

TUSAYAN TOWN COUNCIL REGULAR MEETING

PURSUANT TO A.R.S. § 38-431.02 & §38-431.03

Wednesday, April 5, 2017 at 6:00pm

TUSAYAN TOWN HALL BUILDING

845 Mustang Drive, Tusayan Arizona

TOWN COUNCIL SUMMARIZED MINUTES

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Sanderson called the meeting to order at 6:05pm and the Pledge of Allegiance was recited.

2. MOMENT OF SILENCE

Mayor Sanderson asked for a moment of silence.

3. ROLL CALL

MAYOR CRAIG SANDERSON
VICE MAYOR BECKY WIRTH
COUNCILOR DAVID CHAVEZ – excused
COUNCILOR AL MONTOYA
COUNCILOR JOHN SCHOPPMANN

Also present were:

Eric Duthie, Town Manager
Melissa M. Drake, Town Clerk

4. CALL TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA

None

5. CEREMONIAL AND/OR INFORMATIONAL MATTERS

A. Tusayan Mayor's Proclamation of April as Fair Housing Month

Mayor Sanderson read the proclamation which was in the packet.

B. Acknowledgement of GCNPS note of appreciation for support of community luau

Manager Duthie read a thank you note from Grand Canyon National Park.

C. Acknowledgement of letters of appreciation from Cub Scouts

Manager Duthie highlighted some of the thank you notes from the Cub Scout Pack.

6. CONSENT AGENDA

A. Accounts Payable Billings

B. Minutes of the Town Council Meetings on 3/1/17 and 3/22/17

Vice Mayor Wirth made a motion to approve the Consent Agenda. Councilor Montoya seconded the motion and it passed on unanimous vote.

7. ACTION ITEMS

A. Consideration, discussion, and possible approval of executive session pursuant to A.R.S. 38-431.03. A.3 and A.4 for legal advice concerning the Kaibab Forest Service denial of ground lease permit at the Tusayan Administrative Site

At 6:14pm, Councilor Montoya made a motion to exit the public meeting and enter into executive session. Vice Mayor Wirth seconded the motion and it passed on unanimous vote.

The Council discussed the ground lease denial with Town Attorney Bill Sims.

At 6:48pm, Mayor Sanderson made a motion to exit executive session and re-enter the public meeting. Councilor Schoppmann seconded the motion and it passed on unanimous vote.

The Council took a break until 6:57pm.

B. Consideration, discussion, and possible approval of action concerning the Kaibab Forest Service denial of ground lease permit at the Tusayan Administrative Site

Manager Duthie described documents in the packet regarding this item. He stated that the District Ranger placed a moratorium on housing in the administrative site for anyone other than Forest Service personnel.

Vice Mayor Wirth made a motion to direct the Mayor to prepare a letter to the Forest Service Supervisor further explaining the use of and our need for the unit for law enforcement housing. Councilor Montoya seconded the motion and it passed on unanimous vote.

C. Consideration, discussion, and possible approval of Resolution No. 2017-02 expressing support for Grand Canyon Infrastructure funding

Manager Duthie described the issue regarding infrastructure needs in the National Park System.

Councilor Montoya made a motion to approve Resolution No. 2017-02 expressing support for Grand Canyon Infrastructure funding. Vice Mayor Wirth seconded the motion and it passed on unanimous vote.

D. Consideration, discussion, and possible approval of designee to Northern Arizona Council of Government (NACOG) Regional Council

Manager Duthie explained the function of NACOG and the Regional Council and noted that Councilor Rueter held the seat until his resignation.

Councilor Montoya made a motion to designate Vice Mayor Wirth as the Tusayan representative to the NACOG Regional Council. Councilor Schoppmann seconded the motion and it passed on unanimous vote.

E. Consideration, discussion, and possible approval of designee to Northern Arizona Council of Government (NACOG) Economic Development Council

Manager Duthie explained the function of the NACOG Economic Development Council and noted that Councilor Rueter held the seat until his resignation. He stated that the director contacted him and requested that he be on the Council. Manager Duthie stated that he would be willing if the Council so desired.

Councilor Montoya made a motion to designate Manager Duthie as the Tusayan representative to the NACOG Economic Development Council. Vice Mayor Wirth seconded the motion and it passed on unanimous vote.

Manager Duthie stated that he asked Chamber Director Laura Chastain to serve on the NACOG Tourism Committee and she has accepted.

F. Consideration, discussion, and possible ratification of Town of Tusayan renewal of investment of \$247,000 into a one year term new FDIC insured Certificates of Deposit (CD) number 32574, finalized on March 30, 2017

Manager Duthie stated that this investment was renewed as a one year CD which continues the rotation schedule as the Council has directed.

Councilor Montoya made a motion to ratify the Town of Tusayan renewal of investment of \$247,000 into a one year term new FDIC insured Certificates of Deposit (CD) number 32574, finalized on March 30, 2017. Councilor Schoppmann seconded the motion and it passed on unanimous vote.

G. Consideration, discussion, and possible ratification of Town of Tusayan of investment of \$247,000, into a five year term FDIC insured Certificates of Deposit (CD) number 33306, finalized on March 30, 2017. Funds from the Town existing money market account were used to supplement this purchase, totaling \$140,240.56

Manager Duthie stated that this investment was a combination of a money market account and funds wired from the Town bank account to purchase another CD.

Vice Mayor Wirth made a motion to ratify the Town of Tusayan investment of \$247,000, into a five year term FDIC insured Certificates of Deposit (CD) number 33306, finalized on March 30, 2017. Funds from the Town existing money market account were used to supplement this purchase, totaling \$140,240.56. Councilor Schoppmann seconded the motion and it passed on unanimous vote.

H. Consideration, discussion, and possible ratification of Town Council authorization for Mayor and Councilmember to wire transfer \$110,000 from the Town bank account to Bank of New York/Pershing LLC on April 3, 2017, to pay for the purchase of the Certificates of Deposit (CD's), finalized on March 30, 2017; And authorize a letter to be signed by the Town Council approving the wire transfer, in compliance with Town fiscal policies.

Mayor Sanderson stated that the transfer was \$115,000 instead of \$110,000.

Councilor Montoya made a motion to ratify the authorization for Mayor and Councilmember to wire transfer \$115,000 from the Town bank account to Bank of New York/Pershing LLC on April 3, 2017, to pay for the purchase of the Certificates of Deposit (CD's), finalized on March 30, 2017; And authorize a letter to be signed by the Town Council approving the wire transfer, in compliance with Town fiscal policies. Vice Mayor Wirth seconded the motion and it passed on unanimous vote.

I. Consideration, discussion, and possible approval of Team Fishel professional services contract for installation of conduit and fiber along Highway 64 (both sides), in preparation for future fiber provision, with a cost of \$454,002.61

Manager Duthie stated that ADOT has approved a permit to construct and install conduit and fiber on both sides of Highway 64.

Vic McKinney and Tyler Dodson with Team Fishel presented their proposal to the Council for installing conduit and fiber from roundabout to roundabout all within ADOT right-of-way. This would be phase 1 of the project. Phase 2 would be the airport and phase 3 would be the Forest Service Compound. The Council discussed this project with Mr. McKinney and Mr. Dodson.

Mr. McKinney clarified that the proposal is for conduit only, not for the fiber. He stated that whichever company brings fiber to the Town will have its own specification for the fiber.

Clarinda Vail had questions regarding drawings of the project relating to Red Feather Lodge and Plaza Bonita Restaurant. She also stated concern over sound disturbance which could affect guests. The Team Fishel representatives stated their plan to consult with business owners as the project progresses.

Councilor Montoya made a motion to approve a Team Fishel proposal for installation of conduit for future fiber along Highway 64 (both sides), in preparation for future fiber provision, with a cost of \$454,002.61. Councilor Schoppmann seconded the motion and it passed on unanimous vote.

J. Consideration, discussion, and possible approval of Hellas Construction agreement to construct baseball/softball, soccer field, rubberized track, bleachers, lighting, fencing, roadway realignment, and other necessary infrastructure for completion of the Sports Complex. Hellas Construction is an approved vendor for cooperative government purchasing.

Manager Duthie requested that this item be tabled at this time since the agreement has not been finalized.

The Council took no action.

8. DISCUSSION ITEMS

A. Discussion of E-Rate fiber development opportunity

Manager Duthie stated that the Town is working with the Grand Canyon School District on applying for these monies from the Arizona Corporation Commission. He also stated that our consultant, Bill Bolin, was here for 2 days this week working on possible options for broadband improvements.

The Council discussed possible options with Kevin Hartigan regarding use of APS existing poles and rights of way.

B. Discussion of Ten X affordable housing project

Manager Duthie stated that studies are in process and Westland Resources may be here for the April 19th meeting to discuss the project.

C. Discussion of Community Wellness meeting issues

Manager Duthie stated that a meeting was held today and it was well attended. Issues which were discussed included:

- Suicide prevention program
- CERT training will be in August
- Rotary Interact club at the High School is active and discussing creation of a youth council
- Computer lab for school tutoring will begin this Friday, April 7th
- Crosswalk safety was discussed and we're having difficulty finding a Contractor for this project
- VA services are being handled by the Chamber
- The Clinic is holding instructional sessions about services in the area
- Resume development session on Monday at the Albright Training Facility
- Food Bank services
- Rotary Easter Egg Hunt is Saturday, April 15, at 10am and the Kaibab Learning Center will be holding a pancake breakfast that same day from 7am to 10am in the School Multipurpose Room

9. REPORTS

A. Town Manager

i. Update on the Planning and Zoning Commission

There will be a meeting on April 18th.

ii. Update of Administrative actions and issues

Manager Duthie stated that we have put out a request for quotes from trail building companies for a trail system in Tusayan.

The Justice Court uses the Council Chambers as a local court room on the second Tuesday of each month which makes it easier for community members to appear before the court.

GCU sports management students have been selected by Delaware North for summer internships.

Town Hall has a small conference room available to the public for small meetings.

B. Council Members

Vice Mayor Wirth stated that she attended the job fair at the school today and was pleased with participation. This was the largest turnout since Tusayan businesses were included.

C. Mayor

Mayor Sanderson stated that he spoke with County Supervisor Art Babbott who may have some funds available for improvements to the Sports Complex.

10. FUTURE AGENDA ITEMS

Councilor Schoppmann requested a discussion of limiting meeting times or reducing meetings to one per month.

Clarinda Vail reminded the Council that Councilor Rueter had requested discussion of the refusal of CenturyLink to move their lines underground. Vice Mayor Wirth requested that the topic be added to a future agenda.

11. MOTION TO ADJOURN

Councilor Montoya made a motion to adjourn the meeting at 8:49pm. Vice Mayor Wirth seconded the motion and it passed on unanimous vote.



Craig Sanderson, Mayor 04-19-17
Date

ATTEST:



Melissa M. Drake, Town Clerk

CERTIFICATION

State of Arizona)
) ss.
Coconino County)

I, Melissa M. Drake, do hereby certify that I am the Town Clerk of the Town of Tusayan, County of Coconino, State of Arizona, and that the above minutes are a true and correct summary of the meeting of the Council of the Town of Tusayan held on April 5, 2017. I further certify that the meeting was duly called and held, and that a quorum was present.

DATED this 5th day of April, 2017

 Melissa M. Drake
Town Clerk