

**TUSAYAN TOWN COUNCIL REGULAR MEETING**

PURSUANT TO A.R.S. § 38-431.02 & §38-431.03

Wednesday, May 18, 2016 at 6:00pm

TUSAYAN TOWN HALL BUILDING

845 Mustang Drive, Tusayan Arizona

**TOWN COUNCIL SUMMARIZED MINUTES**

**1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Mayor Sanderson called the meeting to order at 6:05pm and the Pledge of Allegiance was recited.

**2. ROLL CALL**

**MAYOR CRAIG SANDERSON  
VICE MAYOR JOHN RUETER  
COUNCILOR AL MONTOYA  
COUNCILOR JOHN SCOPPMANN – excused  
COUNCILOR BECKY WIRTH**

Also present were:

Eric Duthie, Interim Town Manager  
Melissa M. Drake, Town Clerk

**3. CALL TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA**

None

**4. CEREMONIAL AND/OR INFORMATIONAL MATTERS**

None

**5. CONSENT AGENDA**

**A. Minutes of the Town Council Meetings on 5/5/16**

**B. Accounts Payable Billings**

Vice Mayor Rueter made a motion to approve the Consent Agenda. Councilor Montoya seconded the motion and it passed on unanimous vote.

**6. PUBLIC HEARING ON LIQUOR LICENSE APPLICATION FOR CANYON PLAZA**

Mayor Sanderson opened the public hearing and requested comments from the public. There were none so Mayor Sanderson closed the public hearing.

**Vice Mayor Rueter made a motion to exit the Town Council Meeting and open the meeting of the Housing Authority of the Town of Tusayan Board of Commissioners. Councilor Montoya seconded the motion and it passed on unanimous vote. The Council resolved as the Board of Commissioners.**

**1. Swearing in of Commissioners**

Clerk Melissa Drake led the oath of office for the Commissioners.

## **2. Consideration, discussion, and possible approval of Housing Authority Guidelines**

Manager Duthie stated that there is a small change in Section 201 since the Town Council approved the Guidelines clarifying the section.

Commissioner Rueter made a motion to approve the Housing Authority Guidelines with the change noted to Section 201. Commissioner Wirth seconded the motion and it passed on unanimous vote.

**Commissioner Rueter made a motion to adjourn the meeting of the Housing Authority of the Town of Tusayan Board of Commissioners and resume the Town Council Meeting. Commissioner Wirth seconded the motion and it passed on unanimous vote. The Board of Commissioners resolved as the Town Council.**

## **7. WORKGROUP AND COMMITTEE REPORTS**

### **A. Update on the Sports Complex Work Group**

Manager Duthie stated that the group has not met since the last Council meeting. The ADOT shoulder widening work is set to begin after Memorial Day and surplus dirt will be delivered and compacted at the Sports Complex at no cost to the Town. Vice Mayor Rueter noted that a SWPPP permit may be required for compacting the dirt with water. Manager Duthie stated that he would follow up on that.

### **B. Update on the Planning and Zoning Commission**

Manager Duthie stated that the Planning and Zoning Commission met on Monday May 16<sup>th</sup> and approved a sign change for the Canyon Plaza Resort.

### **C. Update on Affordable Housing**

None

### **D. Update on Broadband development**

Manager Duthie stated that Commnet has requested a meeting for Monday and he will be meeting with them. Manager Duthie asked the Council if they had received a copy of the study. Vice Mayor Rueter stated that he had and he will forward it to Manager Duthie.

Vice Mayor Rueter noted that Apex, at Grand Canyon Railway, is now known by a new name. Clarinda Vail stated that it is now "Imbleaux." The Vice Mayor stated that new providers have come to the area but demand has also increased. He also discussed the very high costs of internet access here. He stated that in his opinion, fiber optic cable is the only way to go.

## **8. ACTION ITEMS**

### **A. Consideration, discussion, and possible approval of liquor license application for Canyon Plaza**

Clerk Drake stated that this application is for an Agent Change and Acquisition of Control for the Canyon Plaza Resort. She noted that the public hearing was properly posted for over 20 days and the public had proper notice.

Councilor Montoya made a motion to recommend approval of this application to the Arizona State Department of Liquor Licenses and Control. Vice Mayor Rueter seconded the motion and it was passed on unanimous vote.

### **B. Consideration, discussion, and possible approval of request for FY 2016-17 subsidy from Tusayan Fire District (TFD)**

Manager Duthie stated that the TFD has requested an increase to the subsidy for next fiscal year from \$300,000 to \$325,000. The Council discussed the request and surrounding issues with TFD Fire Chief Greg Brush and TFD Board Member John Vail.

Councilor Wirth made a motion to approve the request to increase the subsidy to the TFD for FY 2016-17 to \$325,000. Vice Mayor Rueter seconded the motion and it was passed on unanimous vote.

### **C. Consideration, discussion, and possible approval of intergovernmental agreement (IGA) between the Town of Tusayan and Coconino County for law enforcement services for FY 2016-2021**

Manager Duthie noted a memo he provided to the Council regarding the history and current status of the IGA between the Town and Coconino County. He and Mayor Sanderson also discussed the negotiations which have taken place this year to renew the agreement.

Manager Duthie discussed research he did on the costs of law enforcement in other small towns in Arizona who have their own police departments. He stated that this agreement seems reasonable in today's environment and that the Council should determine what metrics in this area they would like to see and improve upon.

Vice Mayor Rueter thanked the Mayor and Town Manager for negotiating this agreement. He also commended Manager Duthie's expertise in this area since he has served in law enforcement in the past. The Vice Mayor said that the Town cannot consider forming its own police force until housing is available.

Vice Mayor Rueter made a motion to approve the IGA between the Town and Coconino County for law enforcement services for July 1, 2016 to June 30, 2021. Councilor Wirth seconded the motion. Manager Duthie pointed out that the agreement can be cancelled with 120 days' notice. The motion was passed on unanimous vote.

Manager Duthie asked the Council to get back with him individually on their goals for the Sheriff's Department.

**9. DISCUSSION ITEM**

**FY 2016-2017 Town of Tusayan Budget**

Manager Duthie stated that he'd like to defer this until the budget workshop. Vice Mayor Rueter requested a current draft of the budget in Excel format.

**10. TOWN MANAGER'S REPORT**

Manager Duthie asked Councilor Wirth to give an update on the Tusayan Cleanup Day last Friday. Councilor Wirth stated that over 30 people volunteered. She stated that most businesses in Town participated and she specifically thanked John and Clarinda Vail for their help with the day and the cookout to feed the volunteers. She expects an even better turnout next year.

Manager Duthie stated that the plants were sprayed with a new elk repellent and he witnessed an elk sniff a plant and walk away.

Councilor Wirth stated that leftover food was donated to the school.

**11. FUTURE AGENDA ITEMS**

Sheriff's Department report as soon as possible

**12. COUNCILORS' REPORTS**


Vice Mayor Rueter apologized for not making it to the cookout to help. He stated that he picked up trash along the road to Ten X Ranch and other areas in Town. He stated that there is a need for the Town to own an off road vehicle like a Ranger to keep the roads clean.


**13. MAYOR'S REPORT**

None

**14. MOTION TO ADJOURN**

Vice Mayor Rueter made a motion to adjourn the meeting at 7:52pm. Councilor Montoya seconded the motion and it passed on unanimous vote.

  
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Craig Sanderson, Mayor

  
\_\_\_\_\_  
Date

**ATTEST:**

  
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Melissa M. Drake, Town Clerk

**CERTIFICATION**

State of Arizona        )  
                                  ) ss.  
Coconino County        )

**I, Melissa M. Drake, do hereby certify that I am the Town Clerk of the Town of Tusayan, County of Coconino, State of Arizona, and that the above minutes are a true and correct summary of the meeting of the Council of the Town of Tusayan held on May 18, 2016. I further certify that the meeting was duly called and held, and that a quorum was present.**

**DATED this 18<sup>th</sup> day of May, 2016**

*Melissa M. Drake*  
**Town Clerk**