

TUSAYAN TOWN COUNCIL REGULAR MEETING

PURSUANT TO A.R.S. § 38-431.02 & §38-431.03
Wednesday, March 23, 2016 at 6:00pm
TUSAYAN TOWN HALL BUILDING
845 Mustang Drive, Tusayan Arizona

TOWN COUNCIL SUMMARIZED MINUTES

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Sanderson called the meeting to order at 6:07pm and the Pledge of Allegiance was recited.

2. ROLL CALL

MAYOR CRAIG SANDERSON
VICE MAYOR JOHN RUETER
COUNCILOR AL MONTOYA - excused
COUNCILOR JOHN SCOPPMANN – via phone
COUNCILOR BECKY WIRTH

Also present were: Eric Duthie, Interim Town Manager
Melissa M. Drake, Town Clerk

3. CALL TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA

None

4. CEREMONIAL AND/OR INFORMATIONAL MATTERS

None

5. CONSENT AGENDA

A. Minutes of the Town Council Workshop and Meeting on March 2, 2016

B. Accounts Payable Billings

Vice Mayor Rueter made a motion to approve the Consent Agenda. Councilor Wirth seconded the motion and it passed on unanimous vote.

6. WORKGROUP AND COMMITTEE REPORTS

A. Update on the Sports Complex Work Group

Manager Duthie showed some photos of the concrete work being done at the Sports Complex. He also stated that a plumber will be in town to work on the restroom facility later this week. He also stated that he plans to have a ribbon-cutting ceremony soon.

B. Update on the Planning and Zoning Commission

Manager Duthie stated that there will be a Planning and Zoning Commission on Monday, March 28th, where the Commission will appoint a Chair and review the revised Subdivision Regulations Draft. The meeting scheduled for earlier this month was postponed

C. Update on Affordable Housing

Will be discussed later in the meeting.

D. Update on Broadband development

The feasibility study has been completed and has been submitted to Commnet but is not yet available to us. He also stated that we continue to have vendors approach us on possibilities surrounding broadband access in town.

7. ACTION ITEMS

A. Consideration, discussion, and possible approval of joint Town of Tusayan / Grand Canyon School District letter notifying the US Forest Service of planned action at the Sports Complex

Manager Duthie stated that a copy of the letter is in the Agenda Packet and it was approved by the School Board on March 8, 2016. He then gave a brief summary of the project and the reasons for the letter related to moving an unpaved forest service access road on the property.

Vice Mayor Rueter made a motion to approve the joint letter to the US Forest Service. Councilor Wirth seconded the motion and it was approved on unanimous vote.

B. Consideration, discussion, and possible approval of Shuttle Bus Extension Agreement between the Town of Tusayan and the National Park Service

Manager Duthie stated that a copy of the agreement is in the Agenda Packet and it has been reviewed by the Town Attorney. Manager Duthie also gave a brief overview of the contents of the agreement which will extend shuttle service from the National Park to Tusayan and the Town of Tusayan will cover the costs which shall not exceed \$75,000.

Councilor Wirth made a motion to approve the agreement to extend the shuttle bus service in 2016 on both ends of the season. Vice Mayor Rueter seconded the motion. Mayor Sanderson stated the benefits of the extension. The motion was approved on unanimous vote.

C. Consideration, discussion, and possible approval of Town of Tusayan Fiscal Year ended June 30, 2015 Financial Statements, Audit Report, Findings and Recommendations, and Annual Expenditure Limitation Report

Manager Duthie noted that all of the reports were in the Agenda Packet. The state requires that the Annual Expenditure Limitation Report is due to the Auditor General by March 31, 2016 and must also be on the Town website by that date.

He also covered deficiencies found and recommendations made by the auditor, Hinton Burdick.

Vice Mayor Rueter made a motion to accept the Town of Tusayan Fiscal Year ended June 30, 2015 Financial Statements and Audit Report. Councilor Wirth seconded the motion and it was approved on unanimous vote.

Vice Mayor Rueter made a motion to approve the Annual Expenditure Limitation Report. Councilor Wirth seconded the motion and it was approved on unanimous vote.

8. DISCUSSION ITEMS

A. Return of United States Forest Service Roadway and Easement application

Mayor Sanderson noted that the letter regarding the return of the Easement application was in the Agenda Packet and in the news. He stated that the Town is shocked and disappointed with the US Forest Service's decision to return the application without consideration. Mayor Sanderson stated that the Town's intent is to continue to strive for affordable housing in Tusayan and to continue to work with the developer as per agreement.

Manager Duthie noted the distinction of the "return" of the application, not a rejection or denial. He also noted that this is not an end to the project.

The Council discussed options for the contract and of law enforcement, including the possibility of creating its own police force.

B. Earth Day Community Activity

Manager Duthie stated that Councilor Wirth had spoken to him about sponsoring some Town activities. They discussed possible activities for Earth Day.

Councilor Wirth stated that her idea was to sponsor a community beautification event on Earth Day, April 22, 2016, and have the Council provide a cookout meal at the end of the day.

Clarinda Vail stated that a professional photographer will be in Town May 23-25 taking photos for CVB website so a cleanup event prior to that may be timely.

Manager Duthie stated that funds are available to sponsor an event.

Sandra Angat stated that she would be happy to help.

C. Legal advice concerning the Housing Authority of Town of Tusayan Guidelines

This item was tabled until a later date

9. TOWN MANAGER'S REPORT

Manager Duthie stated the following:

- The federal application for the 501c3 was completed yesterday and forwarded to the Town Attorney
- Manager Duthie and Vice Mayor Rueter met with Xanterra regarding using the railroad as a pathway for broadband internet. The proposal was favorably received.
- The Town will be assisting Grand Canyon National Park in acquiring signage permits for the parking lot on the north end of Town
- Had a community meeting here at Town Hall with all interested vendors planning to bid on the Grand Canyon Medical Clinic RFP. Two vendors responded and stated that they would attend. Only North Country Healthcare attended. Anavon Harris, Sandra Angat, and Marty Harris reported on their impressions of the meeting. Doug Lentz, GCNP, stated that the bidding is now closed and a committee will be reviewing proposals.

10. FUTURE AGENDA ITEMS

4/6/16 – budget proposal from Coconino County Sheriff's Department
4/6/16 – approval of bid packet for contract to move dirt from Grand Canyon National Park Airport to the Sports Complex

11. COUNCIL MEMBERS' REPORTS

Councilor Wirth reminded everyone of the Easter Egg Hunt at the school on Saturday, March 26th at 10am.

12. MAYOR'S REPORT

None.

13. MOTION TO ADJOURN

Councilor Wirth made a motion to adjourn the meeting at 7:14pm. Vice Mayor Rueter seconded the motion and it passed on unanimous vote.



Craig Sanderson, Mayor 04-20-16
Date

ATTEST:



Melissa M. Drake, Town Clerk

CERTIFICATION

State of Arizona)
) ss.
Coconino County)

I, Melissa M. Drake, do hereby certify that I am the Town Clerk of the Town of Tusayan, County of Coconino, State of Arizona, and that the above minutes are a true and correct summary of the meeting of the Council of the Town of Tusayan held on March 23, 2016. I further certify that the meeting was duly called and held, and that a quorum was present.

DATED this 23rd day of March, 2016



Town Clerk