21/15 – Budget discussion
- 5/21/15 – Judge Krombeen
- 5/21/15 – Possible Action Item on Phase II from Catalyst Architecture
- 5/21/15 – Discussion on the possibility of installing banners over the roadway or over the roundabouts in Town

11. COUNCIL MEMBERS' REPORTS

Councilmember Fitzgerald mentioned that Bob Blasi day was celebrated at the Forest Service compound last Friday.


Vice Mayor Sanderson stated that he attended a meeting yesterday with the interpretation team of Grand Canyon National Park to discuss the Tusayan Affordable Housing project. He stated that overall, he felt it went well.

12. MAYOR'S REPORT

None

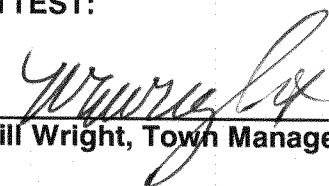
13. MOTION TO ADJOURN

Councilmember Rueter made a motion to adjourn the meeting at 7:59.
Councilmember Fitzgerald seconded the motion and it passed on unanimous vote.



Craig Sanderson, Vice Mayor 05-21-15
Date

ATTEST:



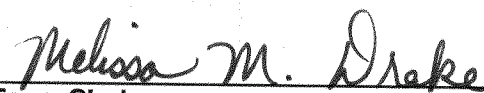
Will Wright, Town Manager

CERTIFICATION

State of Arizona)
) ss.
Coconino County)

I, Melissa M. Drake, do hereby certify that I am the Town Clerk of the Town of Tusayan, County of Coconino, State of Arizona, and that the above minutes are a true and correct summary of the meeting of the Council of the Town of Tusayan held on May 6, 2015. I further certify that the meeting was duly called and held, and that a quorum was present.

DATED this 12th day of May, 2015



Town Clerk