

**TUSAYAN TOWN COUNCIL REGULAR MEETING**  
PURSUANT TO A.R.S. § 38-431.02 & §38-431.03  
Wednesday, February 17, 2016 at 6:00pm  
TUSAYAN TOWN HALL BUILDING  
845 Mustang Drive, Tusayan Arizona

**TOWN COUNCIL SUMMARIZED MINUTES**

**1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Mayor Sanderson called the meeting to order at 6:05pm and the Pledge of Allegiance was recited.

**2. ROLL CALL**

**MAYOR CRAIG SANDERSON**  
**VICE MAYOR JOHN RUETER – via phone**  
**COUNCILMEMBER AL MONTOYA**  
**COUNCILMEMBER JOHN SCOPPMANN**  
**COUNCILMEMBER BECKY WIRTH – via phone**

Also present were: Eric Duthie, Interim Town Manager  
Melissa M. Drake, Town Clerk

**3. CALL TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA**

None

**4. CEREMONIAL AND/OR INFORMATIONAL MATTERS**

None

**5. CONSENT AGENDA**

**A. Minutes of the Town Council Meetings on 12/16/15 and 2/3/16**

**B. Accounts Payable Billings**

Councilmember Montoya made a motion to approve the Consent Agenda.  
Councilmember Schoppmann seconded the motion and it passed on unanimous vote.

**6. WORKGROUP AND COMMITTEE REPORTS**

**A. Update on the Sports Complex Work Group**

None

**B. Update from the Planning and Zoning Commission**

None

### **C. Update on Affordable Housing**

None

## **7. ACTION ITEM**

### **Consideration, discussion, and possible approval of financial support to the Grand Canyon Middle and High School Bands' performance at Universal Studios, in California, in April 2016**

Mr. Bentley Monk, Grand Canyon School Musical Director, gave an overview of the bands' opportunity to perform at Universal Studios and requested financial support from the Council, or help with bus transportation since that is the majority of the costs.

The Council and Manager Duthie discussed options with Mr. Monk. He requested the name of a contact at Grand Canyon Coaches. He also requested other ideas from businesses in Town who may be able to help. The Council committed to looking into options and getting back with Mr. Monk.

The Council took no action.

## **8. DISCUSSION ITEMS**

### **A. Coconino County Sheriff's Department introductions and status update**

Lt. Brian Tozer with the Coconino County Sheriff's Department presented information to the Council regarding calls in Tusayan over calendar year 2015.

The Council discussed the information with Lt. Tozer and requested some additional information for the future.

Lt. Tozer noted that he is planning to hire a deputy to live in Tusayan. He also stated that he is working on addressing security concerns at Town Hall on virtual court days.

### **B. Update on the Federal Lands Access Plan (FLAP), parking options, shuttle agreement (draft), and other mutually beneficial Grand Canyon National Park (GCNP)/Town of Tusayan issues (with Doug Lentz, GCNP Chief of Concessions Management)**

Doug Lentz noted that a draft of the shuttle bus agreement has gone to the Town Attorney and a few changes have been requested. He also stated that the Park has found alternate funding for FLAP so does not need to request funding from the Town. He also stated that an RFP is out for the medical clinic and there should be no gap in services.

Dawn Ryan, also from GCNP, spoke about staffing up the entrance gate and issues with the bypass gate. She discussed increased visitation to the Park and plans to promote Park and Ride at the parking lot near the north roundabout. Manager Duthie will check on possible issues with additional signage in Town.

Manager Duthie asked if there had been discussions or studies about the impact to admissions revenue of leaving the bypass lane open, even if the gate is not working and is left open. Ms. Ryan stated that there is no real impact to revenue by doing so.

### **C. Update on broadband feasibility study and related issues**

Manager Duthie stated that there is no update as the study is still in progress. Vice Mayor Rueter stated that Team Fishel has been in Town and working on the study.

### **D. Update on Coconino County Multi-Jurisdictional Hazard Mitigation plan**

Manager Duthie stated that the plan is not ready for approval by cities and towns since there have been changes in the required steps for approval. He expects to have the plan ready for consideration at the next Council meeting.

## **9. TOWN MANAGER'S REPORT**

Manager Duthie stated the following:

- The Town, in 2013, passed a resolution naming the County Flood Control District as the Flood Plain Administrator but an agreement was never put into place. He has been told that the County does not foresee any funding available in the near future due the Schultz flood expenditures.
- The application for a grant from the Arizona Diamondbacks for a baseball field in Tusayan has been denied.
- He stated that the Christmas lights were up for a long time due to his lack of understanding of the Town's lighting ordinance. The lights came down today. Town welcome banners will be going up next week.
- He will be attending the Coconino County Emergency Management Plan meeting on Friday.

## **10. FUTURE AGENDA ITEMS**

3/2/16 – Grand Canyon School bands request

3/2/16 – Update on the Forest Service access application status

We will add "Broadband Updates" to the standard list under "Workgroup & Committee Reports"

## **11. COUNCIL MEMBERS' REPORTS**

Councilmember Schoppmann stated that Quentin Johnson has been named Interim District Ranger for the Kaibab National Forest Tusayan Ranger District.

## **12. MAYOR'S REPORT**

Mayor Sanderson stated that he met with Senator McCain's staff and discussed the housing issues in Tusayan.

He attended his first GAMA meeting last week where some of the state legislators attended and gave an update on the bills they support.

**13. MOTION TO ADJOURN**

Councilmember Montoya made a motion to adjourn the meeting at 7:49pm. Councilmember Schoppmann seconded the motion and it passed on unanimous vote.

	<u>03-02-16</u>
_____ Craig Sanderson, Mayor	Date

ATTEST:

  
\_\_\_\_\_  
Melissa M. Drake, Town Clerk

**CERTIFICATION**

State of Arizona	)
	) ss.
Coconino County	)

I, Melissa M. Drake, do hereby certify that I am the Town Clerk of the Town of Tusayan, County of Coconino, State of Arizona, and that the above minutes are a true and correct summary of the meeting of the Council of the Town of Tusayan held on February 17, 2016. I further certify that the meeting was duly called and held, and that a quorum was present.

DATED this 24<sup>th</sup> day of February, 2016

  
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Town Clerk