

**TUSAYAN PLANNING AND ZONING COMMISSION**

PURSUANT TO A.R.S. 38-431.02 & 38-431.03

TUESDAY, JULY 28, 2015 @ 6:00 pm

TUSAYAN TOWN HALL

845 Mustang Drive, Tusayan, Arizona

**PLANNING AND ZONING COMMISSION JOINT MEETING**  
**WITH TOWN COUNCIL SUMMARIZED MINUTES**

**1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Vice Chair Gossard called the meeting to order at 6:05pm and the Pledge of Allegiance was recited.

**2. ROLL CALL**

Upon roll call, the following were present:

**CHAIR JOHN SCHOPPMANN** - excused  
**VICE CHAIR ROBERT GOSSARD**  
**COMMISSIONER CLAYANN COOK** - excused  
**COMMISSIONER BETH HEARNE**  
**COMMISSIONER JANET ROSENER** - excused

**MAYOR GREG BRYAN**  
**VICE MAYOR CRAIG SANDERSON**  
**COUNCILMEMBER BILL FITZGERALD** – excused  
**COUNCILMEMBER AL MONTOYA**  
**COUNCILMEMBER JOHN REUTER**

Also present were:

Eric Duthie, Interim Town Manager  
Mark Woodson, Town Engineer  
Melissa Drake, Town Clerk

**Vice Chair Gossard stated that since there is no quorum for the Planning and Zoning Commission, this meeting will be informational only; no decisions will be made.**

**3. CALL TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA**

None

**4. CONSENT AGENDA**

**Approval of the Minutes of the Planning and Zoning Meeting held on 6/23/15**

The Commission took no action.

**5. ACTION ITEMS**

**A. Consideration, discussion, and possible approval of Design Review Case No. 2015-02, a request to approve the design of the pool and fitness center for the Best Western Premier Grand Canyon Squire Inn**

Mayor Bryan recused himself from this topic since he is the CEO of the Squire Inn. Keith Foster and Greg Bryan presented the design plan for the Squire Inn to the Commission.

The Commission took no action.

**B. Consideration, discussion, and possible approval of the Tusayan Subdivision Regulations**

Clarinda Vail thanked the Commission for incorporating the majority of their changes. She outlined some additional questions/suggestions that the Town Engineer noted and will consider or incorporate in the next version of the regulations.

Mark Woodson responded to many of Ms. Vail's comments. He stated that if a floodway (as defined by FEMA) is dedicated to the Town, the Town becomes responsible for managing the floodway. The Commission and Council discussed the ramifications of this item and determined more work should be done on it.

Mr. Woodson noted that there are required road standards on Page 13-24, Section 13-3-1. He also recommended changing the definition of "all-weather" to match 13-3-1.

Mayor Bryan had a list of his comments and questions regarding the document. The Commission, Council, and Town Engineer discussed his list and the Town Engineer will make appropriate changes to the document.

The Commission took no action.

**6. MOTION TO ADJOURN**

The informational meeting was adjourned by Vice Chair Gossard at 7:20pm.

  
\_\_\_\_\_  
Robert Gossard, Vice Chair

8-5-15  
\_\_\_\_\_  
Date

ATTEST:

  
\_\_\_\_\_  
Melissa M. Drake, Town Clerk

**CERTIFICATION**

State of Arizona     )  
                                  ) ss.  
Coconino County    )

I, Melissa Drake, do hereby certify that I am the Town Clerk of the Town of Tusayan, County of Coconino, State of Arizona, and that the above minutes are a true and correct summary of the meeting of the Planning and Zoning Commission of the Town of Tusayan held on July 28, 2015. I further certify that the meeting was duly called and held, and that a quorum was present.

DATED this 28<sup>th</sup> day of July, 2015

  
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Melissa M. Drake, Town Clerk