

TUSAYAN TOWN COUNCIL REGULAR MEETING

PURSUANT TO A.R.S. § 38-431.02 & §38-431.03

Wednesday, November 18, 2015 at 6:00pm

TUSAYAN TOWN HALL BUILDING

845 Mustang Drive, Tusayan Arizona

TOWN COUNCIL SUMMARIZED MINUTES

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Bryan called the meeting to order at 6:00pm and the Pledge of Allegiance was recited.

2. ROLL CALL

**MAYOR GREG BRYAN
VICE MAYOR CRAIG SANDERSON
COUNCILMEMBER AL MONTOYA
COUNCILMEMBER JOHN RUETER
COUNCILMEMBER JOHN SHOPPMAN - EXCUSED**

Also present: Eric Duthie, Town Manager

3. CALL TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA

None

4. CEREMONIAL AND/OR INFORMATIONAL MATTERS

None

**** **NOTE: Mayor Bryan exercised executive privilege to bring Action Items 7, 8A, and 8F forward:**

Action Item 7. Public hearing on liquor license application for Yippee Ei O Steakhouse

Mayor Bryan called the public hearing to order and asked the applicant Kristin Iannini to explain the request. Ms. Iannini explained the application is only for a change of ownership percentage.

No public questions were asked. Mayor Bryan closed the public hearing.

Action Item 8A. Consideration, discussion, and possible approval of liquor license application for Yippee Ei O Steakhouse

Councilmember Reuter made a motion to approve the application. Vice Mayor Sanderson seconded the motion and it passed on unanimous vote.

Action Item 8F. Consideration, discussion, and possible approval of the Town of Tusayan Housing Authority concept, a related nonprofit corporation, and related issues concerning the Kotzin Ranch Development

The Town Council may decide to go into executive session pursuant to A.R.S. § 38-431.03.A.3 and A.4 for legal advice from, and to consult with, the Town Attorney concerning the possible creation of the Tusayan Housing Authority, or the use of a Tusayan Housing Department, the creation of a related nonprofit corporation, and related issues concerning the Kotzin Ranch Development

Councilmember Montoya made a motion to go into Executive Session. Councilmember Reuter seconded the motion and it passed on unanimous vote. Council entered Executive Session at 6:18pm.

Councilmember Reuter made a motion to adjourn Executive Session at 7:45pm. Vice Mayor Sanderson seconded the motion and it passed on unanimous vote.

Council adjourned from Executive Session, but called a recess. No action was taken from the Executive Session.

Mayor Bryan called the meeting back to order at 7:55pm.

5. CONSENT AGENDA

A. Minutes of the Town Council Special Meetings on 6/3/15, 6/4/15, and 6/24/15 and the Regular Meeting on 6/24/15

B. Accounts Payable Billings

Councilmember Reuter made a motion to approve the Consent Agenda. Vice Mayor Sanderson seconded the motion and it passed on unanimous vote.

6. WORKGROUP AND COMMITTEE REPORTS

A. Update on the Sports Complex Work Group

Manager Duthie reported that changes at the Complex are still being designed by the engineering firm.

B. Update from the Planning and Zoning Commission

Manager Duthie stated that the Planning and Zoning Commission is scheduled to meet on December 1 to review the revision to the Tusayan Zoning Code.

C. Update on Affordable Housing

Mayor Bryan reported that we are still awaiting a decision and announcement from the U.S. Forest Service concerning the roadway easement application.

7. ACTION ITEMS

A. Consideration, discussion, and possible approval of Resolution No. 2015-09 regarding the intent of the Town of Tusayan to become a Dark Skies Community

Councilmember Montoya made a motion to approve Resolution No. 2015-09.

Vice Mayor Sanderson seconded the motion and it passed on unanimous vote.

B. Consideration, discussion and possible approval of proposal for acceptance of a feasibility study for broadband fiber delivery to the Town of Tusayan

Mayor Bryan reported the study was being fully funded by CommNet and will be delivered to the town upon completion. CommNet requested the opportunity to be the first to discuss options with the town, once the study was completed, but promised the town could use the study with any potential vendor.

Council took no action on this item.

C. Consideration, discussion, and possible approval of a Town Fiscal Policy

Council reviewed the draft policy and made several adjustments and revisions.

Councilmember Montoya made a motion to approve the policy with the described changes. Councilmember Reuter seconded the motion and it passed on unanimous vote. Manager Duthie was directed to provide Council with a "red-line version" of the corrected draft.

D. Consideration, discussion, and possible approval of 2016 Meeting Calendar

Council reviewed the draft calendar with no adjustments.

8. DISCUSSION ITEMS

A. Discussion of the Tusayan Drainage Improvement Project and the Coconino County Flood District

Mayor Bryan and Manager Duthie are scheduled to meet with Navajo County on December 17, 2015 to discuss the project.

B. Discussion of possible snow play area in Tusayan

Councilmember Reuter identified current and potential snow play areas for future development. Additionally, Councilmember Reuter identified the economic benefit of developing a snow play area.

C. Discussion of the easement required to run fiber optic cable from Apex to the Town of Tusayan

Manager Duthie distributed a draft of a letter to the Forest Service requesting discussion of a potential easement request. Councilmember Reuter added that he had discussed the possible fiber access with the Airport Manager, as well.

D. Planning discussion on the January 2016 Town Council Retreat

Council selected January 14, 2016 as the date for a full day Retreat. Council expressed consensus that the Retreat be held at El Tovar Hotel.

9. TOWN MANAGER'S REPORT

Manager Duthie stated the following:

- The Kotzin housing preferences survey is being distributed
- Grand Canyon Association made inquiry of the town about hanging street banners for an upcoming celebration
- Staff has been active in snow clearing and keeping sidewalks passable
- Winter safety apparel was ordered for the town maintenance staff

10. FUTURE AGENDA ITEMS

Council requested the following topics be added to future agendas:

- Status report from the Coconino County Sheriff Department
- Grand Canyon Clinic update

11. COUNCIL MEMBERS' REPORTS

None

12. MAYOR'S REPORT

None

13. MOTION TO ADJOURN

Councilmember Montoya made a motion to adjourn the meeting at 9:41 pm.
Councilmember Reuter seconded the motion and it passed on unanimous vote.



 Craig Sanderson, Mayor Date

ATTEST:



 Eric A. Duthie, Town Manager

CERTIFICATION

State of Arizona)
) ss.
 Coconino County)

I, Eric A. Duthie, do hereby certify that I am the Town Manager of the Town of Tusayan, County of Coconino, State of Arizona, and that the above minutes are a true and correct summary of the meeting of the Council of the Town of Tusayan held on November 18, 2015. I further certify that the meeting was duly called and held, and that a quorum was present.

DATED this 28th day of December, 2015



 Town Manager