

TUSAYAN TOWN COUNCIL REGULAR MEETING

PURSUANT TO A.R.S. § 38-431.02 & §38-431.03
Wednesday, February 3, 2016 at 6:00pm
TUSAYAN TOWN HALL BUILDING
845 Mustang Drive, Tusayan Arizona

TOWN COUNCIL SUMMARIZED MINUTES

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Sanderson called the meeting to order at 6:05pm and the Pledge of Allegiance was recited.

2. ROLL CALL

**MAYOR CRAIG SANDERSON
VICE MAYOR JOHN RUETER
COUNCILMEMBER AL MONTOYA
COUNCILMEMBER JOHN SCOPPMANN
COUNCILMEMBER BECKY WIRTH**

Also present were: Eric Duthie, Town Manager
Melissa M. Drake, Town Clerk

3. CALL TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA

Dawn Ryan, Fee Supervisor for the South Entrance Station at Grand Canyon National Park. She spoke about parking and transportation for 2016, National Park Centennial year. She would like to promote the use of the parking lot on the north end of Town.

4. CEREMONIAL AND/OR INFORMATIONAL MATTERS

Update from Tusayan Fire District (TFD) on operations and budget

Greg Brush, TFD Fire Chief, and John Vail, TFD Chairman of the Board, spoke to the Council about the status of TFD finances, funding challenges facing almost all fire districts, and the funding provided by the Town of Tusayan.

Chief Brush noted a third-party audit that they recently completed with no deficiencies. He also spoke about the volunteer program and their efforts to increase participation.

Chief Brush also spoke about the increasing visitation to the area. He thanked the Council for their funding and requested that they continue their support in the next fiscal year.

The Council and Manager Duthie discussed TFD operations with Chief Brush and Chairman Vail.

5. CONSENT AGENDA

A. Minutes of the Town Council Meetings on 1/6/16 and 1/20/16

B. Accounts Payable Billings

Councilmember Montoya made a motion to approve the Consent Agenda. Councilmember Rueter seconded the motion and it passed on unanimous vote.

6. WORKGROUP AND COMMITTEE REPORTS

A. Update on the Sports Complex Work Group

Manager Duthie stated that the group has not met but there are ongoing discussions with the airport regarding moving dirt from the south end of the airport to the Sports Complex.

B. Update from the Planning and Zoning Commission

Manager Duthie stated that there is still a vacant seat on the Planning and Zoning Commission. He also noted that the next time the Commission meets they will appoint someone to the Chair position.

C. Update on Affordable Housing

The housing survey is complete and will soon be compiled and reviewed.

7. ACTION ITEMS

A. Consideration, discussion, and possible approval of Coconino County Multi-Jurisdictional Hazard Mitigation Plan

Manager Duthie stated that the 215-page plan was received today by mail. He gave a brief overview of what the plan is and thanked TFD Chief Greg Brush for his work on the plan. FEMA and the Coconino County Board of Supervisors have approved the plan and he noted that the Council does not have to approve it tonight.

Mayor Sanderson directed staff to distribute the plan to the Council for their review so that they can take action at a later meeting. Manager Duthie stated that the Town must approve the plan to be eligible for federal funding if there is a state of emergency in the Town.

The Council took no action.

B. Consideration, discussion, and possible approval of 2016-2017 Tusayan budget preparation calendar

Manager Duthie stated that he organized the calendar by areas of funding. He reviewed the calendar with the Council.

The Council discussed moving some of the topics on the calendar to different dates. Manager Duthie will revise the calendar and bring it back to the next meeting.

The Council took no action.

8. DISCUSSION ITEMS

Update on broadband feasibility study and related issues

Manager Duthie stated that this report is slated for completion at the end of February.

9. TOWN MANAGER'S REPORT

Manager Duthie stated the following:

- He has received a final report from Willdan regarding a complaint about Camper Village and he will be providing it to Council soon
- The plat for the Kotzin Ranch development is almost complete
- He has had discussions with the Court and the Sheriff's Department regarding security concerns about this building on dates when virtual court is in session. He stated that a Sheriff's Deputy was here this week on the virtual court date.
- He is working with Senator McCain's staff on getting a reimbursement from the Federal Government to the Town for funding the reopening of Grand Canyon National Park in 2013
- He had a discussion with a Xanterra representative regarding right-of-way for the broadband project
- Have provided safety winter clothing to Town maintenance staff
- The Toolcat is down and is in the shop in Flagstaff. He noted that Tim Stine used a walk-behind snow blower on Monday to make a single pass on all the sidewalks in Town. Someone else came behind him and made another pass. We do not know who this was.
- Work is continuing on the CDBG project
- Monthly USFS updates conference calls regarding the access application have been cancelled for the last couple of months and he will be trying to find out what's going on.

10. FUTURE AGENDA ITEMS

2/17/16 – Update on the Federal Lands Access Plan from Doug Lentz with the National Park Service

2/17/16 – Broadband discussion

3/2/16 – Subdivision Regulations

11. COUNCIL MEMBERS' REPORTS

None

12. MAYOR'S REPORT

Mayor Sanderson stated that he got an e-mail from former Mayor Bryan noting his appreciation for the reception held on January 22nd.

He will be attending his first GAMA meeting next Thursday.

13. MOTION TO ADJOURN

Councilmember Montoya made a motion to adjourn the meeting at 7:37pm. Vice Mayor Rueter seconded the motion and it passed on unanimous vote.



Craig Sanderson, Mayor 02-17-16 Date

ATTEST:



Melissa M. Drake, Town Clerk

CERTIFICATION

State of Arizona)
) ss.
Coconino County)

I, Melissa M. Drake, do hereby certify that I am the Town Clerk of the Town of Tusayan, County of Coconino, State of Arizona, and that the above minutes are a true and correct summary of the meeting of the Council of the Town of Tusayan held on February 3, 2016. I further certify that the meeting was duly called and held, and that a quorum was present.

DATED this 9th day of February, 2016



Town Clerk