

TUSAYAN TOWN COUNCIL REGULAR MEETING

PURSUANT TO A.R.S. § 38-431.02 & §38-431.03

Wednesday, June 24, 2015 at 6:00pm

TUSAYAN TOWN HALL BUILDING

845 Mustang Drive, Tusayan Arizona

TOWN COUNCIL SUMMARIZED MINUTES

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Bryan called the meeting to order at 6:03pm and the Pledge of Allegiance was recited.

2. ROLL CALL

MAYOR GREG BRYAN
VICE MAYOR CRAIG SANDERSON
COUNCILMEMBER BILL FITZGERALD
COUNCILMEMBER AL MONTOYA
COUNCILMEMBER JOHN RUETER - excused

Also present were:

Will Wright, Town Manager
Melissa M. Drake, Town Clerk

3. CALL TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA

John Vail addressed the Council representing the Tusayan Fire District and thanked them for the Town's support.

Julie Aldaz thanked the Council for getting the crosswalk signs installed but suggested the push buttons be turned. She also stated that the led light color does not show well in the daytime.

4. CEREMONIAL AND/OR INFORMATIONAL MATTERS

Tusayan Fire District Fire Wise presentation

The presenter was not available due to a family emergency

5. CONSENT AGENDA

A. Minutes of the Town Council Regular Meeting on 6/3/15

B. Accounts Payable Billings

Mayor Bryan noted a correction on check # 2650. He stated that it should be for the Tusayan Access Application, not the Affordable Housing Project.

Councilmember Montoya made a motion to approve the Consent Agenda with the change noted. Vice Mayor Sanderson seconded the motion and it passed on unanimous vote.

6. WORKGROUP AND COMMITTEE REPORTS

A. Update on the Sports Complex Work Group

None

B. Update from the Planning and Zoning Commission

Manager Wright stated that the Planning and Zoning Commission met last night and requested a joint meeting with the Council. Rick Schuller, Town Engineer, stated that there were minor changes to the Subdivision Regulations and the Commission wants to include the Council in final word-smithing. The Council will participate in the next Commission Meeting on July 28, 2015.

C. Update on Affordable Housing

Manager Wright stated that Catalyst Architecture sent a draft mailer today and he forwarded it to the Council.

7. ACTION ITEMS

A. Consideration, discussion, and possible approval of Resolution 2015-06 supporting US Senate Bill 1416, a bill to prevent the President from changing the federal water-rights designation of lands declared to be national monuments

Mayor Bryan stated that the bill is sponsored by Senator Flake, Senator McCain, Senator Hatch, and Senator Lee and has been proposed to limit the President's right to change the federal water-rights designation of lands declared to be national monuments.

Mayor Bryan made a motion to approve Resolution 2015-06. Councilmember Montoya seconded the motion and it passed on unanimous vote.

B. Consideration, discussion, and possible approval of Resolution 2015-07 and an Intergovernmental Agreement (IGA) between the Town of Tusayan and the Arizona Department of Revenue related to Uniform Administration of the Town's Transaction Privilege Tax

Manager Wright introduced the resolution and IGA stating that it is required by the state as part of their Tax Simplification Project.

Clarinda Vail noted that the language in the Resolution does not match the language in the IGA regarding specific taxes to be collected by the State. Mayor Bryan stated that both the IGA and the Resolution are standard for all cities and towns.

Vice Mayor Sanderson made a motion to approve Resolution 2015-07. Councilmember Montoya seconded the motion and it passed on unanimous vote.

C. Consideration, discussion, and possible approval of supporting an effort by the Town of Mammoth, Arizona to increase state funding for small towns

Manager Wright stated that this item was discussed in the last Council Meeting. He stated that neither he nor Mayor Bryan were able to contact the Mayor of the Town of Mammoth to (1) request revenue projections on each item proposed, (2) request information on the feedback he has received, and (3) inform him that this Council opposes the driver's license portion of this request.

Vice Mayor Sanderson made a motion to draft a letter in support of the Town of Mammoth's efforts to raise small town funding excluding the driver's license portion of the proposal. Councilmember Montoya seconded the motion and it passed on unanimous vote.

D. Consideration, discussion, and possible approval of pursuing the USDA Rural Community Development Initiative (RCDI) Grant for Tusayan Broadband Improvements

Manager Wright noted an e-mail in the packet from Bill Bolin regarding a grant to improve broadband services in Tusayan. The Council discussed the request. Manager Wright stated that a decision would be made in October and if approved by the USDA, a 100% match in funds would be required from the Town.

Councilmember Montoya made a motion to approve pursuit of the USDA RCDI Grant. Vice Mayor Sanderson seconded the motion.

Councilmember Fitzgerald asked what would happen if one region in the grant cannot meet the matching funds requirement. Mayor Bryan stated that this question be answered, as well as a status on this item at the August 5, 2015 meeting.

The motion passed unanimously.

E. Consideration, discussion, and possible selection of a date for a special Council meeting for a Public Hearing on a liquor license Acquisition of Control for Plaza Bonita Restaurant

Clerk Drake stated that an application for Acquisition of Control of the liquor license at Plaza Bonita has been made to change ownership from a group which includes the owner of Plaza Bonita to sole ownership by the owner of Plaza Bonita. The deadline for input from the Town to the State is August 1 and the public hearing must be posted for at least 20 days prior. She stated that if the posting occurs on June 25, 2015, the earliest the public hearing may be held is July 15, 2015.

Vice Mayor Sanderson made a motion to have the public hearing on July 28, 2015 at 5:00pm. Councilmember Montoya seconded the motion and it passed on unanimous vote.

F. Consideration, discussion, and possible action to cancel or move the regular meeting scheduled for August 19, 2015

Mayor Bryan stated that this meeting is scheduled at the same time as the League Conference.

The Council took no action.

G. Consideration, discussion, and possible approval of Bid Packet for dirt work at the Sports Complex

Rick Schuller, Town Engineer, updated the Council on the status of this project and the Bid Packet for earth moving at the Sports Complex. He stated that the Grand Canyon National Park Airport has agreed to allow the Town and the School District to use a dirt pile on their property as fill dirt for the project.

The Council discussed the project with Mr. Schuller and Manager Wright.

Mayor Bryan noted that in the plan, it appears that there will not be enough space for access to the future school. Councilmember Fitzgerald stated that the plan should include additional parking.

Clarinda Vail asked if the Sports Complex Work Group has seen the design and expressed similar concerns to the Mayor's comments about access. She was also concerned about the location of fencing since sports balls could go into the street.

Mayor Bryan suggested that the Council should not act hastily. He also suggested that the Sports Complex Work Group and the School District Board should be able to give input on the design and then it should come back to the Council in August.

H. Consideration, discussion, and possible approval of Bid Packet for restrooms and ADA improvements at the Sports Complex

Rick Schuller, Town Engineer, updated the Council on the status of this project and the Bid Packet for restrooms and ADA improvements at the Sports Complex. He stated that if the Tusayan Sanitary District owned the sewer and water lines, it could be a solution to the legal issues surrounding utilities. Bob Petzoldt, representing the Sanitary District, stated that preliminary discussions with the District's Board of Directors and their legal counsel looked favorable for this solution.

Mayor Bryan noted that the deadline for the completion of the CDBG Project is January 1, 2016 and time is running out.

The Council discussed the options with Mr. Schuller, Manager Wright, Mr. Petzoldt, and Mr. and Mrs. Vail and the entire group will work together to definitively determine if this new option will work by the July 28, 2015 Council meeting.

Mr. Schuller will determine construction costs for the solution within 2 weeks and report to the Mayor. He will also have bid packages for the vault-and-haul solution as well as the new solution by the July 28, 2015 meeting.

Mr. Petzoldt will determine, within 2 weeks, if the Sanitary District Board is willing to take ownership of both the sewer and water lines for the project. He will also determine, through their legal counsel, if there are any legal obstacles to this.

Mr. and Mrs. Vail requested a new meter be placed at their home at the Town's expense and that the Town be responsible for any repairs should there be any failures.

Mayor Bryan will coordinate with the Town Attorney on the questions regarding the easement, the IGA with School District, and a maintenance agreement with the Sanitary District. He will also coordinate with the School District and Hydro Resources to see what issues might exist.

If all issues are not resolved for the new solution by the July 28, 2015 meeting, the Council will proceed with the vault-and-haul option.

I. Consideration, discussion, and possible approval of reimbursement rates for Town Magistrate Office

Manager Wright noted an e-mail from Judge Krombeen regarding reimbursement rates for the Magistrate's Office travelling to Tusayan to hold Court at Tusayan Town Hall.

Vice Mayor Sanderson made a motion to approve the meal, lodging, and mileage reimbursement rates as proposed in the e-mail. Councilmember Montoya seconded the motion and it passed on unanimous vote.

J. Consideration, discussion, and possible action regarding review of Interim Town Manager resumes and process for selection

The Town Council may decide to go into executive session pursuant to A.R.S. § 38-431.03.A.1 for discussion or consideration of persons to serve as Interim Town Manager. Following the executive session, the Council may act to appoint the Mayor and Vice-Mayor to serve as a subcommittee of the Council in order to (i) interview candidates to serve as Interim Town Manager; (ii) select a person to serve as Interim Town Manager; and (iii) authorize a contract with Interim Public Management to make such person available to serve as Interim Town Manager.

Mayor Bryan moved this item to the end of the meeting.

8. DISCUSSION ITEMS

A. Presentation of maps from the map integration project (Woodson Engineering)

Rick Schuller, Town Engineer, presented new maps of the Town which were created using aerial mapping data and as well as other available information.

B. Update on hydrologic analysis and drainage improvements (Woodson Engineering)

Rick Schuller, Town Engineer, stated that he has started conversations with the Coconino County Flood District and now Tusayan is part of their flood plain analysis project which will involve the State and FEMA. He stated that the County is willing to fund the second half of the study after July 1, 2015. He also stated that mitigation work on basins outside of the Town is already in progress.

Clarinda Vail asked when stakeholder meetings will be held and when the documentation submitted to the County will be available. Mr. Schuller stated that stakeholder meetings will be coming soon and the documentation will be available after the County is able to proceed with the study, after July 1.

9. TOWN MANAGER'S REPORT

Manager Wright noted that his project status and transition report was e-mailed to the Council a few days ago and answered the following:

- Councilmember Fitzgerald asked Manager Wright if there had been any progress on Xanterra allowing fiber in their right-of-way. Manager Wright stated "no" but their statement was that they are "amenable" to the idea, not that they approve it.

Mayor Bryan stated that this is Manager Wright's last meeting and thanked him for his service to the Town and hoped he enjoys his retirement

10. FUTURE AGENDA ITEMS

Not discussed

11. COUNCIL MEMBERS' REPORTS

None

12. MAYOR'S REPORT

Mayor Bryan stated the following:

- NACOG's Economic Development Council is renewing its list of projects. He stated that he will leave Tusayan's "as is" unless the Council has other input
- the Coconino Plateau Water Advisory Council (CPWAC) has a meeting on Friday and the primary discussions will be regarding education and conservation, not on the pipeline proposal
- The League of Arizona Cities and Towns has a proposal regarding a service line warranty program. He will ask the Sanitary District and Hydro Resources for their input.
- He met with Pamela Edwards with the National Park Service on Tuesday regarding extending the Tusayan shuttle for additional time. She stated that the cost was about \$60,000 per month. He asked her to look at several options for expanding the service and she should get back with us in 4-6 weeks.

The Council took a break from 9:10pm to 9:18pm

7.J. Consideration, discussion, and possible action regarding review of Interim Town Manager resumes and process for selection

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At 9:18pm, Councilmember Montoya made motion to take the Council into Executive Session. Vice Mayor Sanderson seconded the motion and it passed on unanimous vote.

The Council discussed resumes of potential consultants to serve as Interim Town Manager.

At 9:40pm, Councilmember Montoya made motion to adjourn the Executive Session. Vice Mayor Sanderson seconded the motion and it passed on unanimous vote.

In open session, Councilmember Montoya made motion to direct the Mayor and Vice Mayor to conduct interviews, select a consultant to serve as Interim Town Manager, and execute a contract for that consultant. Councilmember Fitzgerald seconded the motion and it passed unanimously.

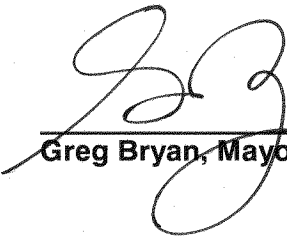
13. MOTION TO ADJOURN

Councilmember Fitzgerald made a motion to adjourn the meeting at 9:41pm. Vice Mayor Sanderson seconded the motion and it passed on unanimous vote.

ATTEST:



Melissa M. Drake, Town Clerk



Greg Bryan, Mayor

8/5/15
Date

