

**TUSAYAN TOWN COUNCIL REGULAR MEETING**

PURSUANT TO A.R.S. § 38-431.02 & §38-431.03  
Wednesday, December 14, 2016 at 6:00pm  
TUSAYAN TOWN HALL BUILDING  
845 Mustang Drive, Tusayan Arizona

**TOWN COUNCIL SUMMARIZED MINUTES**

**1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Mayor Sanderson called the meeting to order at 6:00pm and the Pledge of Allegiance was recited.

**2. ROLL CALL**

Mayor Sanderson stated that Vice Mayor Wirth was absent from the meeting tonight due to the death of her father-in-law.

**MAYOR CRAIG SANDERSON**  
**VICE MAYOR BECKY WIRTH - excused**  
**COUNCILOR AL MONTOYA**  
**COUNCILOR JOHN RUETER**  
**COUNCILOR JOHN SCHOPPMANN**

Also present were: Eric Duthie, Town Manager  
Melissa M. Drake, Town Clerk

**3. CALL TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA**

None

**4. CEREMONIAL AND/OR INFORMATIONAL MATTERS**

**A. Swearing-in of directly elected Mayor Craig Sanderson**

Manager Duthie congratulated Mayor Sanderson on being the Town's first directly-elected Mayor and introduced Judge Rob Krombeen.

Judge Krombeen issued the oath of office to Mayor Sanderson.

**B. Swearing-in of elected Councilmembers Al Montoya and Becky Wirth**

Judge Krombeen issued the oath of office to Councilor Montoya.

Mayor Sanderson recognized Rob Baldosky for the initiative which enacted the directly-elected Mayor.

Councilor Montoya thanked the constituents for re-electing him and stated that he is honored to continue to serve.

**RECESS: The Council took a 20-minute recess.**

### **C. Update from Judge Rob Krombeen on the Tusayan Court**

Judge Krombeen gave an update to the Council on the history and current status of the Tusayan Court. He noted that warrants for failure to appear have been dramatically reduced since defendants can see the Judge in Tusayan instead of having to appear in Williams.

Councilor Montoya thanked the Court for the services which are provided.

Mayor Sanderson noted that holding court in Tusayan was not part of the contract and commended Judge Krombeen on his creativity in this matter.

## **5. CONSENT AGENDA**

### **A. Accounts Payable Billings**

### **B. Minutes of the Town Council Meetings on 11/16/16 and 11/28/16**

Councilor Montoya made a motion to approve the Consent Agenda. Councilor Reuter seconded the motion and it passed on unanimous vote.

## **6. ACTION ITEMS**

### **A. Consideration, discussion, and possible selection of a Vice-Mayor**

Manager Duthie stated that the Council may appoint a new Vice Mayor or re-appoint Ms. Wirth.

Councilor Montoya nominated Becky Wirth to continue as Vice Mayor. Councilor Reuter seconded the motion. The Council discussed Vice Mayor Wirth's service and voiced their wishes for her to continue. The motion passed on unanimous vote.

### **B. Consideration, discussion, and possible approval of Resolution 2016-12 prescribing standards of financial disclosure for local elected officials**

The Council discussed this item with Clerk Drake. She discussed the need for the resolution after new election law was passed by the State Legislature earlier this year.

Councilor Montoya made a motion to approve Resolution 2016-12. Councilor Schoppmann seconded the motion and it passed on unanimous vote.

### **C. Consideration, discussion, and possible approval of Community Activity Funds application from Kaibab Learning Center (KLC)**

Manager Duthie stated that the Council has previously provided funding to KLC and they have complied with requests for verification of their spending of those funds. He introduced Michelle Pahl from the Kaibab Learning Center.

The Council discussed issues regarding the KLC with Ms. Pahl.

Manager Duthie stated that those who do not live in the Town of Tusayan but have children in KLC have stated their desire for a subsidy similar to the one the Town has created. Councilor Montoya stated that the Council might be open to waiving the requirement of living in the Town in special cases. Mayor Sanderson also stated that a discount of 10% could also be exceeded in special cases.

Councilor Reuter made a motion to approve \$40,000 as follows: \$15,000 for KLC operations, \$15,000 for use at the discretion of the Kaibab Learning Center Board, and \$10,000 as scholarship/subsidy funds for Tusayan residents/business employees. The scholarship/subsidy should be 10% unless there is a special circumstance, some of the funds should be used for advertising the scholarship, and the funds should be used in the calendar year 2017. Additionally, restrictions on previous funds provided to the KLC are removed. Councilor Schoppmann seconded the motion and it passed on unanimous vote.

**D. Consideration, discussion, and possible approval of Community Activity Funds application from Cub Scouts**

Manager Duthie outlined the policy on Community Action Funds which states that a group should have been in existence for 3 years before requesting funds. The Cub Scouts have been in existence for 2 years and he believes that an exception should be made. Also, the Cub Scouts' accounting is handled through the Boy Scouts of America. There are 15 members of the Cub Scout Pack and 11 of them are Tusayan residents. He recommended approval of the request.

Councilor Montoya stated that he had requested more information and is just now getting it. The Council discussed the Cub Scout pack with Adam and Michelle Pahl. The Council encouraged them to come back to the next meeting with additional information for their request.

Councilor Schoppmann made a motion to approve the request for \$1,000 with the requirement that the Cub Scout Pack 7230 later provide accounting for the money to the Town Manager. Manager Duthie offered to mentor the Pahl's on the process within the Boy Scouts organization. Councilor Reuter seconded the motion and it passed on unanimous vote.

**E. Consideration, discussion, and possible approval of 2017 Council Meeting Calendar**

Manager Duthie introduced the 2017 Calendar and discussed some of the highlights.

The Council made the following changes:

- Cancelled the meeting scheduled on January 4, 2017
- Council Retreat on February 7, 2017
- Moved the March 15<sup>th</sup> meeting to March 22, 2017
- Moved the June 21<sup>st</sup> meeting to June 28, 2017

Councilor Reuter made a motion to approve the 2017 Council Meeting Calendar as modified. Councilor Schoppmann seconded the motion and it passed on unanimous vote.

**Mayor Sanderson moved to Item 7.A. and held Item 6.F. for the end of the meeting.**

## **7. DISCUSSION ITEMS**

### **A. Discussion of Town support for Grand Canyon School student-based extracurricular activities**

Manager Duthie noted the purchase of band instruments for the Grand Canyon School.

He also discussed a new program, joining with the school, to hold tutoring sessions in Town Hall on Fridays using our more reliable internet service. This may begin as early as mid-January.

### **B. Discussion of issues identified in the ongoing Community Wellness meetings**

Manager Duthie stated that the last meeting was poorly attended. The Resume Workshop held at the Albright Training Center was well attended.

## **8. REPORTS**

### **A. Town Manager**

#### **i. Update on Affordable Housing**

The deed still has not been received.

#### **ii. Update on Broadband development**

None

#### **iii. Update on the Sports Complex and Work Group**

None

#### **iv. Update on the Planning and Zoning Commission**

None

#### **v. Update of Administrative actions and issues**

Manager Duthie noted that the General Store will be closed January 1<sup>st</sup> through March but mail can be picked up at the front door.

### **B. Council Members**

None

### **C. Mayor**

Mayor Sanderson and Vice Mayor Wirth met with the Grand Canyon National Park Senior Executive Team, including the new Superintendent. The new direction is for inclusiveness and creating a common community. The Mayor

and Vice Mayor spoke at the meeting about Tusayan's challenges and plans for housing.

Mayor Sanderson stated that he is open-minded and welcomes feedback.

## 9. FUTURE AGENDA ITEMS

The following item was added to the list for future agendas:

TBD – Sheriff's Department Quarterly Update  
TBD – Discussion Item on the Sports Complex

**Mayor Sanderson moved back to Item 6.F.**

### 6.F. Consideration, discussion, and possible approval of purchase of personal property for town-owned housing option

*The Council may vote to go into executive session pursuant to A.R.S. § 38-431. 03. A. 3, and 7, for legal advice concerning the Town's position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property.*

Manager Duthie stated that under direction of the Council, he met with Bob Blasi regarding the possible purchase of his manufactured home on leased US Forest Service land. Councilor Schoppmann inspected the home and Manager Duthie negotiated a sale price of \$65,000 contingent on securing a lease.

The Tusayan Fire District made a similar purchase this year and signed a 10-year lease. The Department of Public Safety also recently signed a lease for 10-20 years. The US Forest Service will not negotiate a lease until the home is owned by the buyer.

The Council discussed options for making the purchase.

The Council directed the Town Manager to continue negotiations.

## 10. MOTION TO ADJOURN

Councilor Reuter made a motion to adjourn the meeting at 9:40pm. Councilor Montoya seconded the motion and it passed on unanimous vote.

  
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Craig Sanderson, Mayor

01-18-17  
\_\_\_\_\_  
Date

ATTEST:

  
\_\_\_\_\_  
Melissa M. Drake, Town Clerk

**CERTIFICATION**

State of Arizona        )  
                                  ) ss.  
Coconino County        )

I, Melissa M. Drake, do hereby certify that I am the Town Clerk of the Town of Tusayan, County of Coconino, State of Arizona, and that the above minutes are a true and correct summary of the meeting of the Council of the Town of Tusayan held on December 14, 2016. I further certify that the meeting was duly called and held, and that a quorum was present.

DATED this 14<sup>th</sup> day of December, 2016

  
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Town Clerk