

TUSAYAN TOWN COUNCIL REGULAR MEETING

PURSUANT TO A.R.S. § 38-431.02 & §38-431.03
Wednesday, September 2, 2015 at 6:00pm
TUSAYAN TOWN HALL BUILDING
845 Mustang Drive, Tusayan Arizona

TOWN COUNCIL SUMMARIZED MINUTES

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Bryan called the meeting to order at 6:00pm and the Pledge of Allegiance was recited.

2. ROLL CALL

**MAYOR GREG BRYAN
VICE MAYOR CRAIG SANDERSON
COUNCILMEMBER AL MONTOYA
COUNCILMEMBER JOHN RUETER**

Also present were: Eric Duthie, Interim Town Manager
Melissa M. Drake, Town Clerk

3. CALL TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA

None

4. CEREMONIAL AND/OR INFORMATIONAL MATTERS

None

Mayor Bryan moved to Agenda Item 8.A.

8.A. Discussion of the Grand Canyon National Park Medical Clinic status

Brian Drapeaux, Deputy Superintendent at Grand Canyon National Park, introduced the topic of the Medical Clinic and funding issues. Pam Edwards, Concessions Management Specialist, gave a presentation about the services the Clinic provides and the funding shortfalls associated with it. She stated that the Clinic costs the Park approximately \$53,000 per month to operate. She also stated that costs have increased 37% since 2007 and the majority of the Clinic's patients are locals, not visitors.

Doug Lentz, Chief of Concessions Management, continued the presentation covering additional financial aspects of the Park's decision.

The Council discussed the issues around funding the Clinic as well as the School District with the representatives from Grand Canyon National Park.

Clarinda Vail asked if the National Park has a legal obligation to provide medical care. Doug Lentz stated that there is an obligation to provide some care which could be satisfied by EMTs and ambulances.

5. CONSENT AGENDA

A. Minutes of the Town Council Special Meetings on 7/28/15 and 8/11/15 and the Regular Meeting on 8/5/15

B. Accounts Payable Billings

C. Quarterly and Annual Finance Reports

Mayor Bryan requested that Item C be removed from the Consent Agenda.

Vice Mayor Sanderson made a motion to approve the Consent Agenda without Item C. Councilmember Reuter seconded the motion and it passed on unanimous vote.

Mayor Bryan asked several questions about the Quarterly Report and Manager Duthie will report back to the Council with answers. Mayor Bryan also requested regular Quarterly Reports and a report on the Lease Tax which was instituted in January 2015.

Mayor Bryan made a motion to accept Item 5.C. Councilmember Montoya seconded the motion and it passed on unanimous vote.

6. WORKGROUP AND COMMITTEE REPORTS

A. Update on the Sports Complex Work Group

Manager Duthie noted that a meeting has not been held. Mayor Bryan stated that a meeting should be scheduled soon to discuss changes at the Complex.

B. Update from the Planning and Zoning Commission

None

C. Update on Affordable Housing

Manager Duthie stated that the Town Attorney is working on this item and a conference call was held today. An update should be available at the next Council Meeting.

7. ACTION ITEMS

A. Consideration, discussion, and possible approval of Town of Tusayan Sports Complex CDBG project #119-14 Bid

Manager Duthie stated that no bids were received so he is working with the NACOG Coordinator to address the issue. CDBG may require a rebid or the Town may be able to negotiate directly for a contract. There is no answer as of today.

Manager Duthie also stated that a change order has been issued because an error was made on the costing of the restroom building and the Town will receive a \$1,500 reduction in price.

B. Consideration, discussion, and possible approval of 2015 Independence Day activities request for support

Manager Duthie noted a request from the Grand Canyon Chamber and Visitors' Bureau (CVB) to cover some of the costs of the July 4th Parade. He stated that the Town has funded this in the past and suggested that the Council approve the request and possibly direct staff to develop a policy to fund this in future years.

Mayor Bryan made a motion to approve the funding request from the CVB in the amount of \$2,513.76 and direct staff to address such funding requests in the future. Councilmember Reuter seconded the motion and it passed on unanimous vote.

Interim Manager Duthie briefly discussed developing a policy to address future funding requests from the CVB regarding Independence Day Activities. The Council stated that there should be reasonable limits on the amount of funding each year.

Clarinda Vail thanked the Council for their support and stated that the event raised over \$7,000.

C. Consideration, discussion, and possible approval of Town Council Vacancy Applicant review and Invitation to Interview

Manager Duthie stated that 1 application received (from Kathryn Whistler) did not meet the 12 month residency requirement.

Mayor Bryan noted that Clarinda Vail will be out of the country on the date of the next meeting, September 16th. He asked Ms. Vail if she would be available by phone and she stated that she would.

The Council directed staff to schedule a special meeting at 5pm on September 16th (in executive session) for interviews and to add an action item to the regular meeting to appoint someone to the vacant council seat.

The candidates to be interviewed are John Schoppmann, Robb Baldosky, and Clarinda Vail and staff will notify all applicants of their status via letter.

8. DISCUSSION ITEMS

A. Discussion of the Grand Canyon National Park Medical Clinic status

This item was moved to the beginning of the meeting.

B. Update on Tusayan Zoning Code revision and process

Manager Duthie noted that the revision to the Tusayan Zoning Code is ready and would like to have a Joint Planning & Zoning and Council Workshop on October 7th. Mayor Bryan stated that he would not be available that date.

C. Discussion of the Tusayan Subdivision Ordinance review and process

Mayor Bryan noted that this Ordinance will be an Action Item on the Agenda for September 16th pending the Town Attorney's response to specific questions regarding access roads.

D. Update on CenturyLink and other Broadband options

Manager Duthie stated that he and Councilmember Reuter participated in a meeting with the CenturyLink Western Region Planner. He stated that he was not overly encouraged by the meeting.

Councilmember Reuter stated that CenturyLink spoke about new technology which could improve microwave broadband capacity to Grand Canyon National Park but would not resolve the issues in Tusayan. He noted one option for Tusayan which may be possible where CenturyLink would run fiber to Valle and then microwave to Tusayan. He stated his preference for installing fiber in Town to every property and, if possible, run fiber from Williams to Valle and then microwave to Tusayan.

The Council discussed the topic with Manager Duthie.

Manager Duthie stated that the Rural Community Development Initiative Grant application has been submitted and is in process. He also noted a Farm Bureau rural loan program that may be available.

E. Update on the Arizona Trail Memorial Bench donation and placement

Manager Duthie stated that he has been in contact with the benefactor (Ms. Laurie Martin) and the sculptor and has received the dimensions of the bench. He presented 3 suggested locations for the bench. He also stated that Ms. Martin has requested Sunday, November 1, 2015 for placement and dedication.

The Council agreed with staff's recommendation for placement of the bench.

F. Update on the US Forest Service (USFS) access application process

Mayor Bryan stated that the USFS is still processing all of the submittals regarding the Town's application. They expect to have more information at the end of September.

9. TOWN MANAGER'S REPORT

Manager Duthie stated the following:

- The Kotzin Ranch survey was delivered to us but did not include bulk mailing markings. It will be reprinted after a permit is received from the US Postal Service.
- He met with rancher Jake Watson and looked at detention basins with the Town Engineer
- The annual Salmon Bake is September 10th
- Investments: The CD renewal which was approved at 2.35% interest rate was actually renewed at 2.4%

10. FUTURE AGENDA ITEMS

- Remove artwork topic

11. COUNCIL MEMBERS' REPORTS


Councilmember Reuter stated that he will give an update on the League Conference at the next meeting and noted that he attended the recent NACOG meeting.

12. MAYOR'S REPORT

Mayor Bryan stated he changed the primary contact for the Road Access Application with the USFS to Interim Town Manager Eric Duthie.

13. MOTION TO ADJOURN

Vice Mayor Sanderson made a motion to adjourn the meeting at 7:58pm. Councilmember Reuter seconded the motion and it passed on unanimous vote.



Greg Bryan, Mayor Date 9/16/15

ATTEST:



Melissa M. Drake, Town Clerk

CERTIFICATION

State of Arizona)
) ss.
Coconino County)

I, Melissa M. Drake, do hereby certify that I am the Town Clerk of the Town of Tusayan, County of Coconino, State of Arizona, and that the above minutes are a true and correct summary of the meeting of the Council of the Town of Tusayan held on September 2, 2015. I further certify that the meeting was duly called and held, and that a quorum was present.

DATED this 9th day of September, 2015



Town Clerk