

TUSAYAN TOWN COUNCIL REGULAR MEETING

PURSUANT TO A.R.S. § 38-431.02 & §38-431.03
Wednesday, January 20, 2016 at 6:00pm
TUSAYAN TOWN HALL BUILDING
845 Mustang Drive, Tusayan Arizona

TOWN COUNCIL SUMMARIZED MINUTES

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Sanderson called the meeting to order at 6:05pm and the Pledge of Allegiance was recited.

2. ROLL CALL

MAYOR CRAIG SANDERSON
VICE MAYOR JOHN RUETER – via phone
COUNCILMEMBER AL MONTOYA
COUNCILMEMBER JOHN SCOPPMANN
COUNCILMEMBER BECKY WIRTH

Also present were:

Eric Duthie, Interim Town Manager
Melissa M. Drake, Town Clerk

3. CALL TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA

Sandi Angat spoke about the Food Bank distribution today. She stated that Manager Duthie participated and she thanked him. She stated that they fed 100 families today and have 14 food boxes left over if anyone needs them.

4. CEREMONIAL AND/OR INFORMATIONAL MATTERS

Grand Canyon Centennial presentation – Concessionaire Chief Doug Lentz, NPS

Doug Lentz introduced Vanessa Ceja, Community Outreach Assistant with Grand Canyon National Park. She gave a presentation to the Council regarding the National Park Centennial this year.

She stated on Founder's Day, February 26 at 4pm, a carnival will be held at Grand Canyon School and this is a great event for the Town of Tusayan to get involved in.

5. CONSENT AGENDA

- A. Minutes of the Town Council Workshop on 1/6/16 and the Town Council Retreat on 1/12/16**
- B. Quarterly Financial Report**
- C. Accounts Payable Billings**

Councilmember Montoya made a motion to approve the Consent Agenda.
Councilmember Wirth seconded the motion and it passed on unanimous vote.

6. WORKGROUP AND COMMITTEE REPORTS

A. Update on the Sports Complex Work Group

None

B. Update from the Planning and Zoning Commission

Manager Duthie stated that the Planning and Zoning Commission met earlier this evening for a design review for remodeling the exterior of We Cook Pizza and Pasta and approved the design. He presented the front elevation design for Council.

C. Update on Affordable Housing

None

Manager Duthie stated that things are behind due to the medical leave of Town Clerk Melissa Drake. He stated that she has returned to work and expects to catch up soon.

7. ACTION ITEMS

A. Consideration, discussion, and possible approval of request for funding assistance for the Kaibab Learning Center. Director Michelle Pahl will address Council

Manager Duthie introduced Michelle Pahl, Director of the Kaibab Learning Center (KLC). She gave an overview of the KLC services stating that they are the only licensed daycare in a 50 mile radius. Ms. Pahl discussed their non-profit status, their finances, donors, and a request to the Council for a \$30,000 donation.

The Council discussed the request with Ms. Pahl covering past finances, future budgeting, and management of the business.

Clarinda Vail, a previous KLC Board Member, gave the Council additional information on past funding issues. Kari Fischer, current KLC Board Member, also spoke about changes that are occurring and plans for the future.

Mayor Sanderson took a break on Item 7.A. and moved to Item 7.D. due to the availability of the Town Attorney.

7.D. Consideration, discussion, and possible call for the next possible election to fill the position of Mayor

Town Attorney Bill Sims (via phone) advised the Council that the next possible election is August. He stated that he is following the guidelines of the League of Arizona Cities and Towns and their interpretation of state Consolidated Election Statutes.

Town Clerk Drake noted the standard call of election process initiated by Coconino County and the deadlines for the Town's response.

Councilmember Rueter made a motion to direct staff the call the election for August 30, 2016 (the date of the consolidated Primary Election) for direct election on the Mayor. Councilmember Schoppmann seconded the motion and it passed on unanimous vote.

Mayor Sanderson returned to Item 7.A.

The Council continued discussions with Ms. Pahl on the request for funding from KLC and how a donation from the Town could benefit the residents of Tusayan and employees who work in Tusayan.

Councilmember Wirth made a motion to fund the Kaibab Learning Center with \$30,000 for operating expenses with an additional \$10,000 expressly for 10% discounts for children of residents of Tusayan and employees of Tusayan businesses with quarterly financial reporting requirements. Councilmember Montoya seconded the motion and it passed on unanimous vote.

B. Consideration, discussion, and possible approval of renewal of Certificate of Deposit (CD)

Manager Duthie noted an e-mail in the packet from the Town's investment banker listing the Town's CDs. One CD is maturing next week and the request is to renew that CD with \$248,000 for 36 months. This would continue the plan of having CDs maturing on a staggered basis.

Councilmember Montoya made a motion to approve the renewal of the CD for 36 months as recommended by staff. Councilmember Schoppmann seconded the motion and it passed on unanimous vote.

C. Consideration, discussion, and possible approval of removal of former Mayor Greg Bryan, and former Councilmember Bill Fitzgerald as authorized signers to Town financial accounts

Mayor Sanderson stated that these changes came out of a meeting with the Town's banker at Chase Bank.

Mayor Sanderson made a motion to approve the removal of former Mayor Bryan and former Councilmember Fitzgerald as authorized signers on the Town's financial accounts. Councilmember Montoya seconded the motion and it passed on unanimous vote.

D. Consideration, discussion, and possible call for the next possible election to fill the position of Mayor

This item was covered earlier in the meeting.

8. DISCUSSION ITEMS

None

9. TOWN MANAGER'S REPORT

Manager Duthie stated the following:

- The work on the restrooms for the CDBG project at the Sports Complex is continuing
- There will be a recognition open house on Friday, January 22, from 11am to 1pm for former Mayor Greg Bryan and all are invited
- He noted that Town Clerk Melissa Drake has returned to work after medical leave and he was very happy to have her back in the office

10. FUTURE AGENDA ITEMS

2/3/16 – TFD report

2/3/16 – Coconino County Sheriff's report

- An update from the Justice Court will be included with the budget process
- A Shuttle bus extension contract will come to the Council when complete
- End of February or early March – update on the broadband project

Vice Mayor Rueter left the meeting at 8:04pm

11. COUNCIL MEMBERS' REPORTS

None

12. MAYOR'S REPORT

None

13. MOTION TO ADJOURN

Councilmember Montoya made a motion to adjourn the meeting at 8:09pm.
Councilmember Wirth seconded the motion and it passed on unanimous vote.



 Craig Sanderson, Mayor Date 02/03/16

ATTEST:



 Melissa M. Drake, Town Clerk

CERTIFICATION

State of Arizona)
) ss.
Coconino County)

I, Melissa M. Drake, do hereby certify that I am the Town Clerk of the Town of Tusayan, County of Coconino, State of Arizona, and that the above minutes are a true and correct summary of the meeting of the Council of the Town of Tusayan held on January 20, 2016. I further certify that the meeting was duly called and held, and that a quorum was present.

DATED this 28th day of January, 2016

Melissa M. Drake
Town Clerk