

TUSAYAN TOWN COUNCIL REGULAR MEETING

PURSUANT TO A.R.S. 38-431.02 & 38-431.03

THURSDAY, MAY 21, 2015 @ 6:00 PM

TUSAYAN TOWN HALL

845 Mustang Drive, Tusayan, AZ 86023

TOWN COUNCIL SUMMARIZED MINUTES

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Vice Mayor Sanderson called the meeting to order at 6:09 pm and recited the Pledge of Allegiance.

2. ROLL CALL

Upon roll call the following were present:

MAYOR GREG BRYAN - excused

VICE MAYOR AL MONTOYA

COUNCILMEMBER BILL FITZGERALD

COUNCILMEMBER JOHN RUETER

COUNCILMEMBER CRAIG SANDERSON

Also present: Will Wright, Town Manager

3. CALL TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA

None

4. CEREMONIAL AND/OR INFORMATIONAL MATTERS

Judge Robert Krombeen, Tusayan and Williams Magistrate, began by introducing Ruth Alvarado, Court Specialist at the Justice Court. He indicated there were several IT improvements he was planning to bring to Tusayan for better customer service for the residents of the town. First, they were going to arrange one day a week, probably Tuesday morning, to handle Tusayan cases and business. They are going to use the town's IT system to conference into the Council chambers a few Tuesday's a month. There initial plan is to come here one Tuesday morning a month for a batch court to handle as many proceedings in person as can be arranged. The second improvement is to install an official payment office in about six months so local residents can make payments in town. When payments for fines or fees are spread over time then having a place locally for people to make these payments is convenient. Finally, there are times when interpretive services are needed for non-English speaking persons and they plan to utilize an application known as Stratas to assist with this interpretive service, which they will have available as needed. The Judge indicated that a jury trial will be held here in early June and he's working with the prosecutor and town staff on these arrangements.

5. CONSENT AGENDA

A. Consideration and possible approval of May 3, 2015 meeting minutes.

B. Accounts Payable Billings.

Councilmember Montoya made a motion to approve the Consent Agenda items for the minutes and accounts payable. Councilmember Fitzgerald seconded the motion and the vote was unanimous to approve the Consent Agenda.

6. WORK GROUP AND COMMITTEE REPORTS

A. Sports Complex Work Group

Will commented that they were still working to move this project forward but had run into some obstacles regarding the easements.

B. Planning & Zoning Commission

Will indicated that the Commission would be meeting on Tuesday the 26th for the follow up meeting on the IMAX sign Design Review request. Further, the Commission would be meeting on June 23rd to follow up on the draft of the Subdivision regulations.

C. Affordable Housing Committee

There was not a report for the affordable housing committee, except a brief comment on the Forest Service application meetings this week.

7. ACTION ITEMS

A. Consideration, discussion, and possible approval of phases for land planning work for Kotzin Ranch by Catalyst Architecture

Matt Ackerman and Barnabus Kane of Catalyst joined the meeting by conference call and reviewed their latest housing design option based on the input of Council and members of the community from previous meetings. They were able to walk through this proposed design by using the internet, Go To Meeting website, and received Council additional comments. They discussed the next steps outlined in Phase 2 of their project proposal, however Council asked for an interim step which would have Catalyst contact a Stilo representative as well as the Forest Service for input to design proposal. Further, they are to bring the town a cost proposal to print 2,000 mailers and working with staff develop survey questions that would gain more community input on housing options people would be most likely to use. Council also indicated that an Open House meeting would then be held to offer additional community input which should be part of the proposal. They put this proposal together for Council consideration at the June 3rd meeting. No further action was taken on Catalyst's proposal at this time.

B. Consideration, discussion, and possible approval of a proposal for completion of mapping the Town

Will reviewed the Woodson proposal for additional mapping to include areas in town with quadrangle data available for Tusayan. Woodson gave cost estimates for aerial mapping services for the area west of Highway 64 that would fill in the proposed accesses to Kotzin and the area north and east of the town where drainage improvements had been designated in a NEPA study performed for the Forest Service. Council discussion dismissed the high costs associated with having additional aerial services performed.

Councilmember Fitzgerald made a motion to have Woodson perform additional mapping for the town using existing survey data, such as quadrangle information, at a cost of about \$22,000. Councilmember Rueter seconded the motion and the vote carried unanimously.

C. Consideration, discussion, and possible approval of Town sign as a header for service organization signs

Will reviewed several sign design proposals from Northern Arizona Signs (NOAZ) with Council. After some discussion, Council decided they liked the Town's name as part of the logo that would then be placed on the left side of the sign. They also indicated that the message be in block lettering and read, 'Thank you for serving our community'. Will indicated, after discussing the life of vinyl lettering versus aluminum letters with Phil Keese, that the vinyl lettering option seemed best given the similar life of the signs and the much higher cost of aluminum lettering and logo.

Councilmember Rueter made a motion to have NOAZ Signs construct the vinyl lettering sign at a cost not to exceed \$2,500 as discussed by Council. Councilmember Fitzgerald seconded the motion and the vote was unanimous for the motion.

D. Consideration, discussion, and possible approval of Resolution 2015-04 and IGA between the Town and the Tusayan Sanitary District regarding Utility Mapping

Will indicated that this item had come before the Council in their previous meeting; however, the District had approved this resolution in their May 13th meeting. Will briefly explained where this cooperative effort originated and the concerns expressed by members of the District Board to formalize the sharing of information to comply with any federal restrictions about sharing of critical utility information, foregoing costs and to formalize this effort for at least two years between the entities to avoid potential confusion if people should change.

Councilmember Rueter made a motion to approve the IGA between the Town and the Sanitary District. Councilmember Fitzgerald seconded the motion. Councilmember Montoya felt the time constraints on the town for providing maps of draft plans was too restrictive and should have language that states the town will respond 'in a reasonable amount of time' added to item 4 of the IGA referencing draft plans. He gave this as a motion to amend the original motion that was seconded also by Councilmember Bill Fitzgerald. The motion to approve this IGA as amended carried unanimously.

8. DISCUSSION ITEM

Discussion of the preliminary budget for FY2015-16

Will reviewed the budget time frames with Council stating that the Tentative Budget will come to Council at their June 3rd meeting then the Final Budget will be presented on June 24th for approval. He then asked for any input to the allocations as shown in the budget documents. After a brief discussion, Will asked members of the Council to send him any questions or concerns before the Tentative Budget is presented, which after adoption can only be reduced before the final budget is approved.

9. MANAGER'S REPORT

Will indicated the report was in the Council packet and would be happy to answer any questions they may have on it, which none was received.

10. FUTURE AGENDA ITEMS

The future agenda items were also in the packet with the Catalyst proposal added for June 3rd meeting as well as the Mammoth informational item included with the Manager's Report regarding revenues for smaller cities/towns.

11. COUNCIL MEMBERS' REPORTS

Councilmember Fitzgerald commented on the Forest Service scoping meetings he'd attended. Vice Mayor Sanderson indicated he had made a presentation to members of the National Park Service regarding housing options.

12. MAYOR'S REPORT

None given as Mayor was excused

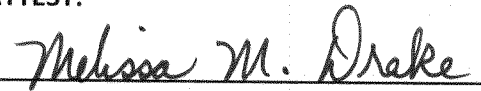
13. MOTION TO ADJOURN

Councilmember Montoya made a motion to adjourn at 9:42 pm and Councilmember Rueter seconded the motion, which carried unanimously.



Craig Sanderson, Vice Mayor 06-03-15
Date

ATTEST:



Melissa M. Drake, Town Clerk

CERTIFICATION

State of Arizona)
) ss.
Coconino County)

I, Will Wright, do hereby certify that I am the Town Manager of the Town of Tusayan, County of Coconino, State of Arizona, and that the above minutes are a true and correct summary of the meeting of the Planning and Zoning Commission of the Town of Tusayan held on May 26, 2015. I further certify that the meeting was duly called and held, and that a quorum was present.

DATED this 28th day of May, 2015



Will Wright, Town Manager