

TUSAYAN PLANNING AND ZONING COMMISSION
PURSUANT TO A.R.S. 38-431.02 & 38-431.03
MONDAY, March 28, 2016 at 4:00 pm
TUSAYAN TOWN HALL
845 Mustang Drive, Tusayan, Arizona

PLANNING AND ZONING COMMISSION SPECIAL MEETING SUMMARIZED MINUTES

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Vice Chair Gossard called the meeting to order at 4:01 pm and the Pledge of Allegiance was recited.

2. ROLL CALL

Upon roll call, the following were present:

VICE CHAIR ROBERT GOSSARD
COMMISSIONER CLAYANN COOK
COMMISSIONER ANAVON HARRIS
COMMISSIONER BETH HEARNE - excused
COMMISSIONER JANET ROSENER

Also present were:

Eric Duthie, Town Manager
Melissa Drake, Town Clerk

3. CALL TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA

None

4. CEREMONIAL AND/OR INFORMATIONAL MATTERS

Oath of Office for new Commissioner Anavon Harris

5. CONSENT AGENDA

Approval of the Minutes of the Regular Meeting held on 8/5/15 and Special Meeting held on 1/20/16

Commissioner Rosener noted that a correction must be made to the last line of Item 4. In the minutes of 1/20/16: "Vice Chair Hearne" should be listed as "Commissioner Hearne."

Commissioner Cook made a motion to approve the Consent Agenda with the above noted correction. Commissioner Rosener seconded the motion and it passed on unanimous vote.

6. ACTION ITEMS

A. Selection of Tusayan Planning and Zoning Commission Chair

Commissioner Cook made a motion to appoint Rob Gossard as Planning and Zoning Commission Chair. Commissioner Rosener seconded the motion and it passed on unanimous vote.

B. Selection of Tusayan Planning and Zoning Commission Vice Chair

Commissioner Cook made a motion to appoint Commissioner Rosener as Planning and Zoning Commission Vice Chair. Commissioner Harris seconded the motion and it passed on unanimous vote.

C. Consideration, discussion, and possible recommendation to the Tusayan Town Council of the Tusayan Subdivision Regulations

Manager Duthie introduced the latest draft of the Subdivision Regulations and noted that the changes since the last version make allowances for the Town parcels dedicated to the affordable housing project.

The Commission and Manager Duthie discussed the changes to the regulations and the status of the affordable housing parcels.

Clarinda Vail asked the Commission to interpret the phrase: "based on estimates of likely approval for access by the U.S. Forest Service" which has been added throughout the document. Manager Duthie stated that the phrase was developed by the Town Attorney to assure the Town's ability to develop the affordable housing project.

Commissioner Rosener made a motion to recommend to the Tusayan Town Council approval of the Tusayan Subdivision Regulations as submitted today. Commissioner Harris seconded the motion and it passed on unanimous vote.

Manager Duthie thanked the Commission for their work and patience on this topic.

7. MOTION TO ADJOURN

Commissioner Rosener made a motion to adjourn at 4:36 pm. Commissioner Harris seconded the motion and it passed unanimously.



Robert Gossard, Chair

4-14-16

Date

ATTEST:



Melissa M. Drake, Town Clerk

CERTIFICATION

State of Arizona)
) ss.
Coconino County)

I, Melissa Drake, do hereby certify that I am the Town Clerk of the Town of Tusayan, County of Coconino, State of Arizona, and that the above minutes are a true and correct summary of the meeting of the Planning and Zoning Commission of the Town of Tusayan held on March 28, 2016. I further certify that the meeting was duly called and held, and that a quorum was present.

DATED this 28th day of March, 2016



Melissa M. Drake, Town Clerk