

TUSAYAN TOWN COUNCIL REGULAR MEETING

PURSUANT TO A.R.S. § 38-431.02 & §38-431.03

Wednesday, November 16, 2016 at 6:00pm

TUSAYAN TOWN HALL BUILDING

845 Mustang Drive, Tusayan Arizona

TOWN COUNCIL SUMMARIZED MINUTES

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Sanderson called the meeting to order at 6:02pm and the Pledge of Allegiance was recited.

2. ROLL CALL

**MAYOR CRAIG SANDERSON
VICE MAYOR BECKY WIRTH
COUNCILOR AL MONTOYA
COUNCILOR JOHN RUETER - excused
COUNCILOR JOHN SCHOPPMANN**

Also present were:

Eric Duthie, Town Manager
Melissa M. Drake, Town Clerk

3. CALL TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA

None

4. CEREMONIAL AND/OR INFORMATIONAL MATTERS

None

5. CONSENT AGENDA

A. Accounts Payable Billings

B. Minutes of the Town Council Meeting on 11/02/16

Councilor Montoya made a motion to approve the Consent Agenda. Vice Mayor Wirth seconded the motion and it passed on unanimous vote.

Mayor Sanderson moved to Items 6.B and 7.A. due to the availability of Town Attorney, Bill Sims.

At 6:05pm, Councilor Montoya made a motion to take the Council into executive session to discuss Items 6.B. and 7.A. with the Town Attorney. Councilor Schoppmann seconded the motion and it passed unanimous unanimously.

6.B. Consideration, discussion, and possible approval of purchase of personal property for town-owned housing option

The Council discussed the possible purchase of personal property for town-owned housing with Town Attorney Bill Sims.

7.A. Discussion of Town authority concerning ownership and/or operation of internet data systems

The Council discussed the Town's authority concerning ownership and/or operation of internet data systems with Town Attorney Bill Sims.

At 7:05pm, Vice Mayor Wirth made a motion to take the Council out of executive session and enter back into regular session. Councilor Montoya seconded the motion and it passed unanimous unanimously.

The Council took a break until 7:16pm.

6. ACTION ITEMS

A. Consideration, discussion, and possible ratification of reinvestment of Certificate of Deposit (CD) consistent with Council directive and strategic financial plan

Manager Duthie stated that the documents regarding the CDs are in the packet and shows that the CDs have been reinvested as directed previously by the Council with staggered terms.

Vice Mayor Wirth made a motion to ratify the reinvestment of the CDs. Councilor Montoya seconded the motion and it passed on unanimous vote.

B. Consideration, discussion, and possible approval of purchase of personal property for town-owned housing option

The Council discussed this item earlier in the meeting in executive session with the Town Attorney.

Mayor Sanderson stated that this action will be to give the Town Manager authority to begin negotiations for purchase of personal property and lease of real property.

Mayor Sanderson made a motion to grant authority to the Town Manager to begin negotiations for purchase of personal property and lease of real property. The motion was seconded by Councilor Montoya. Manager Duthie stated for clarification that this housing will be used for Town Staff or contractors. This will not be associated with the Town Housing Authority. The motion passed on unanimous vote.

7. DISCUSSION ITEMS

A. Discussion of Town authority concerning ownership and/or operation of internet data systems

The Council may vote to go into executive session pursuant to A.R.S. § 38-431. 03. A. 3, 4, and 6, for legal advice concerning the Town's position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property.

The Council discussed this item earlier in the meeting in executive session with the Town Attorney.

Mayor Sanderson stated that the Attorney has outlined more than one option for the Town and further research in this area will continue.

B. Discussion of Town support for Grand Canyon School student-based extracurricular activities

Manager Duthie discussed donations to the Grand Canyon School extracurricular activities of just over \$3,400. He discussed the specifics of the items donated. He stated that most of the donated items were for skills development and some were promotional items.

Councilor Montoya and Vice Mayor Wirth stated that the band needs new instruments and they would like to see some donations in that area. Manager Duthie stated that he is awaiting a response from the band director.

C. Discussion of the purchase of a "Travel Trailer" for temporary employee housing

Manager Duthie stated that the Town has purchased a travel trailer for temporary employee housing or contractor housing. He stated that it is currently set up in Camper Village but can be moved to Ten X when that project kicks off. He stated that no bidding was required since it was a used camper.

D. Discussion of unsolicited letter received by Kaibab National Forest concerning Ten X affordable housing

Manager Duthie noted a 13-page letter in the packet from EARTHJUSTICE which was sent to Kaibab National Forest Supervisor Heather Provencio in opposition to the Ten X project. Mayor Sanderson and Manager Duthie met on Veterans' Day with one of the signers of the letter and explained that the 20 acres at Ten X is for public housing and does not require any easement. They also explained that this project has no restrictions from the developer and is not tied to any commercial development. Mayor Sanderson stated there are many false statements in the letter.

Manager Duthie stated that the letter was sent without previous discussion with the Town.

E. Discussion of issues identified in the ongoing Community Wellness meetings

Manager Duthie updated the Council on the Community Wellness meetings which occur on the 1st and 3rd Wednesdays of the month at 2:30pm. One of the common themes is the need to communicate about the services available. Laura Chastain from the Grand Canyon Chamber and Visitors' Center is a good conduit for that information.

F. Discussion of Grand Canyon National Park Airport Master Plan

Manager Duthie noted that the Arizona Department of Transportation has held at least 3 community meetings here at Town Hall and other meetings around the state regarding the Airport Master Plan.

Mayor Sanderson stated that one of the objectives for the State is to make the airport profitable. There are other issues around updating decaying facilities. At least one of the options identified includes additional housing on airport property.

8. REPORTS

A. Town Manager

i. Update on Affordable Housing

The deed for the 20 acres at Ten X is in the title clearance process and the Town Attorney responded to questions from the title company today.

ii. Update on Broadband development

Nothing further

iii. Update on the Sports Complex and Work Group

No meeting has been held.

iv. Update on the Planning and Zoning Commission

No meeting has been held.

v. Update of Administrative actions and issues

Manager Duthie noted a written report which he sent to the Council last week. He highlighted:

- continuing issues with crosswalks
- a new contract for IT services
- he met with students participating in Grand Canyon Semester, a joint project between Northern Arizona University and Grand Canyon National Park. He took the students this year to Ten X and Kotzin and it went extremely well.
- the parking lot at the north end of Town is jointly owned by the National Forest Service and the National Park System and

correcting the problem with shuttles being able to access the lot will take years to resolve. He has offered to take on the issue if the lot is donated to the Town.

- The Post Office at the General Store (and the General Store) will be closed January 1 – March 6, 2017 for remodeling. As of today, no permit application has been received by the Town.
- Senator McCain visited a couple of weeks ago and Mayor Sanderson and Vice Mayor Wirth were able to meet with him.
- We have signed an agreement with Team Fishel for a study within Tusayan on both sides of Highway 64 for installing fiber for internet service.
- We have tickets for the Council for the Rotary Club Holiday Dinner Dance
- May want to consider only having 1 Council meeting in December
- A meeting was held with the Forest Service a few weeks ago about a possible road maintenance agreement. This would not be for paving or widening, just maintaining and removing snow so the road would be safer. It would be to their benefit to have a safer road.

B. Council Members

Councilor Schoppmann congratulated Councilor Montoya and Vice Mayor Wirth on their election.

C. Mayor

Mayor Sanderson also congratulated Councilor Montoya and Vice Mayor Wirth.

9. FUTURE AGENDA ITEMS

The following item was added to the list for future agendas:

TBD - Enhanced crosswalk safety options
December or January - Community funding requests

10. MOTION TO ADJOURN

Councilor Montoya made a motion to adjourn the meeting at 8:43pm. Councilor Schoppmann seconded the motion and it passed on unanimous vote.



Craig Sanderson, Mayor 12-14-16
Date

ATTEST:



Melissa M. Drake, Town Clerk

