

TUSAYAN TOWN COUNCIL REGULAR MEETING
PURSUANT TO A.R.S. § 38-431.02 & §38-431.03
Wednesday, January 6, 2016 at 6:00pm
TUSAYAN TOWN HALL BUILDING
845 Mustang Drive, Tusayan Arizona

TOWN COUNCIL SUMMARIZED MINUTES

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Sanderson called the meeting to order at 6:06pm and the Pledge of Allegiance was recited.

2. ROLL CALL - All present

**MAYOR CRAIG SANDERSON
VICE MAYOR - VACANT
COUNCILMEMBER JOHN RUETER
COUNCILMEMBER AL MONTOYA
COUNCILMEMBER JOHN SCHOPPMAN**

Also present were: Eric Duthie, Town Manager

3. CEREMONIAL AND/OR INFORMATIONAL MATTERS

The Tusayan Town Council will acknowledge the assumption of the Office of Mayor by the Vice Mayor pursuant to Chapter 2 of the Town Code, Section 2.2.2

Manager Duthie was asked to explain the process of Vice Mayor advancement to Mayor, in compliance with Town Code, Section 2.2.2. Upon completion Manager Duthie administered the Oath of Office to the position of Mayor to Craig Sanderson.

Mayor Sanderson expressed appreciation for the public support he had received and reaffirmed his commitment to improving the quality of life for Tusayan residents.

4. CALL TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA

None

5. CONSENT AGENDA

A. Minutes of the Town Council Regular Meetings on 11/18/15

B. Accounts Payable Billings

Councilmember Reuter made a motion to approve the Consent Agenda.
Councilmember Montoya seconded the motion and it passed on unanimous vote.

6. PUBLIC HEARING ON LIQUOR LICENSE APPLICATION FOR NATIONAL GEOGRAPHIC VISITOR CENTER

Mayor Sanderson called the public hearing to order at 6:13pm.

There was no public comment. Councilmember Rueter expressed support for providing additional services to tourists.

Mayor Sanderson closed the public hearing at 6:15pm.

7. WORKGROUP AND COMMITTEE REPORTS

A. Update on the Sports Complex Work Group

Manager Duthie noted that a meeting has not been held.

B. Update from the Planning and Zoning Commission

Manager Duthie noted that a meeting has not been held.

C. Update on Affordable Housing

Manager Duthie stated that a Project Manager and a surveyor had been engaged.

8. ACTION ITEMS

A. Consideration, discussion, and possible recommendation of approval or disapproval of liquor license application for National Geographic Visitor Center

Center Director Janet Rosener explained the purpose of the application, which is to sell beer and wine. Council discussed the application and the provision of this service to tourists and guests. Manager Duthie reported that all public postings had been appropriately completed.

Councilmember Reuter made a motion to recommend approval of the liquor license application for the National Geographic Visitor Center. Councilmember Montoya seconded the motion and it passed on unanimous vote. (4-0)

B. Consideration, discussion, and possible call for the next possible election to fill the position of Mayor

Manager Duthie was asked to outline Ordinance 2015-01, which identifies the Vice-Mayor to succeed the Mayor, upon the Mayor's resignation.

Town Attorney Sims and staff were directed to contact Coconino County to inquire about the process of calling an election and how the Ordinance compared to Arizona Statute. Town Attorney Sims and staff were directed to report the findings to the Town Council at the next Council meeting.

C. Consideration, discussion, and possible approval to fill, or determine a process to fill, the Council vacancy

Manager Duthie told Council that they have no statutory limitation on the process of filling a Council vacancy. He described the most recent process used, as a pattern for potentially filling of the vacancy.

Councilmember Montoya expressed that he understood there were individuals within the community who had expressed in interest in filling the Council position and recommended Council establish a process similar to a letter of interest or application and interview, as was most recently conducted.

Councilmember Rueter “respectfully disagree(d)” with Councilmember Montoya and encouraged Council to fill the position immediately, as the agenda had properly posted the potential of filling the position, as well as the desire to have someone in place before the upcoming Council Planning Retreat.

Councilmember Rueter invited Becky Wirth to the podium and asked her if she was supportive of developing housing for Tusayan residents. Mrs. Wirth replied that she was and Councilmember Rueter recommended she be appointed to immediately fill the Council vacancy.

Mrs. Wirth introduced herself at the podium and provided a brief biography and introduction, during which she said she decided to pursue the vacancy because housing promises had been made and she had not seen any visible action on fulfilling those promises. Mrs. Wirth was asked several questions by Council and she responded to each question, some of which concerned the ability to be objective, be free from special interests, support of public safety, and act in support of Council decisions.

Upon completion of the questioning, Mayor Sanderson asked if anyone else in the audience had an interest in filling the position. Mrs. Anavon Harris was acknowledged and was asked to approach the podium. Mrs. Harris introduced herself and provided a brief biography, as well. She expressed that she was expecting Council to initiate a process for the filling of the vacancy, but she was supportive of Becky Wirth to fill the position. Mrs. Harris was asked similar questions by Council and responded similarly to Mrs. Wirth. Mrs. Harris was additionally asked if she would be willing to run for the Council in the upcoming elections and she said she would. Mrs. Harris was thanked for her willingness to serve and returned to her seat.

Mayor Sanderson asked Council how they wished to proceed. Councilmember Rueter motioned for Becky Wirth to fill the vacant position of town councilmember, Councilmember Montoya seconded the motion and the vote was unanimous to appoint Becky Wirth to the Town Council.

Mayor Sanderson administered the Oath of Office to Mrs. Wirth and she was seated with the Council.

D. Consideration, discussion, and possible selection of a Vice Mayor

Mayor Sanderson opened the floor for nominations for the position of Vice Mayor. Councilmember Montoya nominated Councilmember Rueter for the

position of Vice Mayor. Councilmember Wirth seconded the nomination. Councilmember Rueter accepted the nomination.

Mayor Sanderson asked if there were further nominations and received none.

Mayor Sanderson closed the nominations for Vice Mayor and called for a vote on the nomination of Councilmember Rueter to serve as Vice Mayor. The nomination was unanimously approved by vote.

9. DISCUSSION ITEMS

Update and Discussion of CDBG Project

Manager Duthie presented a power point showing the delivery, setting, and final preparation of the Restroom on December 23, 2015. The project is continuing and is anticipated to be completed before the grant extension deadline of May 2016.

10. TOWN MANAGER'S REPORT

Manager Duthie stated the following:

- Zoning code enforcement has improved, but is ongoing;
- Kotzin Housing Development has retained Spaulding Engineering to perform as project manager, effective January 1; Alpha & Omega Engineering and Surveying has been retained to survey for preliminary and final plat preparation;
- Arizona Auditor General noticed town of late reporting, however on further research, the reports had been filed and misplaced by State;
- Various complaints had been received from tourists and were evaluated and resolved satisfactorily;
- Promotional materials have been received to better familiarize residents with the Town;
- Maintenance workers have been outfitted with cold weather safety gear.

11. FUTURE AGENDA ITEMS

1/12/16 – Council Retreat

1/20/16 – Council Meeting

- Housing Authority
- GCNP presentation on the Centennial Celebration
- Quarterly Finance Report
- Dark Skies Credentialing timeline report

1/26/16 – Planning and Zoning Commission meeting

2/3/16 – Council Meeting

- Tusayan Fire District update
- Coconino County Sheriff Department update
- Justice Court Long Term Plan update
- Preliminary Budget priorities draft
- Shuttle bus extension
- Broadband fiber feasibility study report/update

12. COUNCIL MEMBERS' REPORTS

None

13. MAYOR'S REPORT

Mayor Sanderson stated the following:

Senator McCain

The Senator recently requested an endorsement for the Senatorial election. During the discussion, the Senator was reminded of the reimbursement funding still due to the Town from the federal shutdown of the GCNP in 2013. The Senator will be discussing the resolution directly after our respective staffs have reviewed the issue again.

Housing Authority

The revised Housing Authority Guidelines are being reviewed and may be ready at the Retreat. The completed Articles of Incorporation for the Grand Canyon Housing Foundation, a 501c3, non-profit organization, were submitted to the State. The Federal 501c3 application is considerably more complex and is being prepared by staff and the Town Attorney. The GCHF has received an Employer Identification Number as the first step in the application process

Chase Bank issues

Authority has been transferred as directed by Council. All Council members should have individual passcodes to view the bank accounts.

Council Retreat

The Retreat is Tuesday and all Councilmembers should participate.

Broadband

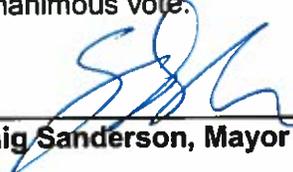
The Fiber Feasibility study is continuing with an anticipated deadline of February 2016.

Kotzin Resident Preference Survey

Responses are still being received and the review has yet to occur. Staff will coordinate the review when it is determined the responses have slowed significantly.

14. MOTION TO ADJOURN

Councilmember Montoya made a motion to adjourn the meeting at 7:45pm. Vice Mayor Rueter seconded the motion and it passed on unanimous vote.



Craig Sanderson, Mayor Date 02/03/16

ATTEST:



Melissa M. Drake, Town Clerk

CERTIFICATION

State of Arizona)
) ss.
Coconino County)

I, Eric A. Duthie, do hereby certify that I am the Town Manager of the Town of Tusayan, County of Coconino, State of Arizona, and that the above minutes are a true and correct summary of the meeting of the Council of the Town of Tusayan held on January 6, 2016. I further certify that the meeting was duly called and held, and that a quorum was present.

DATED this 20th day of January, 2016



Town Manager