

TUSAYAN TOWN COUNCIL REGULAR MEETING

PURSUANT TO A.R.S. § 38-431.02 & §38-431.03

Wednesday, June 3, 2015 at 6:00pm

TUSAYAN TOWN HALL BUILDING
845 Mustang Drive, Tusayan Arizona

TOWN COUNCIL SUMMARIZED MINUTES

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Bryan called the meeting to order at 6:23pm and the Pledge of Allegiance was recited.

2. ROLL CALL

**MAYOR GREG BRYAN
VICE MAYOR CRAIG SANDERSON
COUNCILMEMBER BILL FITZGERALD
COUNCILMEMBER AL MONTOYA
COUNCILMEMBER JOHN RUETER**

Also present were:

Will Wright, Town Manager
Melissa M. Drake, Town Clerk

3. CALL TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA

Clarinda Vail addressed the Council on an item of concern. She stated that the Town has discussed improving housing in Tusayan and thanked the Council for their support on Red Feather Properties' considerable efforts to move away from manufactured homes.

Ms. Vail stated that Camper Village currently has between 28 and 30 permanent RVs on the parcel and she distributed photos to the Council. She stated that she has heard that recent additions are for Papillon pilots. She stated that no Tusayan zoning case has allowed RVs to be used as residences but that is what is occurring there.

She asked the Council to act to remedy the situation. She stated that the Town is not enforcing its own regulations. She also stated that, in the past, the Town and the County would not process new plans until current violations are resolved. New plans have been submitted for this parcel and the current situation should be addressed.

Ms. Vail stated that her opinion is that this is unsafe, unfair, and hurting the aesthetics of Tusayan.

4. CEREMONIAL AND/OR INFORMATIONAL MATTERS

None

5. CONSENT AGENDA

A. Minutes of the Town Council Regular Meeting on 5/21/15

B. Accounts Payable Billings

Councilmember Montoya made a motion to approve the Consent Agenda.
Councilmember Rueter seconded the motion and it passed on unanimous vote.

6. WORKGROUP AND COMMITTEE REPORTS

A. Update on the Sports Complex Work Group

None

B. Update from the Planning and Zoning Commission

Manager Wright stated that the latest version of the Subdivision Regulations were sent out today to the Council, Planning and Zoning Commission, and the community distribution list in preparation for the June 23rd Planning and Zoning Commission meeting.

C. Update on Affordable Housing

Manager Wright stated that there was none other than the minutes which were just approved and Action Item 7.B.

7. ACTION ITEMS

A. Consideration, discussion, and possible approval of the Tentative Town Budget for Fiscal Year 2015-2016

Manager Wright stated that the final budget totals approved tonight can only be decreased when the final budget is approved, no increases made be made to the budget totals.

The Council discussed the Tentative Budget with Manager Wright.

Councilmember Montoya made a motion to approve the Tentative Town Budget for Fiscal Year 2015-2016. Councilmember Rueter seconded the motion.

Councilmember Fitzgerald stated his opposition to the \$1.2 million Enterprise Water Fund being included in the budget. He stated that there was no reason to include it since there are no plans for this item.

Councilmember Fitzgerald made a motion to amend the first motion by removing the Enterprise Water Fund from the budget. There was no second for the amendment motion.

Clarinda Vail asked for an explanation of the line item. Mayor Bryan stated that the money is in the budget in case the Town has the opportunity to purchase a water company.

The motion to approve the Tentative Town Budget for Fiscal Year 2015-2016 passed on a vote of 4 to 1 with Councilmember Fitzgerald voting "No."

B. Consideration, discussion, and possible approval of phases for land planning work for Kotzin Ranch by Catalyst Architecture 6:40pm

Manager Wright introduced the proposal from Catalyst Architecture which was included in the Agenda Packet. He also stated that this would include a mailer survey to try to gather more public input.

Vice Mayor Sanderson stated that this is an interim step in the process since the location of the access road is uncertain at this time.

The Council discussed several options that may or may not need input from the Forest Service. Mayor Bryan suggested that Catalyst Architecture list the questions in a letter (not request a meeting) to the Forest Service since the Forest Service has been very clear that they cannot commit to anything until the application process is complete.

Councilmember Rueter made a motion to approve Items 3, 4, 5, and 6 at the amounts listed in the proposal from Catalyst Architecture for a total of approximately \$10,500. Vice Mayor Sanderson seconded the motion. The Council continued discussing the options. The motion passed on unanimous vote.

C. Consideration, discussion, and possible approval of supporting an effort by the Town of Mammoth, Arizona to increase state funding for small towns

Manager Wright stated that this item was included in the Manager's Report at the last meeting and Council directed that it be brought back for further discussion and possible action.

Councilmember Rueter stated that there are funds out there that the Town should pursue and he supports the effort. The Council discussed the request from the Town of Mammoth in detail and questioned whether or not making a change to the driver's licensing process would actually generate funds or cost the state more.

Mayor Bryan or Manager Wright will contact the Mayor of the Town of Mammoth to request revenue projections on each item proposed, ask for information on the feedback he has received, and inform him that this Council opposes the driver's license portion of this request.

D. Consideration, discussion, and possible action on Performance Evaluation of the Town Manager

Mayor Bryan stated that the Council met at 5pm this evening on this topic and will continue tomorrow evening at 6:45pm.

8. DISCUSSION ITEM

Update and Discussion of CDBG Project

Manager Wright stated that some legal issues have arisen regarding tying into the utilities on the Vail property so Woodson Engineering is working on another option involving a vault and haul restroom with reclaimed water for flushing, hand sanitizer and no sinks, and possibly haul potable water for a drinking fountain.

Council Member Rueter stated that he was in favor of this new solution. The Council discussed some of the specifics of the new solution as well as changes in costs.

9. TOWN MANAGER'S REPORT

Manager Wright noted that his report was in the packet and answered the following:

- Councilmember Montoya asked Manager Wright to follow up with the Sanitary District to find out if there was a failure of the reclaimed water system last week
- The Council discussed the issues involving ADOT approval of landscape maintenance and banners on the Highway 64 right-of-way
- There has been no response from several vendors regarding selling logs at the Sports Complex. The School District has authority to deal with the logs.
- There were over 14,000 pages of submissions regarding the Forest Service Access Application
- Manager Wright asked the Council for their input on options for the Town sign portion of the Service Organization sign at the south entrance to Town. They agreed on one from the list of options.

10. FUTURE AGENDA ITEMS

- 6/24/15 – CDBG Project Update
- 6/24/15 – Update on lease tax and which property owners are paying
- 6/24/15 – Discussion of how other communities handle bank accounts

11. COUNCIL MEMBERS' REPORTS

Councilmember Montoya stated that he has been asked to be on the panel for hiring the next TFD Fire Chief and asked that Council send any input or suggestions to the Town Manager who can convey it to him.

Mayor Bryan stated that Ann Serna has resigned from the TFD Board due to a conflict issue with spouses serving on the same board. He stated he spoke with Ms. Serna prior to her resignation regarding the Town's involvement in the hiring process. She requested that a Councilmember be part of the panel and Mayor Bryan requested Councilmember Montoya.

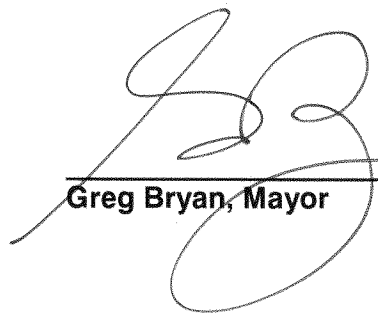
12. MAYOR'S REPORT

Mayor Bryan stated there was a conference call regarding Century Link and community needs. This included Grand Canyon National Park and Tusayan. Another call will be occurring soon.

The Mayor will be attending a NACOG meeting and an APS meeting tomorrow.

13. MOTION TO ADJOURN

Vice Mayor Sanderson made a motion to adjourn the meeting at 8:11pm.
Councilmember Montoya seconded the motion and it passed on unanimous vote.



Greg Bryan, Mayor 6/24/15
Date

ATTEST:




Melissa M. Drake, Town Clerk

CERTIFICATION

State of Arizona)
) ss.
Coconino County)

I, Melissa M. Drake, do hereby certify that I am the Town Clerk of the Town of Tusayan, County of Coconino, State of Arizona, and that the above minutes are a true and correct summary of the meeting of the Council of the Town of Tusayan held on June 3, 2015. I further certify that the meeting was duly called and held, and that a quorum was present.

DATED this 16th day of June, 2015



Town Clerk