

TUSAYAN TOWN COUNCIL SPECIAL MEETING

PURSUANT TO A.R.S. § 38-431.02 & §38-431.03

Tuesday, August 11, 2015 at 5:30pm

TUSAYAN TOWN HALL BUILDING

845 Mustang Drive, Tusayan Arizona

TOWN COUNCIL SUMMARIZED MINUTES

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Vice Mayor Sanderson called the meeting to order at 5:42pm and the Pledge of Allegiance was recited.

2. ROLL CALL

Upon roll call, the following were present:

MAYOR GREG BRYAN – via phone
VICE MAYOR CRAIG SANDERSON
COUNCILMEMBER AL MONTOYA
COUNCILMEMBER JOHN RUETER
VACANT COUNCILMEMBER SEAT

Also present was:

Eric Duthie, Interim Town Manager

3. CONSENT AGENDA

Accounts Payable Billings

Councilmember Reuter made a motion to approve the consent agenda.
Councilmember Montoya seconded the motion and it passed on unanimous vote.

4. ACTION ITEMS

A. Consideration, discussion, and possible award of contract for Tusayan Sports Complex Pre-cast Restroom

Interim Town Manager Eric Duthie presented the single bid received. The bid met all requirements and was for \$144,400. The timetable for setting of the building is approximately 12 weeks from final signature of contracts. The Council inquired about the utility installation and foundation preparation. Manager Duthie answered their questions.

Councilmember Rueter made a motion to award the contract to CXT Concrete Buildings in the amount of \$144,400.00 (One Hundred Forty-Four Thousand, Four Hundred dollars). Councilmember Montoya seconded the motion and it passed on unanimous vote.

B. Consideration, discussion, and possible action to direct Interim Town Manager to institute public notice and process for filling vacant Council Member Seat, as noticed by incumbent

Manager Duthie presented the Council with drafts of a Council procedure, timetable, a Council vacancy public notice, and two drafts of Council vacancy applications. The Council directed the timetable to be developed to target the appointment of the vacancy left by Councilmember Bill Fitzgerald by September 16, 2015. The Council also approved the public notice, pending confirmation from the Town Attorney as to the Financial Statement requirements. The Council discussed the two application drafts and directed a single application be developed using questions from each draft, as well as deleting other questions.

Councilmember Montoya made a motion to direct the Interim Town Manager to institute public notice and process for filling the vacant Council Member seat, as discussed. Councilmember Reuter seconded the motion and it passed on unanimous vote.

7. MOTION TO ADJOURN

Councilmember Montoya made a motion to adjourn the meeting at 6:48pm. Councilmember Reuter seconded the motion and it passed on unanimous vote.



Craig Sanderson, Vice Mayor 09-02-15
Date

ATTEST:



Melissa M. Drake, Town Clerk

CERTIFICATION

State of Arizona)
) ss.
Coconino County)

I, Eric Duthie, do hereby certify that I am the Interim Town Manager of the Town of Tusayan, County of Coconino, State of Arizona, and that the above minutes are a true and correct summary of the meeting of the Council of the Town of Tusayan held on August 11, 2015.

I further certify that the meeting was duly called and held, and that a quorum was present.

DATED this 24th day of August, 2015



INTERIM TOWN MANAGER