

## AGENDA

### TUSAYAN TOWN COUNCIL REGULAR MEETING

PURSUANT TO A.R.S. § 38-431.02 & §38-431.03

Monday, August 1, 2016 at 6:00pm

TUSAYAN TOWN HALL BUILDING

845 Mustang Drive, Tusayan Arizona

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Tusayan Town Council and to the general public that the Tusayan Town Council will hold a meeting open to the public on Monday, August 1, 2016 at the Tusayan Town Hall Building. If authorized by a majority vote of the Tusayan Town Council, an executive session may be held immediately after the vote and will not be open to the public. The Council may vote to go into executive session pursuant to A.R.S. § 38-431.03.A.3 for legal advice concerning any matter on the agenda, including those items set forth in the consent and regular agenda sections. The Town Council may change, in its discussion, the order in which any agenda items are discussed during the course of the meeting.

Persons with a disability may request a reasonable accommodation by contacting the Town Manager at (928) 638-9909 as soon as possible.

*As a reminder, if you are carrying a cell phone, electronic pager, computer, two-way radio, or other sound device, we ask that you silence it at this time to minimize disruption of today's meeting.*

### TOWN COUNCIL REGULAR MEETING AGENDA

#### 1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

#### 2. ROLL CALL *One or two Council Members may attend by telephone*

MAYOR JOHN RUETER  
VICE MAYOR BECKY WIRTH

COUNCILOR AL MONTOYA  
COUNCILOR JOHN SCHOPPMANN

#### 3. PUBLIC HEARING ON FINAL TOWN BUDGET FOR FISCAL YEAR 2016-2017

CALL PUBLIC HEARING TO ORDER

RECEIVE PUBLIC COMMENT

CLOSE PUBLIC HEARING

#### 4. CALL TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA

*Members of the public may address the Council on items not on the printed agenda. The Council may not discuss, consider or act upon any matter raised during public comment. Comments will be limited to three minutes per person.*

*Members of the audience who wish to speak to the Council on an item listed as Public Hearing should complete a Request to Speak Card and turn it into the Town Clerk. Speakers will be limited to three minutes each.*

#### 5. CEREMONIAL AND/OR INFORMATIONAL MATTERS

None

#### 6. CONSENT AGENDA

*Items on the consent agenda are routine in nature and will be acted on with one motion and one vote. Members of the council or staff may ask the mayor to remove any item from the consent agenda to be discussed and acted upon separately.*

##### A. Minutes of the Town Council Meeting on 6/22/16

##### B. Accounts Payable Billings

**7. ACTION ITEMS**

- A. Consideration, discussion, and possible approval of Resolution 2016-06 adopting a Final Town Budget for Fiscal Year 2016-2017**
- B. Due to an error in the printing of ballots for the August 30, 2016 election, discussion, consideration and possible approval of Ordinance 2016-02 which cancels the August 30, 2016 Primary Election in order to allow candidates who otherwise qualified for the August 30, 2016 election to appear on the ballot for the November 8, 2016 General Election.**
- C. Consideration, discussion, and possible approval to fill Council vacancy or vacancies**

**8. DISCUSSION ITEMS**

- A. Discussion of affordable housing**
- B. Discussion of broadband development**
- C. Discussion of the sports complex and the Sports Complex Work Group**
- D. Discussion of the Planning and Zoning Commission**

**9. REPORTS**

- A. Town Manager**
- B. Council Members**
- C. Mayor**

**10. FUTURE AGENDA ITEMS**

**11. MOTION TO ADJOURN**

**CERTIFICATION OF POSTING OF NOTICE**

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the General Store in Tusayan, Arizona on this \_\_\_\_\_ day of July 2016, at \_\_\_\_\_ am / pm in accordance with the statement filed by the Tusayan Town Council.

\_\_\_\_\_  
Signature of person posting the agenda

**ITEM NO. 6A**

## **TUSAYAN TOWN COUNCIL REGULAR MEETING**

PURSUANT TO A.R.S. § 38-431.02 & §38-431.03  
Wednesday, June 22, 2016 at 6:00pm  
TUSAYAN TOWN HALL BUILDING  
845 Mustang Drive, Tusayan Arizona

### **TOWN COUNCIL SUMMARIZED MINUTES**

#### **1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Mayor Sanderson called the meeting to order at 6:05pm and the Pledge of Allegiance was recited.

#### **2. ROLL CALL**

**MAYOR JOHN RUETER  
VICE MAYOR BECKY WIRTH  
COUNCILOR AL MONTOYA  
COUNCILOR JOHN SCOPPMANN**

Also present were:

Eric Duthie, Interim Town Manager  
Melissa M. Drake, Town Clerk

#### **3. CALL TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA**

None

#### **4. CEREMONIAL AND/OR INFORMATIONAL MATTERS**

**Report from Coconino County Sheriff's Department**

Representatives from the Sheriff's Department were not in attendance.

#### **5. CONSENT AGENDA**

**A. Minutes of the Town Council Meetings on 6/1/16 and Special Meeting on 6/8/16**

**B. Accounts Payable Billings**

Councilor Montoya made a motion to approve the Consent Agenda. Vice Mayor Rueter seconded the motion and it passed on unanimous vote.

**Mayor Rueter moved to Item 8, Discussion Item**

#### **Commnet Fiber study report and options**

John Champagne with ATN, which is now the owner of Commnet, gave a presentation to the Council regarding the broadband study they funded. They employed Team Fishel to complete a study of the area and possible methods to increase broadband connectivity to Tusayan and the Grand Canyon. He discussed those proposed methods and options.

**Mayor Rueter moved back to Item 6.**

## **6. WORKGROUP AND COMMITTEE REPORTS**

**Mayor Rueter thanked Clarinda Vail, Pete Shearer, Former Mayor Greg Bryan and his wife Judy for starting the project of the Sports Complex. He noted the current work and all the progress which has been made so far.**

### **A. Update on the Sports Complex Work Group**

Manager Duthie stated that the group has not met but work has continued on revising the design of the sports fields, roadway, and parking. He also stated that the ADOT shoulder widening work on Highway 64 is providing fill dirt to the Sports Complex at no cost to the Town.

### **B. Update on the Planning and Zoning Commission**

There have been no meetings since the last Council meeting.

### **C. Update on Affordable Housing**

We are awaiting final completion on the agreement the Council approved at the beginning of the month.

### **D. Update on Broadband development**

Nothing additional

## **Mayor Rueter moved to Item 9, Manager's Report**

Manager Duthie reported to the Council that the Special Event Liquor License and TUP for the July 4<sup>th</sup> Events. Clarinda Vail stated that more floats are wanted for the parade and more booths are available for the festivities. She also stated that the Town pays for the traffic control plan which is the largest expense.

Manager Duthie stated that:

- We have added a temporary seasonal worker who does not need housing
- We have replaced a number of trees and added trees to the Town
- The ADOT Highway project is in progress and lanes are shifting daily
- We had discussion with the US Forest Service regarding maintenance of Forest Service Road 302 out to Ten X Ranch
- He and Former Mayor Sanderson took a trip to Washington D.C where they spoke to Senator McCain, staffers of Senator Flake, and Representatives Gosar and Kirkpatrick regarding the proposed Grand Canyon Watershed National Monument. They also spoke with the Regional Forest Service representative regarding the return of the access application. Representative Gosar's Bill prohibiting creation of the Monument has been approved by the House

The CDBG project audit went well. The State Department of Housing rated the Town as "Excellent". Manager Duthie thanked Clerk Drake for maintaining those records.

A PBS filmmaker was here on Monday working on a documentary about National Park Gateway Cities.

The National Park has instituted water restrictions within the Park due to a break in a pipeline and pump issues.

**Mayor Rueter moved to Item 7.B.**

**Consideration, discussion and possible approval of Resolution 2016-04 approving an Intergovernmental Agreement (IGA) with Coconino County for Election Services**

Councilor Montoya made a motion to approve Resolution 2016-04 approving an IGA with Coconino County for Election Services. Vice Mayor Wirth seconded the motion and it was approved on unanimous vote.

**Mayor Rueter moved to Item 7.C.**

**Consideration, discussion and possible approval of Resolution 2016-05 adopting a Tentative Budget for the Town of Tusayan for Fiscal Year 2016-17**

Manager Duthie presented the draft budget to the Council and discussed each line item noting a few changes since the packet was distributed. Most notable is the Revenue Item, Carryover and Transfers from Savings, of \$5,256,325 which will be used for the affordable housing and broadband projects if needed.

Councilor Montoya requested a review of employee health insurance reimbursement during the fiscal year.

Mayor Rueter stated that the Public Art Program and the Trails System are priorities and suggested re-funding those items by moving money from the Contingency Fund.

Mayor Rueter made a motion to amend Resolution 2016-05 with the corrected figures for Revenues and Expenditures. Vice Mayor Wirth seconded the motion and it was approved on unanimous vote.

Mayor Rueter made a motion to approve amended Resolution 2016-05 adopting a Tentative Budget for the Town of Tusayan for Fiscal Year 2016-17. Councilor Schoppmann seconded the motion. Manager Duthie outlined the specific corrections to the Resolution. The motion passed on unanimous vote.

## **7. ACTION ITEMS**

**A. Consideration, discussion, and possible approval to fill, or determine a process to fill, Council vacancy or vacancies**

Former Mayor Sanderson spoke to the Council stating that he previously thought it was in the best interest of the Town to reappoint him to the Council for the sake of continuity. He was concerned that someone who may have been appointed to the Council would also have their name appear on the ballot. The deadline has passed, so now he is not asking to be reappointed. He also suggested that the Council discuss options in the open meeting.

Mayor Rueter stated that he does think that having Mr. Sanderson back on the Council is in the best interest of the Town. He suggested that this item be considered at an August 1<sup>st</sup> meeting which would also allow time to consult with the Town Attorney.

The Council discussed options for filling the seat.

The Council took no action.

**B. Consideration, discussion and possible approval of Resolution 2016-04 approving an Intergovernmental Agreement (IGA) with Coconino County for Election Services**

This item was covered earlier in the meeting.

**C. Consideration, discussion and possible approval of Resolution 2016-05 adopting a Tentative Budget for the Town of Tusayan for Fiscal Year 2016-17**

This item was covered earlier in the meeting.

**8. DISCUSSION ITEM**

**Commnet Fiber study report and options**

This item was covered earlier in the meeting.

**9. TOWN MANAGER'S REPORT**

This item was covered earlier in the meeting.

**10. FUTURE AGENDA ITEMS**

August 1 - Filling the open council seat  
August 1 – Reschedule Sheriff's Department Report

**11. COUNCILORS' REPORTS**

None

**12. MAYOR'S REPORT**

The Mayor stated that he had a great meeting with ATN/Commnet today. He will be attending a NACOG regional meeting tomorrow. He also noted that the Council will need to take a look at priorities for the Town's request list.

**13. MOTION TO ADJOURN**

Councilor Montoya made a motion to adjourn the meeting at 7:52pm. Mayor Rueter seconded the motion and it passed on unanimous vote.

\_\_\_\_\_  
John Rueter, Mayor                      Date

**ATTEST:**

\_\_\_\_\_  
Melissa M. Drake, Town Clerk

**CERTIFICATION**

State of Arizona            )  
  ) ss.  
Coconino County            )

**I, Melissa M. Drake, do hereby certify that I am the Town Clerk of the Town of Tusayan, County of Coconino, State of Arizona, and that the above minutes are a true and correct summary of the meeting of the Council of the Town of Tusayan held on June 22, 2016. I further certify that the meeting was duly called and held, and that a quorum was present.**

**DATED this 28<sup>th</sup> day of July, 2016**

\_\_\_\_\_  
Town Clerk



ITEM NO. 3 & 7A

**RESOLUTION 2016-06**

**A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF TUSAYAN, COCONINO COUNTY, ARIZONA, ADOPTING AND DECLARING AS A PUBLIC RECORD THAT CERTAIN DOCUMENT FILED WITH THE TOWN CLERK AND ENTITLED "TOWN OF TUSAYAN FINAL BUDGET FOR FISCAL YEAR 2016-17."**

**BE IT RESOLVED, by the Mayor and Council of the Town of Tusayan, Coconino County, Arizona:**

**That certain document entitled "Town of Tusayan Final Budget for Fiscal Year 2016-17," three copies of which are on file in the office of the Town Clerk, is hereby declared a public record, and said copies are ordered to remain on file with the Town Clerk.**

**The Mayor is authorized and empowered to execute this Resolution.**

**PASSED AND ADOPTED BY THE MAYOR AND TOWN COUNCIL OF THE TOWN OF TUSAYAN, ARIZONA, this 1<sup>st</sup> day of August, 2016.**

\_\_\_\_\_  
John Rueter, Mayor

**ATTEST:**

\_\_\_\_\_  
Melissa M. Drake, Town Clerk

**APPROVED AS TO FORM:**

\_\_\_\_\_  
William J. Sims III, Town Attorney

**OFFICIAL BUDGET FORMS**

**CITY/TOWN OF TUSAYAN**

**Fiscal Year 2017**

**CITY/TOWN OF TUSAYAN**  
**Summary Schedule of Estimated Revenues and Expenditures/Expenses**  
**Fiscal Year 2017**

Fiscal Year	S c h	FUNDS								
		General Fund	Special Revenue Fund	Debt Service Fund	Capital Projects Fund	Permanent Fund	Enterprise Funds Available	Internal Service Funds	Total All Funds	
2016	Adopted/Adjusted Budgeted Expenditures/Expenses*	E	2,375,700	1,557,500	0	1,030,000	0	1,200,000	0	6,163,200
2016	Actual Expenditures/Expenses**	E	1,486,490	497,807	0	189,437	0	0	0	2,173,734
2017	Fund Balance/Net Position at July 1***			0	0			0	0	0
2017	Primary Property Tax Levy	B	0	0	0	0		0	0	0
2017	Secondary Property Tax Levy	B	0	0	0	0		0	0	0
2017	Estimated Revenues Other than Property Taxes	C	11,427,894	0	0	0	0	1,200,000	0	12,627,894
2017	Other Financing Sources	D	0	0	0	0	0	0	0	0
2017	Other Financing (Uses)	D	0	0	0	0	0	0	0	0
2017	Interfund Transfers In	D	0	0	0	0	0	0	0	0
2017	Interfund Transfers (Out)	D	0	0	0	0	0	0	0	0
2017	Reduction for Amounts Not Available:									
LESS:	Amounts for Future Debt Retirement:									0
										0
										0
										0
2017	Total Financial Resources Available		11,427,894	0	0	0	0	1,200,000	0	12,627,894
2017	Budgeted Expenditures/Expenses	E	2,562,486	1,550,000	0	6,755,000	0	1,200,000	0	12,067,486

**EXPENDITURE LIMITATION COMPARISON**

1. Budgeted expenditures/expenses
2. Add/subtract: estimated net reconciling items
3. Budgeted expenditures/expenses adjusted for reconciling items
4. Less: estimated exclusions
5. Amount subject to the expenditure limitation
6. EEC expenditure limitation

	2016	2017
1.	\$ 6,163,200	\$ 12,067,486
2.		
3.	6,163,200	12,067,486
4.		
5.	\$ 6,163,200	\$ 12,067,486
6.	\$	\$

The city/town does not levy property taxes and does not have special assessment districts for which property taxes are levied. Therefore, Schedule B has been omitted.

- \* Includes Expenditure/Expense Adjustments Approved in the current year from Schedule E.
- \*\* Includes actual amounts as of the date the proposed budget was prepared, adjusted for estimated activity for the remainder of the fiscal year.
- \*\*\* Amounts on this line represent Fund Balance/Net Position amounts except for amounts not in spendable form (e.g., prepaids and inventories) or legally or contractually required to be maintained intact (e.g., principal of a permanent fund).

**CITY/TOWN OF TUSAYAN**  
**Revenues Other Than Property Taxes**  
**Fiscal Year 2017**

<b>SOURCE OF REVENUES</b>	<b>ESTIMATED REVENUES 2016</b>	<b>ACTUAL REVENUES* 2016</b>	<b>ESTIMATED REVENUES 2017</b>
<b>GENERAL FUND</b>			
<b>Local taxes</b>			
	\$	\$	\$
City Sales Tax	3,000,000	3,610,233	4,100,000
Floodplain Tax			37,000
<b>Licenses and permits</b>			
Business Licenses	350	470	1,500
Permit Fees	25,000	32,752	50,000
Liquor lincense			750
<b>Intergovernmental</b>			
HURF	59,765	61,383	60,476
VLT	24,985	24,482	25,332
Urban Revenue Sharing	180,600	180,599	183,631
State Sales Tax	53,307	52,895	52,880
<b>Charges for services</b>			
<b>Fines and forfeits</b>			
<b>Interest on investments</b>			
Interest income	10,000	2,256	10,000
<b>In-lieu property taxes</b>			
<b>Contributions</b>			
Voluntary contributions	150,000	200	150,000
<b>Miscellaneous</b>			
StiloGroup Development	550,000	5,999	500,000
Grants	925,000	243,587	1,000,000
Carryover and Transfers			5,256,325
<b>Total General Fund</b>	<b>\$ 4,979,007</b>	<b>\$ 4,214,856</b>	<b>\$ 11,427,894</b>

\* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

**CITY/TOWN OF TUSAYAN**  
**Revenues Other Than Property Taxes**  
**Fiscal Year 2017**

SOURCE OF REVENUES	ESTIMATED REVENUES 2016	ACTUAL REVENUES* 2016	ESTIMATED REVENUES 2017
<b>SPECIAL REVENUE FUNDS</b>			
HURF	\$ 59,765	\$ 61,383	\$
Vehicle License Tax	24,985	24,482	
Trust & Agency - Stilo Development	550,000		
Grant funds - CDBG, Broadband	925,000	243,587	
	\$ 1,559,750	\$ 329,452	\$
Grants	\$	\$	\$
Miscellaneous	150,000	200	
Floodplain Tax			
	\$ 150,000	\$ 200	\$
<b>Total Special Revenue Funds</b>	\$ 1,709,750	\$ 329,652	\$

\* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

**CITY/TOWN OF TUSAYAN  
Revenues Other Than Property Taxes  
Fiscal Year 2017**

<u>SOURCE OF REVENUES</u>	<u>ESTIMATED REVENUES 2016</u>	<u>ACTUAL REVENUES* 2016</u>	<u>ESTIMATED REVENUES 2017</u>
<b>DEBT SERVICE FUNDS</b>			
_____	\$ _____	\$ _____	\$ _____
_____	_____	_____	_____
_____	_____	_____	_____
_____	\$ _____	\$ _____	\$ _____
_____	_____	_____	_____
_____	\$ _____	\$ _____	\$ _____
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_____	\$ _____	\$ _____	\$ _____
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_____	\$ _____	\$ _____	\$ _____
_____	_____	_____	_____
_____	\$ _____	\$ _____	\$ _____
_____	_____	_____	_____
_____	\$ _____	\$ _____	\$ _____
_____	_____	_____	_____
_____	\$ _____	\$ _____	\$ _____
<b>Total Debt Service Funds</b>	\$ _____	\$ _____	\$ _____
<b>CAPITAL PROJECTS FUNDS</b>			
_____	\$ _____	\$ _____	\$ _____
_____	_____	_____	_____
_____	_____	_____	_____
_____	\$ _____	\$ _____	\$ _____
_____	_____	_____	_____
_____	\$ _____	\$ _____	\$ _____
_____	_____	_____	_____
_____	\$ _____	\$ _____	\$ _____
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_____	\$ _____	\$ _____	\$ _____
_____	_____	_____	_____
_____	\$ _____	\$ _____	\$ _____
_____	_____	_____	_____
_____	\$ _____	\$ _____	\$ _____
<b>Total Capital Projects Funds</b>	\$ _____	\$ _____	\$ _____

\* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

**CITY/TOWN OF TUSAYAN**  
**Revenues Other Than Property Taxes**  
**Fiscal Year 2017**

<u>SOURCE OF REVENUES</u>	<u>ESTIMATED REVENUES 2016</u>	<u>ACTUAL REVENUES* 2016</u>	<u>ESTIMATED REVENUES 2017</u>
<b>PERMANENT FUNDS</b>			
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
<b>Total Permanent Funds</b>	\$	\$	\$
<b>ENTERPRISE FUNDS</b>			
Water Enterprise fund	\$ 1,200,000	\$	\$ 1,200,000
	\$ 1,200,000	\$	\$ 1,200,000
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
<b>Total Enterprise Funds</b>	\$ 1,200,000	\$	\$ 1,200,000

\* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.



**CITY/TOWN OF TUSAYAN**  
**Revenues Other Than Property Taxes**  
**Fiscal Year 2017**

SOURCE OF REVENUES	ESTIMATED REVENUES 2016	ACTUAL REVENUES* 2016	ESTIMATED REVENUES 2017
<b>INTERNAL SERVICE FUNDS</b>			
_____	\$ _____	\$ _____	\$ _____
_____	_____	_____	_____
_____	_____	_____	_____
_____	\$ _____	\$ _____	\$ _____
_____	_____	_____	_____
_____	_____	_____	_____
_____	\$ _____	\$ _____	\$ _____
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_____	_____	_____	_____
_____	\$ _____	\$ _____	\$ _____
_____	_____	_____	_____
_____	_____	_____	_____
_____	\$ _____	\$ _____	\$ _____
_____	_____	_____	_____
_____	_____	_____	_____
_____	\$ _____	\$ _____	\$ _____
<b>Total Internal Service Funds</b>	<b>\$ _____</b>	<b>\$ _____</b>	<b>\$ _____</b>
<b>TOTAL ALL FUNDS</b>	<b>\$ <u>7,888,757</u></b>	<b>\$ <u>4,544,508</u></b>	<b>\$ <u>12,627,894</u></b>

\* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

**CITY/TOWN OF TUSAYAN**  
**Expenditures/Expenses by Fund**  
**Fiscal Year 2017**

FUND/DEPARTMENT	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2016	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2016	ACTUAL EXPENDITURES/ EXPENSES* 2016	BUDGETED EXPENDITURES/ EXPENSES 2017
<b>GENERAL FUND</b>				
Mayor & Council	\$ 108,200	\$	\$ 55,632	\$ 170,000
Manager & Support	415,000		393,023	560,481
Legal Services	235,000		76,853	235,000
Planning & Studies	285,000		109,407	180,000
Court & Prosecutor	20,000		24,192	21,500
Development & Permits	90,000		23,540	139,500
Public Safety	685,000		616,808	825,505
Facilities & Grounds	85,000		64,422	104,000
Parks & Recreation	152,500		82,380	105,000
Contingency	300,000		40,233	221,500
<b>Total General Fund</b>	<b>\$ 2,375,700</b>	<b>\$</b>	<b>\$ 1,486,490</b>	<b>\$ 2,562,486</b>
<b>SPECIAL REVENUE FUNDS</b>				
HURF & Vehicle tax	\$ 82,500	\$	\$ 27,838	\$ 50,000
CDBG & Broadband for FY16	925,000		463,979	
Trust (Stilo funding)	550,000		5,990	500,000
Grants				1,000,000
<b>Total Special Revenue Funds</b>	<b>\$ 1,557,500</b>	<b>\$</b>	<b>\$ 497,807</b>	<b>\$ 1,550,000</b>
<b>DEBT SERVICE FUNDS</b>				
	\$	\$	\$	\$
<b>Total Debt Service Funds</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>CAPITAL PROJECTS FUNDS</b>				
Capital Improvements	\$ 1,030,000	\$	\$ 189,437	\$ 6,755,000
<b>Total Capital Projects Funds</b>	<b>\$ 1,030,000</b>	<b>\$</b>	<b>\$ 189,437</b>	<b>\$ 6,755,000</b>
<b>PERMANENT FUNDS</b>				
	\$	\$	\$	\$
<b>Total Permanent Funds</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>ENTERPRISE FUNDS</b>				
Water Enterprise	\$ 1,200,000	\$	\$	\$ 1,200,000
<b>Total Enterprise Funds</b>	<b>\$ 1,200,000</b>	<b>\$</b>	<b>\$</b>	<b>\$ 1,200,000</b>
<b>INTERNAL SERVICE FUNDS</b>				
	\$	\$	\$	\$
<b>Total Internal Service Funds</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>TOTAL ALL FUNDS</b>	<b>\$ 6,163,200</b>	<b>\$</b>	<b>\$ 2,173,734</b>	<b>\$ 12,067,486</b>

\* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

**Town of Tusayan**  
**Profit & Loss Budget vs. Actual**  
 July through December 2015

**TOTAL**

	FY16 YTD	Budget FY16	Over Budget	% of Budget
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<b>REVENUES</b>
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1-3110 · Urban Revenue Sharing	180,599.76	180,600.00	-0.24	100.00%
1-3120 · City Sales Tax	3,610,233.60	3,000,000.00	610,233.60	120.34%
1-3130 · State Sales Tax	52,895.97	53,300.00	-404.03	99.24%
1-3200 · Business Licenses	470.00	350.00	120.00	134.29%
1-3210 · Permit Fees	32,752.87	25,000.00	7,752.87	131.01%
1-3600 · Miscellaneous Income	200.00	150,000.00	-149,800.00	0.13%
1-3610 · Interest Income	2,256.54	10,000.00	-7,743.46	22.57%
2-3140 · HURF	61,383.47	59,765.00	1,618.47	102.71%
2-3150 · Vehicle License Tax	24,482.55	24,985.00	-502.45	97.99%
3-3650 · Receipts -Water Enterprise Fund	0.00	1,200,000.00	-1,200,000.00	0.00%
3205 · Liquor License	0.00	-	0.00	0.00%
4-3650 · Receipts-StiloGroup Development	0.00	500,000.00	-500,000.00	0.00%
5-3650 · Receipts - Grant	243,587.86	925,000.00	-681,412.14	26.33%

<b>REVENUES</b>	<b>4,208,862.62</b>	<b>6,129,000.00</b>	<b>-1,920,137.38</b>	<b>68.67%</b>
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**Town of Tusayan**  
**Profit & Loss Budget vs. Actual**  
July through December 2015  
TOTAL

	FY16 YTD	Budget FY16	Over Budget	% of Budget
<b>EXPENDITURES</b>				
<b>11 - Mayor &amp; Council</b>				
11-4156 · Technology Stipend	556.33	5,000.00	-4,443.67	11.13%
11-4160 · Travel & Training				
11-4500 · Mileage/Lodging/Meals	6,751.14	12,000.00	-5,248.86	56.26%
11-4510 · Registration Fees	5,051.88	6,000.00	-948.12	84.20%
<b>Total 11-4160 · Travel &amp; Training</b>	<b>11,803.02</b>	<b>18,000.00</b>	<b>-6,196.98</b>	<b>65.57%</b>
11-4260 · Employee & Volunteer Program	0.00	2,500.00	-2,500.00	0.00%
11-4310 · Public Notices and Advertising	6,488.69	10,000.00	-3,511.31	64.89%
11-4380 · Office Supplies	419.06	5,000.00	-4,580.94	8.38%
11-4390 · Insurance	11,788.75	20,000.00	-8,211.25	58.94%
11-4410 · Licenses, Permits, Fees	6,421.92	17,500.00	-11,078.08	36.70%
11-4430 · Council Member Compensation	18,154.84	19,200.00	-1,045.16	94.56%
11-5150 · Elections	0.00	3,500.00	-3,500.00	0.00%
<b>Total 11 - Mayor &amp; Council</b>	<b>55,632.61</b>	<b>100,700.00</b>	<b>-45,067.39</b>	<b>55.25%</b>
<b>12 - Manager &amp; Support</b>				
12-4160 · Travel & Training				
12-4500 · Mileage/Lodging/Meals	5,670.50	10,000.00	-4,329.50	56.71%
12-4510 · Reistration Fees	1,397.50	6,000.00	-4,602.50	23.29%
<b>Total 12-4160 · Travel &amp; Training</b>	<b>7,068.00</b>	<b>16,000.00</b>	<b>-8,932.00</b>	<b>44.18%</b>
12-4165 · Public Relations & Events	2,893.55	2,500.00	393.55	115.74%
12-4360 · Marketing/Promotional Supplies	69,939.86	100,000.00	-30,060.14	69.94%
12-4380 · Office Supplies			0.00	
12-4440 · Postage and Delivery	808.23	5,000.00	-4,191.77	16.16%
12-4380 · Office Supplies - Other	5,032.87	12,000.00	-6,967.13	41.94%
<b>Total 12-4380 · Office Supplies</b>	<b>5,841.10</b>	<b>17,000.00</b>	<b>-11,158.90</b>	<b>34.36%</b>
12-4430 · Employees				
12-4100 · Salaries & Wages	132,289.59	153,000.00	-20,710.41	86.46%
12-4120 · Pension Expense	13,163.28	15,000.00	-1,836.72	87.76%
12-4130 · Employee Benefits	28,039.71	24,000.00	4,039.71	116.83%
12-4150 · Payroll Taxes	17,664.53	18,000.00	-335.47	98.14%
<b>Total 12-4430 · Employees</b>	<b>191,157.11</b>	<b>210,000.00</b>	<b>-18,842.89</b>	<b>91.03%</b>
12-4431 · Contract Services				
12-4442 · Finance & Accounting				
12-5010 · Audit	9,757.25	12,000.00	-2,242.75	81.31%
12-5011 · Bookkeeping Services	16,267.86	20,000.00	-3,732.14	81.34%
<b>Total 12-4442 · Finance &amp; Accounting</b>	<b>26,025.11</b>	<b>32,000.00</b>	<b>-5,974.89</b>	<b>81.33%</b>
12-4443 · Part Time Staff	0.00	5,000.00	-5,000.00	0.00%
12-4444 · Town Manager	73,881.83	-	73,881.83	100.00%
12-4445 · Town Clerk	0.00	-	0.00	0.00%
12-5420 · Consulting Services - Misc.	0.00	5,000.00	-5,000.00	0.00%
<b>Total 12-4431 · Contract Services</b>	<b>99,906.94</b>	<b>42,000.00</b>	<b>57,906.94</b>	<b>237.87%</b>

## Town of Tusayan Profit & Loss Budget vs. Actual

July through December 2015

TOTAL

	FY16 YTD	Budget FY16	Over Budget	% of Budget
12-4450 - ASRS Start Up Fee	0.00	-	0.00	0.00%
12-5400 · Telephone	3,250.53	4,000.00	-749.47	81.26%
12-5410 · Internet/Web	12,966.52	20,000.00	-7,033.48	64.83%
<b>Total 12 · Manager &amp; Support</b>	<b>393,023.61</b>	<b>411,500.00</b>	<b>-18,476.39</b>	<b>95.51%</b>

**13 · Legal Services**

13-4431 · Contract Services				
13-4420 · General Counsel	65,731.42	85,000.00	-19,268.58	77.33%
13-4421 · Special Counsel	11,122.39	10,000.00	1,122.39	111.22%
<b>Total 13-4431 · Contract Services</b>	<b>76,853.81</b>	<b>95,000.00</b>	<b>-18,146.19</b>	<b>80.90%</b>
13-4432 · Litigation Allowance	0.00	140,000.00	-140,000.00	0.00%
<b>Total 13 · Legal Services</b>	<b>76,853.81</b>	<b>235,000.00</b>	<b>-158,146.19</b>	<b>32.70%</b>

**14 · Planning & Studies**

14-4411 · Housing Needs Study	0.00	40,000.00	-40,000.00	0.00%
14-4413 · General Engineering	63,761.65	60,000.00	3,761.65	106.27%
14-4414 · Re-Write Zoning Code Project	2,335.00	-	2,335.00	100.00%
14-4415 · Contract Planning Services	27,169.05	60,000.00	-32,830.95	45.28%
14-4416 · Subdivision Regulations	14,658.17	75,000.00	-60,341.83	19.54%
14-7064 · Parking Study	0.00	10,000.00	-10,000.00	0.00%
14-7070 · Planning&Design for Town Parcel	1,483.45	40,000.00	-38,516.55	3.71%
<b>Total 14 · Planning &amp; Studies</b>	<b>109,407.32</b>	<b>285,000.00</b>	<b>-175,592.68</b>	<b>38.39%</b>

**15 · Court & Prosecutor**

15-4421 · Contract Prosecutor/Defender	24,192.20	21,500.00	2,692.20	112.52%
<b>Total 15 · Court &amp; Prosecutor</b>	<b>24,192.20</b>	<b>21,500.00</b>	<b>2,692.20</b>	<b>112.52%</b>

**16 · Development & Permits**

16-4414 · Advertising	0.00	5,000.00	-5,000.00	0.00%
16-4415 · Supplies & Printing	0.00	5,000.00	-5,000.00	0.00%
16-4431 · Contract Services				
16-4412 · Building Permit Services	17,955.00	50,000.00	-32,045.00	35.91%
16-4413 · Plan Review	5,585.65	25,000.00	-19,414.35	22.34%
16-4417 · Fee Analysis	0.00	2,500.00	-2,500.00	0.00%
<b>Total 16-4431 · Contract Services</b>	<b>23,540.65</b>	<b>77,500.00</b>	<b>-53,959.35</b>	<b>30.38%</b>
<b>Total 16 · Development &amp; Permits</b>	<b>23,540.65</b>	<b>87,500.00</b>	<b>-63,959.35</b>	<b>26.90%</b>

## Town of Tusayan Profit & Loss Budget vs. Actual

July through December 2015

TOTAL

	FY16 YTD	Budget FY16	Over Budget	% of Budget
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**17 · Public Safety**

17-4431 · Sheriff	340,944.00	350,000.00	-9,056.00	97.41%
17-4432 · Public Safety - Special Events	0.00	10,000.00	-10,000.00	0.00%
17-4434 · Public Safety Enhancements	0.00	10,000.00	-10,000.00	0.00%
17-4435 · Fire District Subsidy	275,864.85	300,000.00	-24,135.15	91.95%
17-4436 · Animal Control - County Health	0.00	12,000.00	-12,000.00	0.00%
17-4437 · Miscellaneous	0.00	3,000.00	-3,000.00	0.00%
<b>Total 17 · Public Safety</b>	<b>616,808.85</b>	<b>685,000.00</b>	<b>-68,191.15</b>	<b>90.05%</b>

**18 · Facilities & Grounds**

18-4490 · Custodial & Supplies	3,841.57	6,000.00	-2,158.43	64.03%
18-4700 · Maintenance Facilities	5,836.07	10,000.00	-4,163.93	58.36%
18-5420 · Utilities			0.00	
18-5421 · Telephone - Land Line	3,201.19	3,600.00	-398.81	88.92%
18-5423 · Broadband	400.18	600.00	-199.82	66.70%
18-5425 · Utilities Facilities & Grounds	8,183.95	10,600.00	-2,416.05	77.21%
18-5426 · Utilities - Housing	-1,996.15	3,000.00	-4,996.15	-66.54%
18-5427 · Utilities - Park	128.48	200.00	-71.52	64.24%
<b>Total 18-5420 · Utilities</b>	<b>9,917.65</b>	<b>18,000.00</b>	<b>-8,082.35</b>	<b>55.10%</b>
18-6250 · Rent Expense	28,636.32	27,500.00	1,136.32	104.13%
18-7020 · Office Furniture	251.24	3,000.00	-2,748.76	8.37%
18-7030 · Equipment	15,939.65	12,500.00	3,439.65	127.52%
<b>Total 18 · Facilities &amp; Grounds</b>	<b>64,422.50</b>	<b>77,000.00</b>	<b>-12,577.50</b>	<b>83.67%</b>

**19 · Parks & Recreation**

19-4700 · Maintenance				
19-4430 · Employees				
19-4100 · Salaries & Wages	41,670.76	50,500.00	-8,829.24	82.52%
19-4443 · Part-Time/Seasonal Employees	0.00	12,000.00	-12,000.00	0.00%
<b>Total 19-4430 · Employees</b>	<b>41,670.76</b>	<b>62,500.00</b>	<b>-20,829.24</b>	<b>66.67%</b>
19-4710 · Maintenance Park	2,928.99	12,000.00	-9,071.01	24.41%
19-4720 · Maintenance Facilities	0.00	28,000.00	-28,000.00	0.00%
<b>Total 19-4700 · Maintenance</b>	<b>44,599.75</b>	<b>102,500.00</b>	<b>-57,900.25</b>	<b>43.51%</b>
19-4702 · Projects Planning	0.00	40,000.00	-40,000.00	0.00%
19-7040 · Vehicles/Equipment	29,914.21	-	29,914.21	100.00%
19-7041 · Vehicle/Equipment Operation	7,866.63	10,000.00	-2,133.37	78.67%
<b>Total 19 · Parks &amp; Recreation</b>	<b>82,380.59</b>	<b>152,500.00</b>	<b>-70,119.41</b>	<b>54.02%</b>

**Town of Tusayan**  
**Profit & Loss Budget vs. Actual**  
July through December 2015

TOTAL

	FY16 YTD	Budget FY16	Over Budget	% of Budget
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**20 · Capital Improvement Projects**

20-4416 · Fiber Optic Implementation	9,210.00	490,000.00	-480,790.00	1.88%
20-4701 · Park Development	61,923.48	239,300.00	-177,376.52	25.88%
20-7056 · Town Hall Parking Improvements	0.00	5,000.00	-5,000.00	0.00%
20-7058 · Tusayan Affordable Housing Proj	107,285.51	100,000.00	7,285.51	107.29%
20-7060 · Drainage Study/ Model Update	11,018.31	100,000.00	-88,981.69	11.02%
20-7061 · Bus Stop Art Program/ Public Ar	0.00	25,000.00	-25,000.00	0.00%
20-7062 · Trail System & Improvements	0.00	50,000.00	-50,000.00	0.00%
<b>Total 20 · Capital Improvement Projects</b>	<b>189,437.30</b>	<b>1,009,300.00</b>	<b>-819,862.70</b>	<b>18.77%</b>

**21 · Contingency**

21-1000 · Contingency	40,233.00	300,000.00	-259,767.00	13.41%
<b>Total 21 · Contingency</b>	<b>40,233.00</b>	<b>300,000.00</b>	<b>-259,767.00</b>	<b>13.41%</b>

5100 · Bank Service Charges	4.00	-	4.00	0.00%
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**2 · Street Fund**

2-4484 · Maintenance - Sidewalk	3,057.12	20,000.00	-16,942.88	15.29%
2-4485 · Maintenance - Landscape	24,729.83	40,000.00	-15,270.17	61.82%
2-4486 · Bus Stop Maintenance	51.90	22,500.00	-22,448.10	0.23%
<b>Total 2 · Street Fund</b>	<b>27,838.85</b>	<b>82,500.00</b>	<b>-54,661.15</b>	<b>33.74%</b>

3-4650 · Disbursements -Water Enter Fund	0.00	1,200,000.00	-1,200,000.00	0.00%
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4-4650 · Disbursements-StiloGroup Devel.	5,990.00	550,000.00	-544,010.00	1.09%
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5-4650 · Disbursments - Grant	463,979.63	925,000.00	-461,020.37	50.16%
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<b>TOTAL EXPENDITURES</b>	<b>2,173,744.92</b>	<b>6,122,500.00</b>	<b>-3,948,755.08</b>	<b>35.50%</b>
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<b>TOTAL REVENUES</b>	<b>4,208,862.62</b>
<b>TOTAL EXPENDITURES</b>	<b>2,173,744.92</b>
<b>TOTAL +/-</b>	<b>2,035,117.70</b>

**ITEM NO. 7B**



**TOWN OF TUSAYAN, ARIZONA**

**ORDINANCE NO. 2016-02**

**AN ORDINANCE OF THE TOWN OF TUSAYAN, COCONINO COUNTY,  
ARIZONA, CANCELLING THE AUGUST 30, 2016 PRIMARY ELECTION**

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**WHEREAS**, solely for the purposes of the General Election to fill council seats at the November 8, 2016 and for no other election, and notwithstanding Town Ordinance 2015-01 Section 2.1.3 the Tusayan Town Council pursuant to this Ordinance cancels the election scheduled to be held on August 30, 2016 (the "**Primary Election**").

**NOW, THEREFORE**, the Town Council of the Town of Tusayan hereby:

1. cancels the Primary Election;
2. directs staff to submit such documents as may be required by Coconino County to conduct the election to fill Town Council seats at the November 8, 2016 General Election; and
3. declares the adoption of this ordinance an emergency given that the Primary Election is scheduled to be held on August 30, 2016, less than 30 days hereafter, thereby requiring that this ordinance become immediately effective.

**PASSED AND ADOPTED** by the Mayor and Council of the Town of Tusayan, on August 1, 2016, to be effective immediately.

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John Rueter, Mayor

**ATTEST:**

**APPROVED AS TO FORM:**

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Melissa M. Drake, Town Clerk

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William J. Sims, Town Attorney